

# **GOVERNMENT OF GHANA**

## **BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**REVISED DRAFT**

### **MEDIUM-TERM DEVELOPMENT PLAN**

**(2022-2025)**

**DECEMBER, 2021**

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## FOREWARD

The current Medium-Term Development Plan (MTDP) - 2018-2021 will expire by the end of December, 2021. This therefore requires all Metropolitan, Municipal and District Assemblies (MMDAs) in Ghana to prepare new MTDPs to replace the existing plans as mandated by the National Development Planning (System) Regulations, 2016 (L. I. 2232).

In accordance with this, the Birim Central Municipal Assembly has formulated its Medium-Term Development Plan (MTDP)-2022-2025 as a successor to MTDP (2018-2021). It is prepared based on the National Medium-Term Development Policy Framework (NMTDPF) – 2022-2025, the guidelines for the preparation of District Medium-Term Development Plans (2022-2025) issued by the National Development Planning Commission (NDPC) and the Birim Central Municipal Spatial Development Framework (MSDF) – 2021-2040.

The plan provides guidance for the execution of strategies, programmes and activities to address development challenges facing the municipality and to achieve the municipal goals and objectives over the plan period. All stakeholder institutions and organisations that have various roles to play in the implementation of the plan have been identified and would be involved in the process.

The Municipal Planning Co-ordinating Unit (MPCU) of the Assembly, together with other stakeholders would monitor the implementation of the plan to track progress and receive feedback to improve performance. Quarterly and annual progress reports would be prepared and disseminated to both internal and external stakeholders to improve the accountability and transparency of the Assembly and show commitment to development and poverty reduction.

Mid-term and terminal evaluations would be conducted on the MTDP (2022-2025) to assess the Assembly's performance in the implementation of the plan.



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## LIST OF ACRONYMS

AAP	Annual Action Plan
AEAs	Agricultural Extension Agents
BCMA	Birim Central Municipal Assembly
BECE	Basic Education Certificate Examination
BOP	Business Operation Permit
CSG	Capacity Support Grant
CBO	Community-Based Organisation
CHPS	Community-Based Health Planning and Services
CSO	Civil Society Organisation
CWSA	Community Water and Sanitation Agency
DACF	District Assembly Common Fund
DPAT	District Performance Assessment Tool
DoA	Department of Agriculture
FBO	Farmer Based Organisation
GoG	Government of Ghana
GPRTU	Ghana Private Road Transport Union
GSCSP	Ghana Secondary Cities Support Program
ICT	Information Communication Technology
IGF	Internally Generated Fund
LEAP	Livelihood Empowerment against Poverty
LED	Local Economic Development
L. I.	Legislative Instrument
LPG	Liquefied Petroleum Gas
MCE	Municipal Chief Executive
MDAs	Ministries, Departments and Agencies
M&E	Monitoring and Evaluation
MEHU	Municipal Environmental Health Unit
MIS	Management Information System
MHA	Municipal Health Administration
MPCU	Municipal Planning Coordinating Unit

MSEs	Micro and Small Scale Enterprises
MTDP	Medium Term Development Plan
MTEF	Medium-Term Expenditure Framework
MUSEC	Municipal Security Committee
MWD	Municipal Works Department
MWST	Municipal Water and Sanitation Team
NCCE	National Commission for Civic Education
NDPC	National Development Planning Commission
NGO	Non-Governmental Organisation
NHIS	National Health Insurance Scheme
PHC	Population and Housing Census
PLWHA	People Living With HIV/AIDS
PPP	Public-Private Partnership
PWDs	Persons with Disabilities
RCC	Regional Co-ordinating Council
RELC	Research Extension Liaison Committee
RIAP	Revenue Improvement Action Plan
MSDF	Municipal Spatial Development Framework
SDGs	Sustainable Development Goals
SEA	Strategic Environmental Assessment
SER	Social Enquiry Report
SNPA	Street Naming and Property Address
STIs	Sexually Transmitted Infections
STMIE	Science, Technology, Mathematics & Innovation Education
UDG	Urban Development Grant

## EXECUTIVE SUMMARY

The Birim Central Municipality is one of the administrative districts in the Eastern Region. It was carved out of the former Birim South District in 2007 under Legislative Instrument (L.I.) 1863. The municipality has seven (7) communities and three (3) Zonal Councils. The municipality falls under the Akyem Kotoku Traditional area.

The estimated municipal population stood at 100,594 in 2021. The male population accounts for 47.8% (48,084) and the female population constitutes 52.2% (52,510) of the total population of the municipality. The annual population growth rate for the municipality is 2.4%. The municipality is predominantly urban having 67.7% (118,869) of the population and 32.3% (55,983) living in rural areas.

The Municipal Assembly is the highest political and administrative body in the municipality. The General Assembly is composed of 26 Assembly members, comprising 18 elected members and 8 government appointees, with the Presiding Member as the Chairperson. Of the total figure, 23 are males while 5 are females. The Municipal Chief Executive chairs the Executive Committee. Under the Executive Committee are the various Sub-Committees.

The Assembly has its vision as “a leading Municipal Assembly that empowers its citizens through excellent service delivery”, while its mission is “to provide services which focus on national and local priorities to improve on the quality of life of the citizens in an environmentally sustainable manner”. The Assembly ascribes to such core values as excellence, teamwork, participation, integrity, innovation and respect.

The functions of the Assembly as spelt out in Act 936 include being responsible for the overall development of the municipality, formulating and executing plans, programmes and strategies for the effective mobilization of the resources necessary for the overall development of the municipality and promoting and supporting productive activity and social development in the municipality and remove any obstacles to initiative and development.

A Plan Preparation Team (PPT) was formed to regularly work on the MTDP (2022-2021) and submit its outputs to the entire MPCU for discussion, review, finalization and integration into the draft document. The PPT comprised;

1. Mr. Awudu Azizu - Municipal Development Planning Officer.
2. Mr. Shadrack. K. Adu - Municipal Budget Analyst/Gender Desk Officer.

3. Mr. Frimpong-Manso Addo - Municipal Finance Officer
4. Mr. Francis C. Onai - Municipal head of Works.
5. Mr. Brain Cosam Diand - Municipal Physical Planning Officer.
6. Mr. Ernest Opare Otu - Mun. Social Welfare & Community Dev't Officer.
7. Mr. Benjamin Cudjoe - Municipal Director of Education Office.
8. Mr. Isaac Mann - Municipal Director of Agriculture.
9. Mr. James Avoka - Municipal Health Director.

The Assembly collaborated effectively with the Eastern Regional Co-ordinating Council, both decentralized and non-decentralized departments/institutions and public corporations in the Municipality, the GIZ/GovID Programme, Wilson Foundation (a CSO) and Local Business Associations (LBAs) such as Tailors and Dressmakers Association, Timber and Wood Workers Association and Hairdressers and Beauticians Association in the preparation of the plan. The collaboration was in the form of technical backstopping, departmental/sector planning, training, advocacy and data analysis/validation.

The preparation of the MTDP was carried out through the following process:

Performance review of the existing Medium-Term Development Plan (MTDP)-2018-2021 and analysis of existing situation/compilation of the municipal profile. The profile covered a wide range of sectors including physical and natural environment and settlement systems, biodiversity, climate change and environment, disasters, population, gender, governance, municipal economy, social services and Information and Communication Technology (ICT). Review of existing literature and survey was conducted to obtain data which were analysed to compile the profile.

Public hearings were organised in all the three (3) Zonal Councils to validate the municipal profile and elicit community needs and aspirations. The community needs and aspirations were harmonized with identified key development gaps/problems/issues (from review of performance and profile).

The development issues were prioritised using the Potentials, Opportunities, Constraints and Challenges (POCC) analytical tool which facilitates the identification of issues with potentials and opportunities to be addressed as priorities while considering other measures to address those with constraints and challenges.

Development projections and formulation of development goals, objectives and strategies were carried out. Programme of Action (PoA) was formulated and phased out into annual action plans.

A major public hearing was then organised in the municipal capital, Akim Oda to discuss and adopt the draft MTDP. Both the first and the final public hearings provided platforms for all relevant stakeholders to participate in the plan preparation process. Beyond the public hearings, stakeholders submitted inputs which were considered and integrated into the plan by the Municipal Planning Co-ordinating Unit (MPCU).

Finally, the monitoring and evaluation (M&E) aspect of the plan was prepared to guide the M&E of the implementation of the MTDP.

The programmes, sub-programmes and activities contained in the MTDP (2022-2025) as informed by the National Medium-Term Development Policy Framework (NMTDPF) cover six (6) broad areas namely, (a) economic development, (b) social development, (c) environment, infrastructure and human settlements, (d) governance, corruption and public accountability, (e) emergency planning and response (including COVID-19 recovery plan) and (f) implementation, co-ordination, monitoring and evaluation.

The development focus of the municipality is to empower its citizens through increased access to social services including quality health care and education, safe water and sanitation, promoting local businesses, sustaining the environment and enhancing participation in decision making processes. While its overall development goal is to improve the quality of life of the people in the Municipality by supporting growth and reducing poverty by 2025.

The priority areas of development of the Assembly for the medium-term (2022-2025) are;

- Improving social services particularly education, health, water and sanitation.
- Developing infrastructure such as roads, electricity, market facilities, etc.
- Creation of jobs through modernized agriculture (“Planting for Food and Jobs”, “Planting for Export and Rural Development” and related policies).
- Private sector development, especially promoting growth of MSEs and through “one district, one factory” policy.
- Promoting good governance.

The outlined specific programmes are (a) Management and Administration, (b) Social Services Delivery, (c) Infrastructure Development and Management, (d) Economic Development and (e) Environmental Management. The sub-programmes under Management and Administration are General Administration, Finance, Human Resource and Planning, Budgeting, Monitoring and Evaluation. Under Social Services Delivery, the sub-programmes are Education, Youth & Sports

and Library Services, Public Health Services and Management, Birth and Death Registration Services, Environmental Health and Sanitation Services and Social Welfare and Community Services.

Infrastructure Development and Management has Public Works, Rural Housing and Water Management, Urban Roads and Transport Services and Spatial Planning as its sub-programmes, while Economic Development has Agricultural Services and Management, Trade, Industry and Tourism Services, Environmental Management and Disaster Prevention and Management as its sub-programmes. Lastly, Environmental Management has Natural Resource Conservation and Management as its sub-programme.

Some activities planned for implementation in the plan are;

- Strengthen capacity for revenue mobilisation.
- Support local businesses and equipping unemployed youth with employable skills.
- Support community initiated projects/counterpart funding of projects.
- Support capacity building programmes for staff/Assembly Members.
- Provision of school, health, water and sanitation facilities.
- Implementation of social protection interventions.
- Provision of economic infrastructure including market and roads.
- Street naming and property addressing system.
- Preparation of planning schemes.
- Co-ordination and implementation of activities for enhanced agricultural productivity.
- Organise training workshops on climate change and variability.
- Create awareness on causes, effects and prevention of forest degradation.

The total cost of implementing programmes, projects and activities in the Assembly's MTDP (2022-2025) is GH¢56,425,348.52. Government of Ghana (GoG) would provide 36.3% of the funds, while 4.2% would be sourced from local sources (IGF). The remaining 59.5% would come from Urban Development Grant (UDG) of the Ghana Secondary Cities Support Program (GSCSP) and other sources.

The successful implementation of this MTDP is expected to transform the municipality and improve the general wellbeing of the citizens. Some expected outcomes are improved accessibility (roads), increased number of jobs created along agricultural value chain and MSEs' development,

increased farmer income, increased participation in local governance, improved security and public safety, increased access to education, quality health care, potable water and safe sanitation.

## **CHAPTER ONE**

### **SITUATIONAL ANALYSIS OF BIRIM CENTRAL MUNICIPAL ASSEMBLY**

#### **1.0 Introduction**

Chapter one presents the Assembly's performance in the implementation of its development programmes under the various development dimensional areas from 2018 to 2021. It also analyses the Assembly's financial performance over the same period. The chapter further provides a narrative of the Municipality's existing situation and the list of development issues.

#### **1.2 Performance Review of Medium-Term Development Plan - 2018-2021**

A performance review of the implementation of the Assembly's Medium-Term Development Plan (MTDP) - 2018 to 2021 was carried out and the result presented using outcome and impact indicators in table 1.0.

**Table 1.0: Review of Performance of Birim Central Municipal Assembly (2018-2021)**

Development Dimension	Indicator	Baseline (2017)	2018-2021 Medium-Term Target	Development Outcomes	
				Year	Data
Economic Development	<i>Change in no. of industries established;</i>				
	Agriculture	10	10	2020	7
	Industry (MSEs)	38	81	2020	52
	Service	-	-	2020	9
	Change in no. of MSEs participating in decision making (consultative fora)	36	60	2020	57
	Change in farmers' income	350	100	2020	100
	Change in no. of farmers applying new/modern techniques	2,485	8,750	2020	6,214
	<i>Change in no. of jobs created;</i>				
	Agriculture	1,428	6,616	2020	8,226
	Industry (MSEs)	58	160	2020	95
	Service	141	370	2020	217
	Percentage change in arable land under cultivation	18	20	2020	22
	Percentage change in post-harvest losses	30	25	2020	20
	Change in cases of disease/pest outbreak	15	10	2020	10
	<i>Change in yield of selected crops (%);</i>				
	Maize	2.9	9	2020	49.9
	Rice (milled)	5.2	8.52	2020	54.2
	Cassava	21.1	4.52	2020	0.9
	Yam	19	5.52	2020	-2.8
	Plantain	14.2	5.2	2020	1.9
Cocoyam	10.2	5	2020	8	
Social Development	<i>Gross enrolment rate (%);</i>				
	KG	108	100	2020	103
	Primary	101	100	2020	99
	JHS	95	100	2020	98.2
	<i>Net enrolment rate (%);</i>				
	KG	91.9	70.4	2020	80
	Primary	78.8	90.8	2020	86
	JHS	73.9	70.6	2020	53
	<i>Gender parity index;</i>				
	KG	1.08	1.05	2020	1.04
	Primary	1.03	1.02	2020	1.02
	JHS	0.99	0.99	2020	0.98

Development Dimension	Indicator	Baseline (2017)	2018-2021 Medium-Term Target	Development Outcomes	
				Year	Data
	SHS	0.83	1.10	2020	1.11
	<i>School completion rate (%);</i>				
	KG	70.9	95	2020	94
	Primary	77.3	95	2020	88
	JHS	68.9	95	2020	80
	SHS	74.7	95	2020	82
	Change in BECE pass rate	61.3	25	2020	21.5
	Change in HIV/AIDS prevalence rate (% of adult population, 15-49 yrs. HIV positive).	42.37	20	2020	-21.02
	Change in OPD attendance	-17,296		2020	-15,473
	Institutional all-cause mortality rate	5	<18	2020	15.1
	Institutional maternal mortality ratio	252.3	<125	2020	73
	Institutional neonatal mortality rate	0.28	<8	2020	7.4
	Under-five mortality rate	2.8	<6	2020	10.3
	Infant mortality	0.84	<5	2020	7.1
	Malaria case fatality (institutional) by sex	M:20,206, F: 27,531	M: 5,000, F: 10,000	2020	M:9,734, F: 14,331
	<i>Proportion of population with valid NHIS card;</i>				
	Total (by sex)	M: 34,495, F: 53,971	M: 122,557, F: 187,528	2020	M:132,252, F:182,687
	Indigents	M: 305, F: 898	M: 672, F: 1,976	2020	M: 1,231, F: 1,480
	Informal	M: 9,809, F: 22,200	M: 21,490, F: 48,840	2020	M: 37,561, F: 80,427
	Aged	M: 1,780, F: 3,569	M: 3,916, F: 7,852	2020	M: 5,852, F: 11,611
	Under 18yrs	M: 22,601, F: 23,076	M: 3,916, F: 7,852	2020	M: 77,788, F: 77,503
	Pregnant women	4,533	9,972	2020	11,037
	<i>Proportion of population with sustainable access to safe water sources;</i>				
	Municipal	79.8%	89.5%	2020	83.6%
	Urban	-	90%	2020	88%
	Rural	-	89%	2020	79.1%
	<i>Proportion of population with access to improved sanitation;</i>				
	Municipal	31%	57.5%	2020	45%

Development Dimension	Indicator	Baseline (2017)	2018-2021 Medium-Term Target	Development Outcomes	
				Year	Data
	Urban	61%	75%	2020	72%
	Rural	11%	40%	2020	18%
	Change in no. of PWDs engaged in employable enterprises (by sex)	M: 23, F: 19	M: 40, F: 32	2020	M: 33, F: 29
	Change in no. of poor & vulnerable persons benefitting under LEAP	M: 546, F: 719	-	2020	M: 997, F: 1,282
	Change in no. of vulnerable and marginalised households mainstreamed into social & economic dev't	299	480	2020	373
	Environment, Infrastructure and Human Settlement	Hectares of degraded, dry and wet land rehabilitated/restored	6.7	10	2020
<i>Percentage of road network in good condition;</i>					
Total		22	63	2020	53
Urban		20	50	2020	40
Feeder		2	13	2020	13
Percentage change in number of road accident cases		-4.1	50	2020	20.3
Change in number of flood cases		5	8	2020	4
<i>Change in electricity coverage (%);</i>					
Municipal		1.14	10	2020	7
Urban		1.14	10	2020	6
Rural		1.14	10	2020	8
Percentage change in no. of communities with planning schemes		29	28	2020	0
Percentage of mainstreamed climate change activities in MTDP implemented		5	20	2020	15
Governance, Corruption and Public Accountability		Percentage change in internally generated revenue	1.9	80	2020
	<i>Change in reported cases of abuse;</i>				
	Sex	-	M: 5, F: 15	2020	M: 7, F: 23
	Children (under 18yrs)	14	30	2020	11
	Change in number of crime cases	M: 46, F: 14	M: 30, F: 10	2020	M: 193, F: 75
	Change in number of persons participating in decision making (town hall meetings)	M: 160, F: 99	M: 60, F: 40	2020	M: 78, F: 37
	Percentage of MTDP (2018-2021) implemented	66	90	2020	78

As indicated in table 1.0, under Economic Development, the Assembly exceeded its medium-term target of 6,616 jobs as it created 8,226 jobs in the agricultural sector as at the year 2020. In the industrial and service sectors however, the Assembly created 95 and 217 jobs respectively, as against targets of 160 and 370 jobs over the same period. Similarly, the Assembly made significant strides as it recorded 49.9% and 54.2% increase in maize and rice production respectively, which are way beyond targets set. However, the Assembly performed poorly in cassava and yam production as it posted 0.9% and -2.8% respectively.

Under Social Development, the municipal educational sector exceeded its KG net enrolment rate target of 70.4% by achieving 80% as at year 2020. The sector however, achieved 86% and 53% for primary and JHS respectively, as compared to targets of 90.8% and 70.6% over the same period. With the exception of under five mortality and infant mortality rates where the health sector recorded 10.3% and 7.1% against its targets of less than 8% and 5% respectively, the sector realised its targets under institutional all-cause mortality, institutional maternal mortality and institutional neonatal mortality rates. Further, water coverage increased from 79.8% in 2017 to 83.6% in year 2020. This is against the target of 89.5%. Sanitation coverage also increased from 31% to 45% over the same period as against the target of 57.5%.

The Environment, Infrastructure and Human Settlement dimensional area saw 9.6ha of degraded land restored as against the target of 10ha, while road accident cases reduced by 20.4% as at year 2020 relative to 50% target. The Assembly could not add to the number of communities with planning schemes during the period under review.

The Assembly increased its internally generated revenue (IGF) by 58.2% against the target of 80% over the medium-term under the Governance, Corruption and Public Accountability. Crime cases increased in the Municipality as 268 cases involving 193 males and 75 females were recorded, which is against set target of 40 cases comprising 30 males and 10 females.

**Table 1.1: Financial Performance of Birim Central Municipal Assembly (2018-2021)**

Source of Funds		Total Estimated Cost of Plan (GH¢)	Total Amount Received (GH¢)	Variance (GH¢)
GoG	Compensation	12,413,656.25	9,272,615.23	3,141,041.02
	Goods & Services	241,928.88	157,174.94	84,753.94
IGF		6,115,988.23	3,904,388.23	2,211,600.00
DACF		13,228,696.10	8,407,234.53	4,821,461.57
DACF-RFG		2,891,685.91	1,662,999.59	1,228,686.32
GSCSP		23,628,329.00	9,062,889.92	14,565,439.08
MAG		425,240.00	317,680.00	107,560.00
<b>Total</b>		<b>58,945,524.37</b>	<b>32,784,982.44</b>	<b>26,160,541.93</b>

*Source: Budget Unit., BCMA, Feb., 2021*

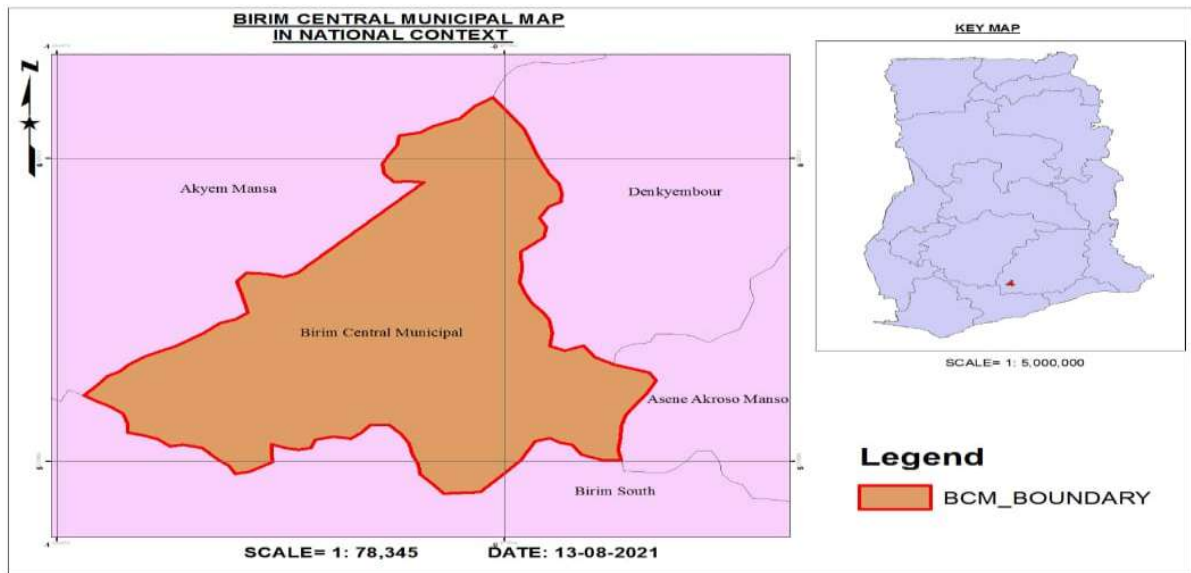
The Assembly's financial performance as presented in table 1.1 shows that 55.6% of the total estimated figure was received as at year 2020. Each of the funds received from all the sources also fell below the expected. Of the amounts received, compensation to the tune of GH¢9,272,615.23 (representing 74.7% of the estimated figure) was the highest, followed by Ghana Secondary Cities Support Program (GSCSP) amounting to GH¢9,062,889.92 (representing 38.4% of the expected) and District Assemblies Common Fund (DACF) with GH¢8,407,234.53 (representing 63.6% of the expected). The least was Goods and Services recording GH¢157,174.94 (representing 65% of the estimated amount). This impacted negatively on development as planned programmes could not be implemented as expected. Mechanisms must therefore be instituted to fill financial gaps to facilitate attainment of development goals and objectives in the next planning period.

### **1.3 Existing Condition**

#### **1.3.1 Location and Size**

The Birim Central Municipality is one of the thirty-three (33) administrative districts in the Eastern Region. It was carved out of the former Birim South District in 2007 under Legislative Instrument (L.I.) 1863. It covers an estimated area of about 158.099 sq. km. The municipality shares boundaries with Akyemansa District to the North, Birim South District to the West and Denkyembour and Asene-Manso Akroso Districts to the East. There are 7 communities in the municipality with Akim Oda being the capital. Figures 1.0 and 1.1 depict the maps of Birim Central Municipality within the national and regional contexts.

**Fig. 1.0: Birim Central Municipality in National Context**



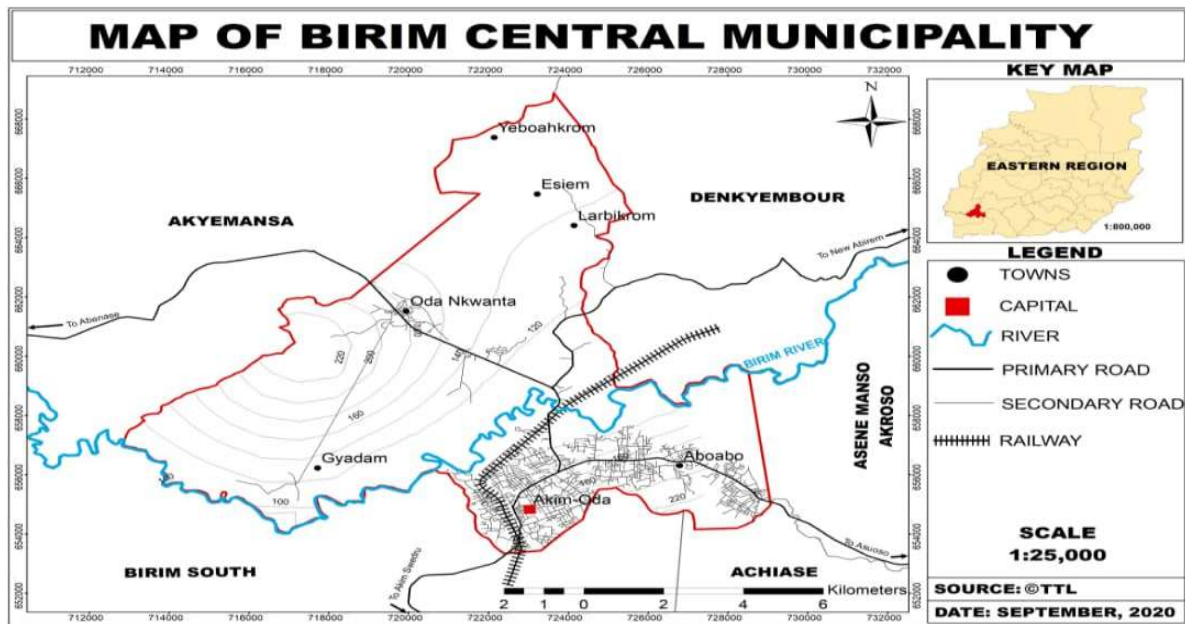
*Source: Municipal Physical Planning Dept., BCMA, Feb., 2021*

### 1.3.2 Relief and Drainage

The municipality is mostly undulating and hilly and lies within the semi-deciduous forest zones. The underlying rock formation is mainly made up of the Upper Birim rocks. These rocks consist predominantly of volcanic lava, schist, phyllite and greywackes with minor granite intrusions and normally give rise to silty clay soil without coarse materials. The topography of Birim Central Municipality is hilly consisting of lava flows and schist, which in some cases rises to 61m above sea level. Available rainfall figures average almost 170cm. The phyllite and greywackes areas have low relief and experience relatively low rainfall.

The municipality is drained by the Birim River. Its major tributaries include Apetesu, Ahomfra, Kasawere, Bongore and Nyankomasu. A greater part of the Birim River stretches through the municipality and it is being harnessed to serve as a source of pipe-borne water to many communities both within and outside the municipality. It also has potentials for irrigation farming which should be fully harnessed to ensure optimal use of the river.

**Fig. 1.1: Birim Central Municipality in Regional Context**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

### 1.3.3 Climate

The municipality falls within the wet semi-equatorial climatic zone which experiences substantial amount of precipitation/rainfall. This is characterized by a bi-modal rainy season with annual rainfall between 150cm and 200cm reaching its maximum during the two peak periods of May-June and September-October. Average temperature ranges between 25.2<sup>0</sup>C minimum and 27.9<sup>0</sup>C maximum. Relative humidity is about 56% and 70% is usually attained during the dry and rainy seasons, respectively.

This creates a relatively good atmosphere for socio-economic activities like trading and farming in dry season and rainy seasons, respectively. It is sad to note, however, that there is perennial flooding in some communities/areas during the two peak periods of the rainy season.

### 1.3.4 Vegetation

The municipality falls within the semi-deciduous rain forest region of the country. The vegetation is mainly characterized by tall trees with evergreen undergrowth. Scattered parcels of secondary or broken forest are a characteristic of the vegetation. This has been as a result of farming, lumbering and building activities. Most of the larger trees among which are Triplochiton Scleroxylon (Wawa), Antaris Africana (Kyenkyen), Clorophora Excelsa (Odum) and Ceiba Pentandra (Onyina) are now few occurring as scattered emergent. This

situation has contributed to the collapse of the local timber industry which hitherto served as source of employment and income for many people.

### 1.3.5 Soils and Suitability for Agriculture

The soils of the municipality can be classified into four groups. These are Kumasi – Offin Association, Sewdru – Nsaba/Offin Compound Association, Bekwai – Oda Association and Birim – Chichiwere Association. Their characteristics and suitability for agriculture are summarised in the table below.

**Table 1.2: Soils and Suitability for Agriculture**

<b>Soil Classification</b>	<b>Characteristics</b>	<b>Soil Capacity</b>
Nsaba-Swedru Offin Compound	Greyish brown loaming soils overlying red clay soils that occur at lower elevations of sloping hills. Grey alluvial sand of thin layers.	Tree and arable crops especially cocoa. Dry season vegetables, sweet potato, sugar cane and rice.
Kumasi – Offin Association	Coarse sandy to fine gravelly topsoil and red coarse sandy subsoil.	Dry season vegetables, sweet potato, sugar cane and rice
Bekwai-Oda Association	Red soil developed over lower Birimian rocks. Silty clay loamy soils which occupy fairly-extensive flat lands adjacent to streams and rivers.	Cocoa, coffee, citrus, oil palm, avocado pear, mangoes, banana and mechanized rice irrigation farming
Birim Chichiwere	Moderately slow internal flow to medium surface run off, moderately permeable and good moisture retention capacity. Very deep pale brown or yellowish brown fine sand.	Wide range of tree and arable crops. Nurseries and vegetable production.

*Source: Soil Research Institute, Kumasi, 2002*

### 1.3.6 Geological Resources

The municipality is underlain by granite and both Lower and Upper Birim rock formation of phyllites, schist, greywacke and metavolcanic and Tarkwanian quartzites. These rocks have high potential for ground water extraction. This accounts for the number of boreholes and wells drilled in the municipality. The municipality lies almost wholly in the main diamondiferous area of the region accounting for illegal mining of diamond (also known as galamsey). These human activities have to some extent degraded the natural environment, and therefore efforts should be made to check these activities in the municipality.

## 1.4 Demographic Characteristics

### 1.4.1 Population Size and Distribution

The total municipal population as projected from the 2010 PHC currently stands at 100,594, contributing about 6% of the total population of the region. The male population accounts for 47.8% (48,084) and the female population constitutes 52.2% (52,510) of the total population of the municipality. The annual population growth rate for the municipality is 2.4%. The municipality is predominantly urban having 68,102, representing 67.7% of the population and 32,492, representing 32.3% living in rural areas.

The large proportion of people living in the urban communities means that a lot of resources must be shifted towards improving socio-economic facilities for use by the increasing urban population, while support must be directed at upgrading facilities and expanding economic opportunities in rural communities to minimize the migration of the people to the urban centres.

This is depicted in table 1.3 below.

**Table 1.3: Population Size by Sex and Locality of Residence**

Population Size	All Localities		Urban		Rural	
	Number	%	Number	%	Number	%
Male	48,084	47.8	-	-	-	-
Female	52,510	52.2	-	-	-	-
<b>Total</b>	<b>100,594</b>	<b>100</b>	<b>68,102</b>	<b>67.7</b>	<b>32,492</b>	<b>32.3</b>
Sex ratio	91.7		89.0		97.6	

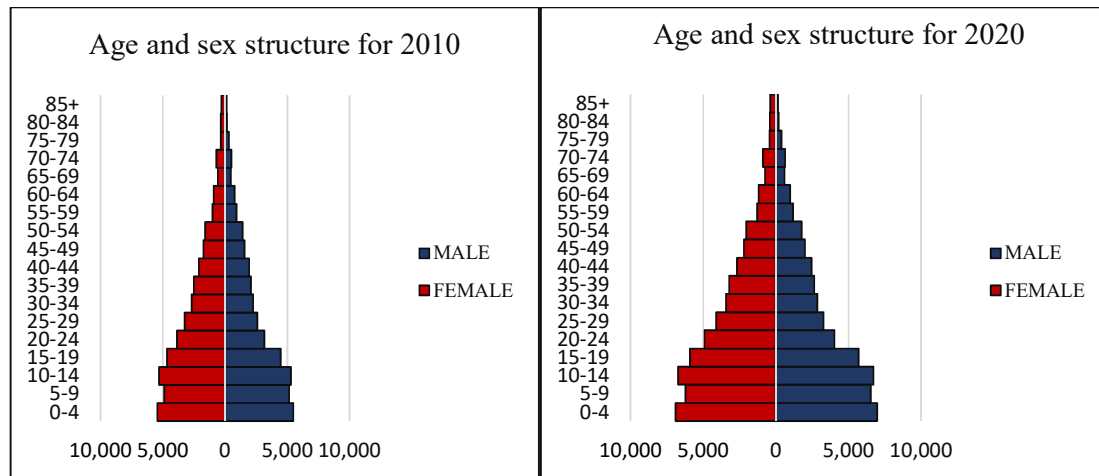
*Source: Mun, Plann. Co-ord. Unit (MPCU), BCMA, Feb., 2021*

### 1.4.2 Age and Sex structure

The population structure of the estimated population of 2020 continues to depict that the municipality is still having a broad base structure and same sex ratio of 1: 0.92. This means that for every 100 females there are about 92 males. This is the same as that of the region. This shows a slight change from the year 2010.

From the projection, the Age Dependency Ratio is 78% which is higher than that of 2010. This is as a result of higher rate of child bearing in the municipality. However, the male dependency ratio (49.4%) is lower than that of the females (50.6%). This is quite different from that of the year 2010. Again, the dependency ratio of children in the municipality is 69.3% compared to 8.4% of the old age dependency ratio. In both cases, the dependency on females is higher than their male counterparts. This scenario is depicted in figure 1.2 below.

**Figure 1.2: Age and Sex Structure for Birim Central for 2010 and 2020**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

### 1.4.3 Population Density

The municipality has a population density of 1,106 persons per square kilometre, which indicates that the municipality has registered an increase in population density over the years rising from 142 persons per square kilometre in 1984 to the current figure. This gives the impression that the municipality is very dense but in actual fact, the bulk of the population is concentrated in the urban centre where more facilities and services are located. This implies an increase in pressure on the available natural resources and social services.

## 1.5 Cultural and Social Structure

### 1.5.1 Traditional Set-Up

The municipality falls under the Akyem Kotoku traditional area. The annual festival of the traditional area, known as ‘Odwira’ is celebrated in any week of December or January each year. Activities ranging from the performance of rituals for ancestors, traditional drumming and dancing among others are observed. Dramas and stories are told to show the root of the Akyems. These aim at strengthening the mutual bond of friendship among the local residents for development. The celebration of the festivals draws people from within and outside the municipality to observe and participate.

The ‘Odwira’ and other festive celebrations could be well packaged and marketed to promote tourism to create jobs and generate income.

These potentials can also provide grounds for education and research as well as tourism for African-Americans in the diaspora who demand a lot of information to trace their root.

Unfortunately, there is chieftaincy dispute in the traditional area which has prevented the celebration of the festivals for almost two decades. The dispute also affects the communal spirit in undertaking development projects. The Municipal Security Committee (MUSEC) has been monitoring events and instituting measures to maintain peace and security to ensure in the municipality.

## 1.6 Social Services

### 1.6.1 Education

#### 1.6.2 Physical Infrastructure

There are 57 Kindergarten (KG), 63 Primary, 61 Junior High and 4 Senior High Schools in the municipality. Of these figures, 94.7%, 95.2%, 96.7% and 100% of the school buildings at the Pre-School/KG, Primary, Junior High and Senior High School levels respectively are in good condition. The Assembly should intensify efforts to improve the remaining few schools that are not in good condition to ensure that all schools in the municipality are in good shape to decently accommodate students for enhanced education delivery. Table 1.4 provides the details on school infrastructure and their condition in the municipality.

Also found in Akim Oda are 1 Nursing Training institution and 1 College of Education.

**Table 1.4: Schools and their Condition in the Municipality**

Type of School	Total Number	In Good Condition		In Bad Condition	
		Number	%	Number	%
Pre-school (KG)	57	54	94.7	3	5.3
Primary	63	60	95.2	3	4.8
J.H.S.	61	59	96.7	2	3.3
S.H.S.	4	4	100	0	0
<b>Total</b>	<b>185</b>	<b>177</b>	<b>-</b>	<b>8</b>	<b>-</b>

*Source: Mun. Education Office, Akim Oda, Feb., 2021*

#### 1.6.3 School Enrolment

As indicated in table 1.5 below, with the exception of JHS level, the municipality recorded fairly high school enrolment at all levels though the expected enrolments were not met. The enrolment figures recorded at the basic level could be attributed to the School Feeding Programme, the Capitation Grant, My First Day at School and the educational programmes being implemented by the Municipal Education Office, while the Free SHS Programme contributed to the high enrolment at that level. Efforts must be stepped up to further increase enrolment in basic schools in the municipality especially at the JHS level.

**Table 1.5: School Enrolment (Public & Private)**

Type of school	No. of Classes	Expected Enrolment	Actual Enrolment	Male	Female	% Enrolment
KG (4-5)	114	4,573	3,643	1,918	1,725	80
Primary (6-11)	396	12,997	11,195	5,711	5,484	86
J.H.S. (12-14)	176	9,719	5,126	2,553	2,573	53
S.H.S. (15-17)	150	8,560	7,684	3,972	3,712	90
<b>Total</b>	<b>836</b>	<b>35,849</b>	<b>27,648</b>	<b>14,154</b>	<b>13,494</b>	<b>77</b>

*Source: Mun. Education Office, Akim Oda, Feb., 2021*

#### 1.6.4 School Participation Rate

The municipality could not achieve 100% participation rate at both basic and SHS levels as actual enrolment fell short of the projected. Pragmatic steps must be taken to further improve the rate.

**Table 1.6: School Participation Rate by Gender**

Level of Education	School-Going – Age Popn. (2020) (Projected)			Number Enrolled			Participation Rate		
	Male	Female	Total	Male	Female	Total	Male %	Fem. %	Tot. %
KG (4-5)	2,178	2,395	4,573	1,918	1,725	3,643	42	38	80
Prim. (6-11)	6,697	6,300	12,997	5,711	5,484	11,195	44	42	86
JHS (12-14)	6,607	3,112	9,719	2,553	2,573	5,126	26	27	53
SHS (15-17)	4,565	3,995	8,560	3,972	3,712	7,684	46	43	90
<b>Total</b>	<b>20,047</b>	<b>15,802</b>	<b>35,849</b>	<b>14,154</b>	<b>13,494</b>	<b>27,648</b>	-	-	<b>77</b>

*Source: Mun. Education Office, Akim Oda, Feb., 2021*

#### 1.6.5 Pupil/ Teacher Ratio

The municipality has a total of 1,443 teachers comprising 836 males and 607 females teaching in both public and private schools. There are 156, 530, 360 and 397 teachers at the KG, Primary, JHS and SHS respectively. The pupil/teacher ratios are 1:23, 1:21, 1:14 and 1:19 for KG, Primary, JHS and SHS respectively. The ratio is favourable and efforts should be made to ensure it reflects in pupils' performance.

**Table 1.7: Number of Teachers in the Municipality**

School Type	Total Number				Trained				Untrained				PTR
	M	%	F	%	M	%	F	%	M	%	F	%	
KG	16	2	140	23	2	1	65	18	14	4	75	29	23:1
Prim.	250	30	280	46	132	27	146	42	118	34	134	52	21:1
J.H.S.	241	29	119	20	125	25	79	23	116	33	40	16	14:1
S.H.S.	329	39	68	11	233	47	60	17	96	39	8	3	19:1
<b>Total</b>	<b>836</b>	<b>100</b>	<b>607</b>	<b>100</b>	<b>492</b>	<b>100</b>	<b>350</b>	<b>100</b>	<b>344</b>	<b>100</b>	<b>257</b>	<b>100</b>	

*Source: Mun. Education Office, Akim Oda, Feb., 2021*

### 1.6.6 Performance of Pupils/Students

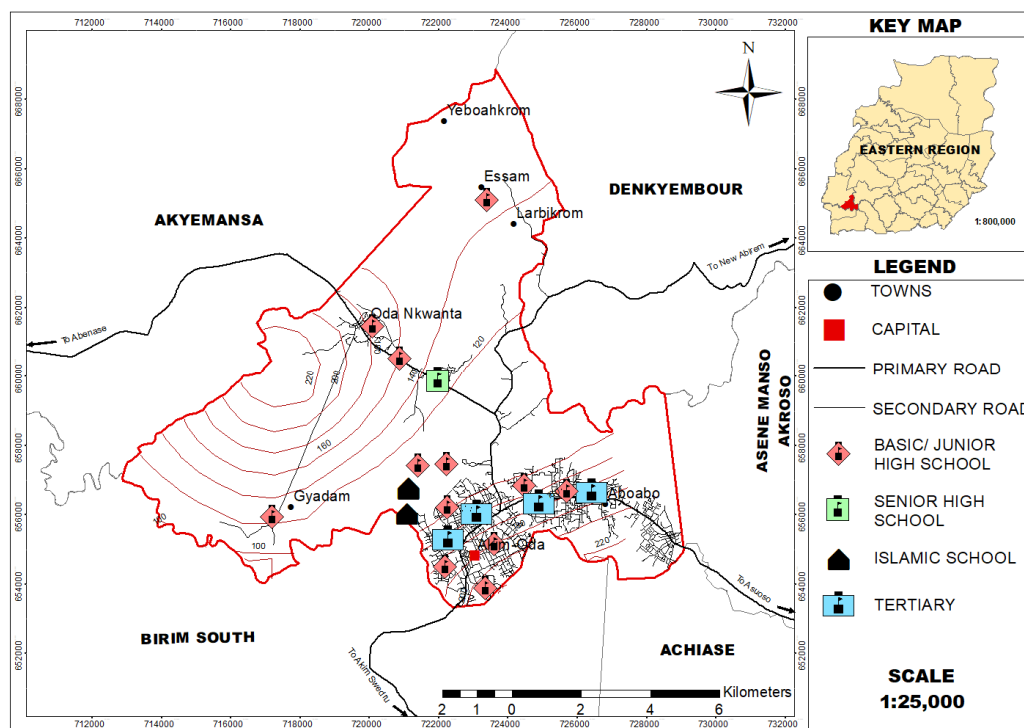
Table 1.8 shows the performance of pupils in the municipality in the Basic Education Certificate Examinations (BECE) and West Africa Senior High School Certificate Examinations (WASSCE) over the past 4 academic years. The municipality improved its performance in the BECE from 70.5% in 2016/17 academic year to 82.8% in 2019/20 academic year, but dropped from 88.3% to 87.4% over the same period in the WASSCE. A lot more efforts should be made to further improve students' performance to churn out the right calibre of human resource needed to develop the communities.

**Table 1.8: Performance of Pupils (in %) for Last 4 Years (2016/17-2019/20)**

School	Year			
	2016/17	2017/18	2018/19	2019/20
JHS (BECE)	70.5	61.3	74.63	82.8
SHS (WASSCE)	88.3	86.5	85.2	87.4

*Source: Mun. Education Office, Akim Oda, Feb., 2021*

**Figure 1.3: Locational Map of the Educational Facilities in the Municipality.**



**Source: Birim Central Municipal Spatial Development Framework (2021-2040)**

## 1.7 Health

### 1.7.1 Health Facilities

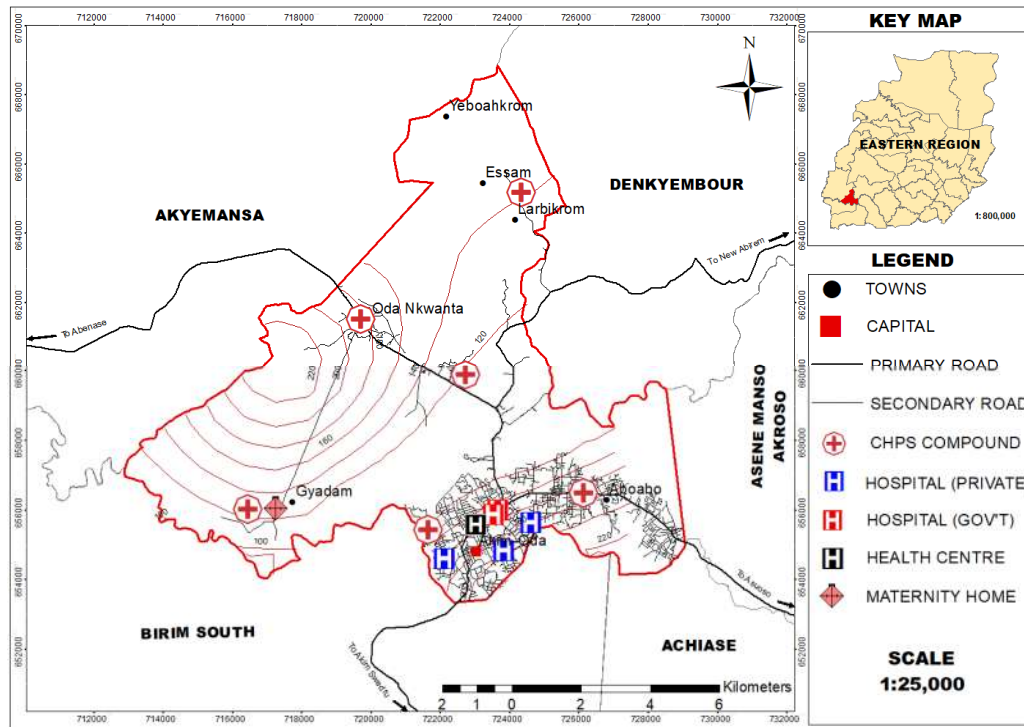
There are 4 hospitals (1 government and 3 private) in Akim Oda and 18 CHPS Zones and 6 CHPS Compounds in the municipality. There are 3 pharmacy shops in Akim Oda and a host of drug stores widely spread across the municipality. Presently the municipality has 2 private medical laboratories. The total bed capacity in the municipality is 240. Twelve (12) out of the 18 CHPS Zones lack adequate basic equipment and human resource.

**Table 1.9: Existing Health Facilities in Birim Central**

Health Institution	Number			
	Government	Mission	Private	Total
Hospital	1	-	3	4
CHPS Compound	18	-	-	18

**Source: Mun. Health Administration, Akim Oda, Feb., 2021**

**Fig. 1.4: Locational Map of Health Facilities in the Municipality.**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

### 1.7.2 Staffing Situation

The human resource situation of the health sector of the municipality has improved even though the number is still not adequate. Doctor to population ratio reduced from 1:14,796 in 2019 to 1:10,089. Nurse to population ratio increased from 1:331 in 2019 to 1:388. Some nurses applied to further their studies and this reduced the number. Midwife to WIFA ratio stood at 1:388. There is the need for more critical staff such as Physician Assistants, Pediatricians and Eye Specialists, etc. to further improve the staffing situation. The details on the staff strength of the health sub-sector are shown in table 1.10 below.

**Table 1.10: Staffing Situation in Birim Central**

Staff Category	Mun. Health Admin.	Hospital (Oda Gov't)	Total
Doctors	0	7	7
Physician Assistants	1	8	9
Certified Registered Anaesthetist	0	4	4
Professional Nurses	83	159	242
Midwives	19	46	65
Technical Officers	8	2	10
Other Health Staff	18	157	175
<b>Total</b>	<b>129</b>	<b>383</b>	<b>512</b>

*Source: Mun. Health Administration, Akim Oda, Feb., 2021*

### 1.7.3 Utilization of OPD Services

Utilization of health services is one of the measures of both geographical and financial access to these services. There has been a steady decline in OPD attendance in the municipality from 256,235 in 2018 to 247,751 in 2019 and 232,278 in 2020 as indicated in table 1.11 below. The percentage reduction is 6.2. This situation could partly be attributed to the outbreak of Covid-9 pandemic. When the Covid-19 was at its peak, around March to July, 2020, the populace was encouraged to stay at home and report to health facilities only when their cases were severe. Out of the 232,278 OPD attendance recorded in 2020, 95% were insured under the National Health Insurance Scheme. The implementation of the Scheme has removed significant financial barrier and improved access to health care.

**Table 1.11: Key OPD Indicators**

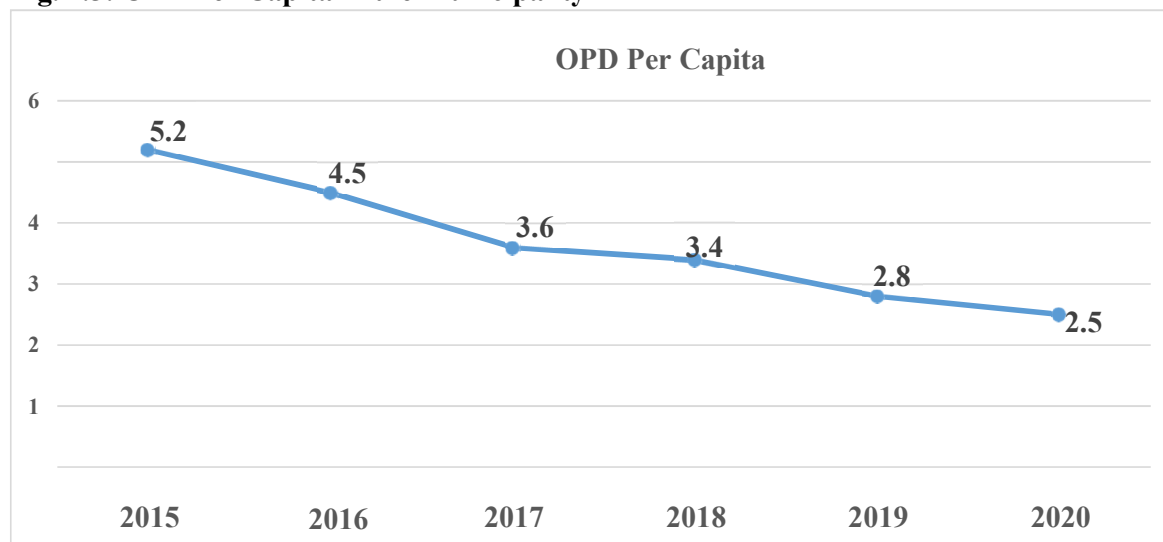
<b>Indicator</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>% Difference</b>
Total OPD attendance	265,235	247,751	232,278	-6.2
Percentage OPD attendants insured	88.4	95.6	95	-0.63
OPD Per Capita	3.4	2.8	2.5	

*Source: Mun. Health Administration, Akim Oda, Feb., 2021*

The OPD per capita in any given area, within a specified time frame, represents the number of outpatients' visits to health facilities during one year relative to the total population of the same geographical area. Health facilities include all public, private, non-governmental and community-based in which general health services are offered.

Figure 1.5 shows that the OPD per capita recorded in 2020 was 2.5 which indicates that almost all the people in the municipality visited a facility at least twice in the year. However, the 2020 figure was the lowest as compared to 2.8 and 3.4 for 2019 and 2018 respectively, but exceeded the national target of 1.

**Fig. 1.5: OPD Per Capita in the Municipality**



*Source: Mun. Health Administration, Akim Oda, Feb., 2021*

#### 1.7.4 Top Ten OPD Cases

Malaria has been the leading cause of OPD attendance since 2012. The narrative was different in 2020. There were more cases of typhoid fever, and rheumatism and joint pains than malaria. The number of cases recorded was 109,614 for typhoid fever, 103,380 for rheumatism and joint pains and 24,065 for malaria. This was due to the strict adherence to the 3T and testing and treatment protocol. There was reduction of those who “tested negative but treated”. Cases of upper respiratory tract infections reduced in 2020 compared to 2018 and 2019. This could be as a result of covid-19, as most people with cough cases refused to report due to fear of diagnosing them for Covid-19. The number of hypertension cases recorded could not make it appear in the OPD top ten cases. Diseases on the ascendency were intestinal worm, acute eye infection and otitis media.

**Table 1.12: Table Showing Top Ten (10) OPD Cases in Birim Central**

Sn	2018		2019		2020	
	Disease/Condition	No. of Cases	Disease/Condition	No. of Cases	Disease/Condition	No. of Cases
1.	Malaria	52,296	Malaria	45,986	Typhoid Fever	109,614
2.	Rheumatism & other joint pains	31,251	Rheumatism & other joint pains	34,314	Rheumatism & Other Joint Pains	103,380
3.	Upper respiratory tract infections	29,028	Upper respiratory tract infections	26,484	Malaria	24,065
4.	Diarrhoea diseases	20,574	Diarrhoea diseases	17,558	Upper Respiratory Tract Infections	22,198
5.	Anaemia	17,466	Anaemia	16,840	Anaemia	18,534

Sn	2018		2019		2020	
	Disease/Condition	No. of Cases	Disease/Condition	No. of Cases	Disease/Condition	No. of Cases
6.	Hypertension	14,688	Skin diseases	15,327	Diarrhoea diseases	17,560
7.	Acute urinary tract infection	12,062	Acute Urinary Tract Infection	12,419	Otitis media	17,391
8.	Skin diseases	10,027.0	Hypertension	9,993	Acute urinary tract infection	12,654
9.	Typhoid fever	7,460.0	Typhoid fever	8,314	Acute eye infection	9,804
10.	Pneumonia	6,945.0	Pneumonia	7,702	Intestinal worms	9,407

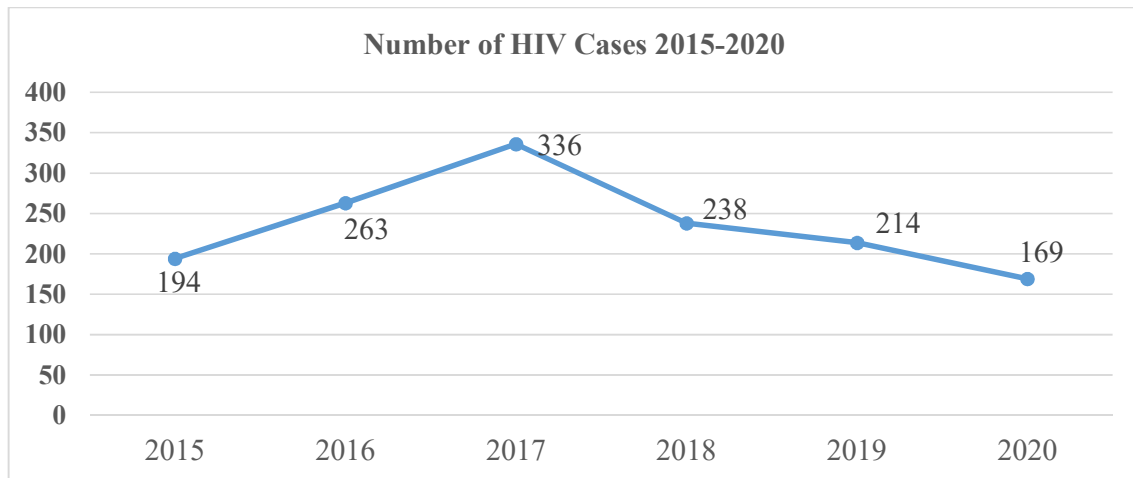
*Source: Mun. Health Administration, Akim Oda, Feb., 2021*

### 1.7.5 HIV/AIDS

The HIV/AIDS pandemic continues to spread despite the numerous efforts being made to curb it. Activities were geared towards the Elimination of Mother to Child Transmission (EMTCT) and stigma reduction, testing and counselling services as well as management of opportunistic infections and Anti-Retroviral Therapy prophylaxis (ART).

The total number of people tested for HIV was 6,451 in 2018, 6,284 in 2019 and 4,625 in 2020. Total number of pregnant women tested for HIV in the year 2020 was 3,030 with 41 (1.35%) being positive. All the positive clients are on treatment. 1,595 people tested voluntarily with 128 confirmed positive. Challenges confronting the fight against the pandemic in the municipality include lack of funds to train staff on HIV/AIDS and ART administration, irregular monitoring, inadequate support for HIV activities and inadequate screening activities, etc. Pragmatic steps should be taken to address these challenges to further minimize the spread of the pandemic.

**Fig. 1.6: Trend of HIV/AIDS Situation in Birim Central**



**Source: Mun. Health Administration, Akim Oda, Feb., 2021**

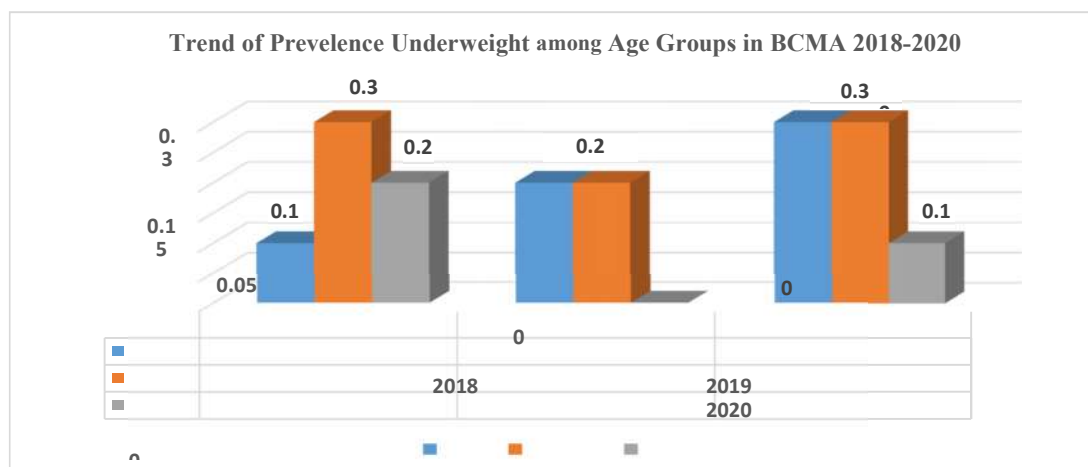
### **1.7.6 Nutrition**

Malnutrition, in every form presents significant threat to human health. It is for this reason that the Municipal Health Administration has been undertaking growth monitoring and promotion, vitamin A supplementation to children under five years of age, early initiation of breastfeeding, on the job training, celebrating child health promotion and nutrition rehabilitation to ensure the nutritional status of its populace are safely guided.

To ensure children under five within the municipality have an optimum nutritional status, growth monitoring and promotion activities are carried out routinely in the various health facilities (hospitals and CHPS Compounds) within the municipality. This involves anthropometry measurement of weight, height, length, etc.

Shown below is graphical representation of underweight among the age group 0-11, 12-23 and 24- 59 months respectively. Total number of children 0-59 months assessed was 27,814, prevalence of underweight was 0.3% while severe underweight rate was 0.0%.

**Fig. 1.7: Trend of Prevalence Underweight Among Age Groups in the Municipality**



*Source: Mun. Health Admin., Akim Oda, Feb., 2021*

### 1.7.7 Vitamin A Supplementation

Table 1.13 presents routine vitamin A supplementation for children 6-59 months old by Sub-municipals in Birim Central Municipal. The Municipal coverage was 51.8%. Efforts should be made to improve the situation.

**Table 1.13: Routine Vitamin A Supplementation**

Sub-Municipal	Target population	6-11months 100,000 IU	12-59months 200,000 IU	6-59months Total Children Dosed	%
Aboabo	1,244	248	541	789	63.4%
Jamaica	4,490	1,641	1,782	3,423	76.20%
Oda Old Town	3,135	478	788	1,266	40.30%
Oda Newtown	4,843	841	1,012	1,853	38.30%
Oda Nkwanta	1,610	224	391	615	38.20%
<b>Total</b>	<b>15,322</b>	<b>3,432</b>	<b>4,514</b>	<b>7,946</b>	<b>51.80%</b>

*Source: Mun. Health Admin., Akim Oda, Feb., 2021*

### 1.7.8 Deliveries

A total of 4,068 deliveries were recorded in the municipality. A percentage increase of 62%, above the national target. 98.6% of the deliveries were conducted by skilled attendants and 1.4% by non- skilled attendants (TBA). Total maternal mortality recorded at the municipal was 3. Total still births was 79, fresh still birth was 23 (0.5%) and 56 (1.2%) was recorded for macerated still births in 2020.

**Table 1.14: Records on Deliveries in the Municipality**

Indicators	2018		2019		2020	
	Number	%	Number	%	Number	%
Total delivery	4435	63.4%	4546	64%	4068	112%
Skilled deliveries	4435	63.4%	4546	64%	4011	98.6%
Unskilled (TBA deliveries)	310	7.0%	268	6%	57	1.4%
Maternal deaths	9		10		3	

*Source: Mun. Health Administration, Akim Oda, Feb., 2021*

### 1.7.9 COVID-19 Pandemic

The Birim Central Municipality was no exception to the COVID-19 pandemic. The pandemic affected all sectors of the local economy including local revenue generation. The municipality currently has 25 active cases. Since the outbreak of the pandemic in March, 2020, the municipality has undertaken a number of measures to curb its spread. These measures include distribution of Personal Protective Equipment (PPEs), public sensitization, screening, testing, contact tracing, transfer and isolation of patients, enforcement of preventive protocols among others. Efforts should be made to sustain the preventive protocols to curb the spread of the pandemic. The COVID-19 case count in the municipality is presented below.

**Table 1.15: COVID-19 Case Count in the Municipality**

Sn	Indicator	Total
1.	Total samples collected	596
2.	Total results received	592
3.	Total tested positive	153
4.	Total pending results	4
5.	Total number of active cases	25

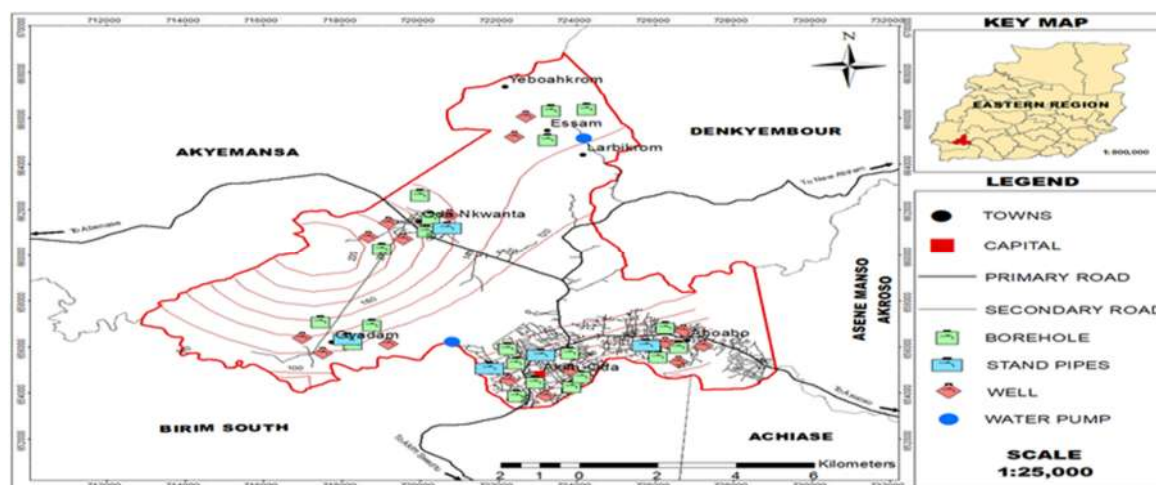
*Source: Mun. Health Admin., Akim Oda, Feb., 2021*

## 1.8 Water and Sanitation

### 1.8.1 Water

The main sources of drinking water for households in the Municipality are pipe-borne, borehole and wells. Rural water coverage stands at 71.1%, while about 90% of households in the urban area have access to pipe borne water. Water resources in the Municipality are polluted through indiscriminate dumping of waste. Other challenges are poor operation and maintenance of water facilities especially in the rural areas and reliance on private hand dug wells which quality is not guaranteed. The situation needs to be checked to prevent the sale/consumption of unwholesome water in the communities. There is also the need to intensify public education on the use of water from approved sources to prevent the incidence of water-borne diseases.

**Fig. 1.8: Location of Water Facilities within the Municipality.**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

## 1.9 Sanitation

Solid waste management in the Municipality is carried out through collaboration between the Assembly and private waste management company namely, Zoomlion.

There are 30 refuse containers, 4 trucks and 411 dust bins for managing the solid waste. The refuse containers are placed at designated dumping sites while the dust bins are issued to households and business entities. The dust bins are picked on weekly basis at a fee of GH¢25.00 and GH¢40.00 per month for households and businesses respectively. Communal refuse containers are lifted weekly. One of the refuse trucks (owned by the Assembly) breaks down frequently which negatively affects garbage evacuation.

An average of about 55,430 tons of solid waste is generated every year out of which 20,897 tons, representing 38%, is collected and disposed of at final disposal site. About 34,533 tons (62%) of the waste go uncollected and are disposed of indiscriminately which poses public health risk.

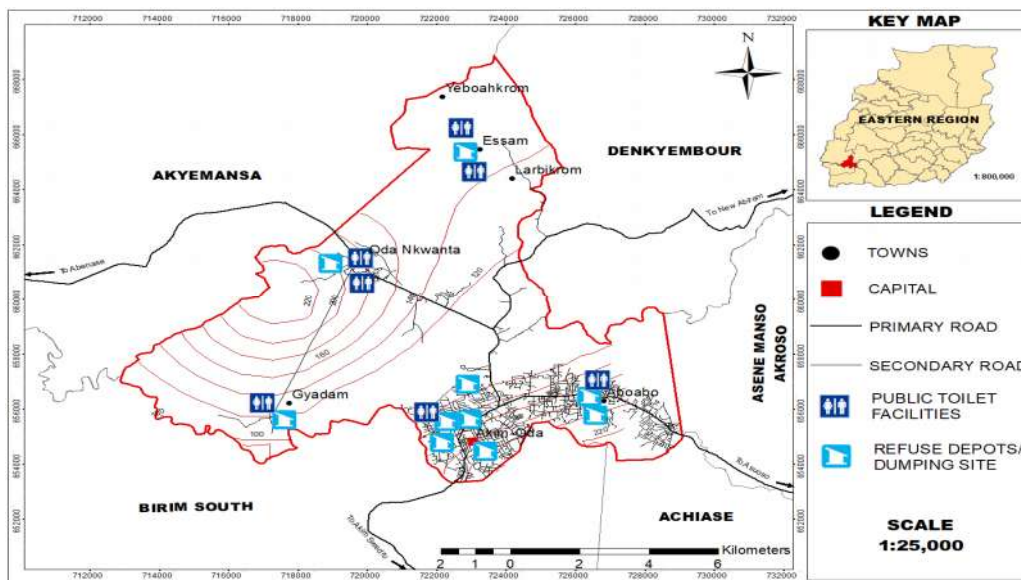
The Municipality has lost its final refuse disposal site to the newly created Asene-Manso-Akroso (AMA) District. However, efforts are underway to acquire a new site around Akim Oda. The logistics needed for the management of the solid waste is highly inadequate and it is therefore necessary that more are acquired to better the management of the waste.

Less than 50% of households in the Municipality have household latrines. There are also 19 public toilets constructed by the Assembly. These toilets are rehabilitated periodically and dislodged when they are full and disposed of at a final disposal site in the neighbouring of AMA district. The Assembly has one (1) cesspit emptier for dislodgement, which has become

unserviceable. There are two (2) private cesspit emptiers rendering dislodgement services to residents. The Assembly has been sensitizing households to construct their own latrines to minimise pressure on the public toilets.

The total length of storm water drain in Akim Oda is 15km with 6km (40%) constructed/improved. Siltation and indiscriminate dumping of waste into the drains cause them to choke and spill over running water and other pollutants into the surroundings, thereby degrading the land. In some cases, the storm water stagnates which serve as breeding grounds for mosquitoes causing malaria and related diseases. The drains must be desilted and households sensitized to minimise indiscriminate dumping of waste into existing drains while the remaining 11km storm water drain must be constructed to improve the drainage system to minimise flooding that occurs perennially.

**Fig. 1.9: Location of Sanitation Facilities in the Municipality.**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

## 1.10 Poverty and Social Protection

### 1.10.1 Perception of Poverty

The municipal poverty profile indicates that the poor have such characteristics as inability to acquire basic needs, including food, clothing and shelter. Poor infrastructural facilities and access to social services are also key issues in the definition of poverty.

There are number of manifestations of poverty. Among them are epidemics in communities, high rate of social vices, poor sanitation, dilapidated structures, etc. The problem of poverty is

shrouded in a complex network of causes, including laziness, attitudes of the people towards work, poor management of scarce but available resources, seasonal unemployment, large family sizes and inadequacy of skills training among others.

The poverty profile divided the municipality into eight (8) poverty pockets based on the level of distribution as well as accessibility to health, education, post and telecommunication, water and sanitation. It was revealed that poverty manifestation in the various pockets had similar characteristics which did not give distinct difference among them due to the homogeneous nature of the municipality. However, the composite poverty map showed slight differences.

Coping mechanisms of the poor in the municipality include farming activities and petty trading. Others resort to social vices such as prostitution, thievery, gambling, etc.

However, it is envisaged that any poverty reduction programme should cover such areas as skills training, provision of start-up capital and flexibility in accessing credit. Interventions by NGOs/CBOs should also be well embraced tailored towards improving the wellbeing of the citizenry.

## **1.11 Vulnerability Analysis**

### **1.11.1 The Unemployed**

As of 2010, 5% of the economically active population were unemployed. More than half of the population not economically active (53.5%) are students in full time education. It has been identified that high levels of unemployment and underemployment amongst the youth is a key challenge hindering the development of the municipality. Local Economic Development (LED) initiatives should be vigorously promoted to create jobs and wealth for the unemployed.

### **1.11.2 Persons Living with HIV (PLWHIV)**

Records at the Municipal Health Administration show that the municipality has a total of 169 Persons Living With HIV (PLWHIV) as at December, 2020, with 41 of the figure constituting pregnant women. Activities aimed at curbing the spread of the virus must be scaled up while care and support for PLWHIV should be sustained.

### **1.11.3 Disaster Victims**

According to the Municipal Disaster Prevention and Management Department, a total of 1,400 individuals, comprising 642 males and 758 females suffered from rainstorm, flood and fire disasters in 2020 in the municipality. Support in the form of blankets, buckets, mattresses,

roofing sheets and food items extended to these disaster victims though offered them some relief, climate change adaptation strategies, vulnerability and risk assessment and hazard management must be given serious attention to minimize the negative impacts of climate change on communities.

#### **1.11.4 Persons With Disabilities (PWDs)**

Three and half percent of the total municipal population represents Persons With Disabilities (PWDs). Sight disability (36.9%) is the most common form in the municipality. In general, there are more females (3.6%) than males (3.3%) with disability in all types of disability.

#### **1.11.5 Drug Addicts**

Addiction to hard drugs such as cocaine, marijuana, etc. is high in the municipality. This has contributed to social vices and violence behaviours, especially in Akim Oda and its environs.

#### **1.11.6 Child Labour**

Child labour in the municipality is mostly found in Akim Oda (usually selling iced water, groceries, yoghurt, etc on the streets) and in the cocoa growing areas. Most of these children are not living with their real parents but with relatives, while others were given out as house helps by their parents. The ages of these children fall within the school going age but are not in school. Their labour is exploited for the selfish gains of their parents/guardians.

#### **1.12 Social Protection Interventions**

Some interventions are being implemented to support vulnerable persons in the municipality. Under the Livelihood Empowerment Against Poverty (LEAP) Programme, a total of 361 extremely poor households have been enrolled and are benefiting from monthly cash transfers to enhance their well-being.

Related to the LEAP Programme is the National Health Insurance Scheme (NHIS) which currently has a total membership 102,680, made up of 40,747 males and 61,933 females. This has enabled the poor to access health care in various health facilities across the municipality.

Furthermore, the Municipal Health Administration is implementing programmes to improve the nutritional status of malnourished children and pregnant mothers in various communities. Also of relevance here is the School Feeding Programme being implemented in all public schools in the municipality aimed at ensuring that school children are fed, nutritionally healthy

and encouraged to remain in school. Currently, a total of 8,513 pupils comprising 4,368 males and 4,145 females are benefiting under the Programme.

The Youth Employment Agency (YEA) has employed a total of 446 persons, comprising 241 males and 205 females under various employment modules for the health, environmental, education, agricultural and other sectors of the local economy. This, together with the skills training programmes being offered by the Municipal Business Advisory Centre (BAC) is contributing to creating jobs for the unemployed in the municipality.

Under the Disability Fund, 81 Persons with Disabilities (PWDs) and 4 PWD groups in the municipality were being given various forms of support ranging from skills training, income generating projects/activities, health care to educational sponsorship to improve their lives.

These interventions need to be enhanced and new initiatives created to further empower the vulnerable in the communities.

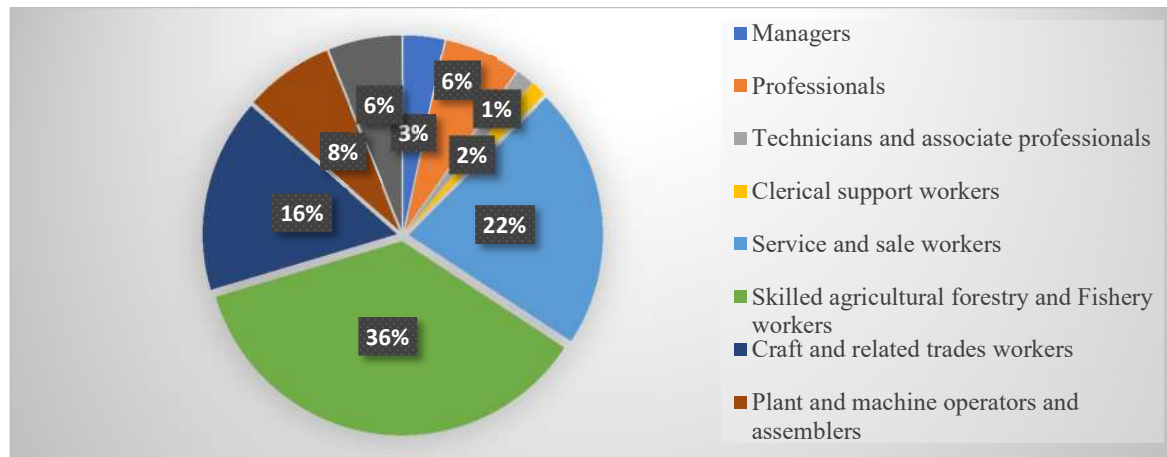
### **1.13 Economy of the Municipality**

The major activities that support the municipal economy are; agriculture (50.9%) trade and commerce (20.1%), industry (13.1%) and services (hotels, banking, insurance, transport, etc) (15.9%). These figures show that agriculture is the mainstay of the municipal economy.

#### **1.13.1 Occupation**

As of 2010, skilled, agricultural, forestry and fishery workers (36.1%) dominated all other occupations probably due to the fertile land and favourable rainfall pattern in the municipality. The domination of Agriculture was followed by the services and sales sector with 21.7%. Craft and related trade workers employ about 16% whilst clerical support workers constitute only 1.3%. The informal private sector serves as the most important source of employment (85.7%) in the municipality. NGOs (Local and International) and other international organizations employ less than 1%. The private formal and the public (Government) sector employ 7% each of the employed population.

**Fig. 1.10: Employed Population 15 Years and Older by Occupation**



*Source: Based on GSS, 2010 PHC*

### 1.13.2 Financial Institutions

The financial sector is operated by 5 main banks namely Absa Bank, SG-SSB Bank, GCB Bank Ltd., National Investment Bank and Rural Banks (South Birim, Kwaebibirim and Akyem Bosome Rural Banks). Also, there are about 2 savings and loans and micro financial institutions operating in Akim Oda.

Non-bank financial institutions available in the municipality are Social Security and National Insurance Trust (SSNIT) and State Insurance Company (SIC). In addition to these are 6 other insurance companies offering services in the municipality. Although these institutions are located in Akim Oda, they extend their services to communities outside the municipality.

The presence of banking and non-banking financial institutions makes Akim Oda the financial hub of the municipality. This supports conducive environment necessary for investment.

### 1.13.3 Trade and Commerce

Commercial activities in the municipality are mainly centered on trading which involves wholesalers and retailers in primary commodities. Trading is predominantly concentrated in hardware, provisions, textiles and general goods. These activities are undertaken mostly at the markets and lorry parks which serve as income-generating avenues for the Assembly. These markets are trading outlets for agricultural produce and inputs.

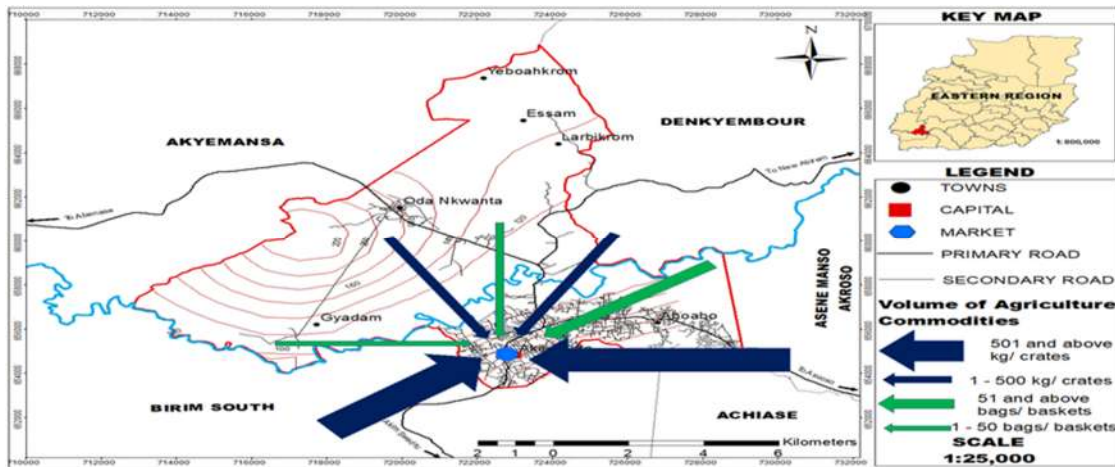
There are four (4) markets (Commercial centers) in the municipality. This includes the Old Town market, Nkwantanum market, Kumasi Station and the market at the main station. The Akim Oda market serves both purposes. A greater volume of trade takes place at Akim Oda market, which covers an area of 1.3 hectares with an estimated trader population of about 751

on market days. The market is characterised by heavy congestion especially on market days. This has compelled traders to encroach upon the only vehicular access to the market making it difficult to handle or control disaster like fire when there is an outbreak. Measures including development of Nkwantanum and Old Premier markets under the Ghana Secondary Cities Support Program (GSCSP) are being embarked upon to decongest the main market.

The Akim Oda market serves as the destination for a lot of traders within and outside the municipality. Rural farmers in the municipality transport their produce/goods to the Akim Oda market for sale, since a lot of people are always involved in the exchange of goods and services. Besides, the markets in the municipality are under-developed and are constrained by factors such as internal accessibility and mobility issues, lack of storage facilities, inadequate toilet facilities and poor drainage causing flooding during heavy rains. The roads leading to the markets from neighbouring communities are in bad state thereby impeding the transportation of goods and services especially agricultural produce.

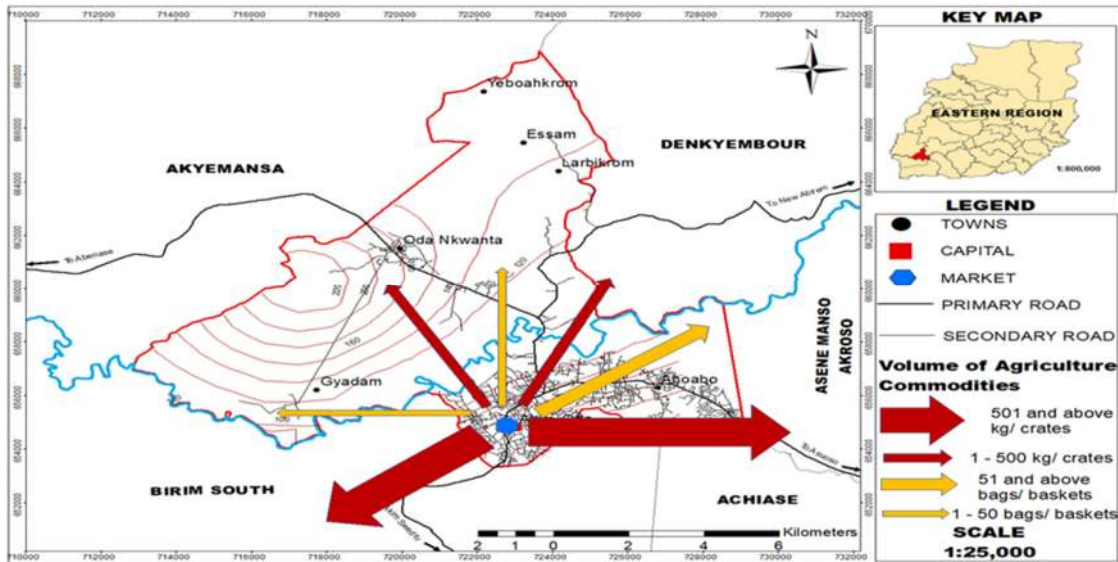
Figures 1.11 and 1.12 show the flow of endogenous and exogenous market commodities respectively from the markets in the municipality. It indicates that major commodities (fish, onion, yam, cabbage, garden eggs, footwear, bags) brought into the market for sale. Commodities purchased are patronized by the people of from Gyadam, Esiem, Winneba and Swedru. Also, commodities such as cocoyam, cassava, plantain and pepper are sent outside the market town and municipality.

**Fig. 1.11: Endogenous Market Flow Map of Birim Central Municipality**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

**Fig. 1.12: Exogenous Market Flow Map of Birim Central Municipality**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

#### 1.13.4 Local Economic Development (LED)

Micro and small scale businesses in the municipality include carpentry/wood processing, fish farming, livestock rearing, agro processing, welding and metal fabrication, sand winning, construction and traditional crafts. These businesses are faced with a myriad of challenges which inhibit their growth. These include limited space, difficulty in land acquisition, limited access to capital, use of outmoded tools/equipment/machines, limited application of ICT, difficulty in marketing products/services, low level of education of entrepreneurs, poor entrepreneurial and managerial skills, poor records keeping, etc.

The Assembly has initiated some strategies to stimulate economic development and growth. Under the Ghana Secondary Cities Support Program (GSCSP), the Assembly is constructing 102-unit lockable shops with ancillary facilities at Nkwantanum Market to add to the existing outlets for trading and service activities in the municipality. Another 68-unit lockable stores would also be constructed in the second year of the Program at Old Premier, Akim Oda. Further, with the support of the Ministry of Trade and Industry, a new business resource centre is being constructed in Akim Oda to support and promote local businesses.

Efforts must also be made to complete and operationalize the “industrial village” and to address the challenges confronting micro and small scale businesses in the municipality.

### 1.13.5 Agriculture

A total of about 60% of households in the municipality are engaged in agriculture. In the rural localities, almost nine out of ten households (87.3%) are agricultural households while in the urban localities, 70.3% of households are into agriculture. Most households in the municipality (98.8%) are involved in crop farming. Poultry keeping (chicken) is the most dominant of all livestock activities in the municipality.

#### 1.13.5.1 Types of Agricultural Activities in the Municipality

The type of agricultural activities undertaken in the municipality includes crop farming, tree planting, livestock rearing and fish farming. Among the households engaged in agricultural activities, about 9 out of 10 (93.8%) are into crop farming, 34.7% are into livestock rearing with those in tree planting recording less than one per cent (0.6%).

**Table 1.16: Households by Agricultural Activities and Locality**

Activity	Percentage	
	Urban	Rural
Crop Farming	91.5	96.7
Tree Planting	0.6	0.5
Livestock Rearing	31.5	38.6
Fish Farming	0.2	0.1

*Source: Ghana Statistical Service, 2010 Population and Housing Census*

Although both the urban and rural areas reported impressive figures in crop farming, that of the rural areas (96.7%) is higher than the urban areas (91.5%). The proportions of households in both urban (0.2%) and rural (0.1%) areas that engage in fish farming are very small. The proportion of households engaged in tree planting was the same for both rural and urban areas

(0.6%). In terms of fish farming, the proportion of rural households is slightly lower (0.1%) than urban (0.2%). However, rural households (80.9%) engaged in agriculture is higher than urban households (45%).

### 1.13.5.2 Production Levels of Agricultural Products

The major crops cultivated are starchy staples like maize, cassava, rice, cocoyam, yam and plantain. Major cash crops produced are citrus, oil palm and cocoa which are cultivated on a large scale. Food crops include maize, cassava, cocoyam, rice and plantain. Processing factories must be set up to add value to the citrus, oil palm and other produce.

**Table 1.17: Main Crops Cultivated in the Municipality**

Commodity	Total Crop Production (MT)		Unit Value of Production (GHC/MT)		Total Value of Production (GHC)		% Change in Value of Production
	2019	2020	2019	2020	2019	2020	
Maize	25,673.22	34,876.41	2,067	2,400	53,066,545.74	83,703,384	57.7
Rice -milled	4,000	8,100	3,474	3,100	13,896,000	25,110,000	80.7
Cassava	73,574.11	77,988.51	580	694	42,672,983.8	54,124,025.94	26.8
Yam	2,582.27	2,634.27	2,934	3,248	7,576,365.51	8,556,108.96	12.9
Cocoyam	7,948.17	8,584.04	1,407	1,600	11,183,075.19	13,734,464	22.8
Plantain	41,862.27	43,536.77	1,178	1,250	49,313,754.06	54,420,962.5	10.4

*Source: Mun. Agric. Dept., BCMA, Feb., 2021*

The output and value of production of each crop increased over the 2 year period and is estimated to increase in the future, hence, farmers who will remain in the agricultural sector over time are projected to have increased incomes due to the rise in food crops.

### 1.13.5.3 Extension Services

Extension services in the municipality are delivered by the Department of Agriculture which seeks to address the production needs of farmers and also assist them to increase production. This is done through the adaptation of technology that supports the farmers living standards. The extension officer-farmer ratio is 1:4,375 which is lower than the national ratio of 1:1,500. About 70% of farmers in the municipality have access to extension services.

The agricultural sector is faced with numerous challenges including high cost of farm inputs, inadequate access to farm credit and capital, inadequate farm machinery, unfavourable weather condition as well as post-harvest losses due to lack of storage facilities and ready markets.

#### **1.13.5.4 Irrigation**

There is an irrigation facility located at Gyadam which supports rice production in the municipality. Small-scale farmers have been resorting to the use of pumping machines for irrigating their farms, especially for dry season farming. These small scale farmers are given technical support by the Municipal Agric. Department.

#### **1.13.5.5 Storage Facilities**

Farmers individually hold small scale storage facilities on their farms and in homes for various crops. Some crops by nature are however sold immediately after harvest. The main types of storage facilities in use are usually the traditional/crude type. Modern facilities such as silos, warehousing with drying facilities are however absent. The unavailability of adequate storage facilities results in post-harvest losses which compel farmers to sell their produce at relatively low prices during harvest. There is also limited large scale storage except for marketers who buy and store for limited periods and sell.

### **1.14 Infrastructure**

#### **1.14.1 Transport**

The main mode of transport is road. The estimated length of road in the municipality is 131.5km, comprising 16.5km trunk road, 100km urban road and 15km feeder road. Out of these, about 70%, 60% and 50% of the trunk, urban and feeder roads respectively are in bad state which negatively affects movement of humans and goods which is a disincentive for agriculture and other commercial activities in the municipality. Work to improve road condition in the municipality should be expedited to enhance accessibility.

#### **1.14.2 Energy**

The Municipality has over 90% coverage in terms of electricity supply. Other sources of energy are kerosene, liquefied petroleum gas (LPG) and firewood.

### **1.15 Built Environment**

The built environment deals with human settlements, other built-up areas and man-made activities. Akim Oda, which is the most urbanized settlement, is saddled with the problems of waste management, housing, perennial flooding, infrastructure among others.

### **1.15.1 Spatial Analysis**

#### **1.15.2 Location and Distribution of Services**

The scalogram below (table 1.18) shows the existing hierarchy of settlements in the Birim Central Municipality, which were determined using total weighted centrality score and functional analysis. Communities with populations above 2,500 were selected.

Akim Oda has the highest centrality score with 23 functions and centrality score of 6,500, followed by Aboabo with 9 functions and centrality score of 1,000. The next is Oda Nkwanta and finally Gyadam.

Thus, Akim Oda is the first order settlement, followed by Aboabo and Oda Nkwanta which are second and third order settlements respectively. Gyadam is a fourth order settlement.

#### ***Reasons***

A number of reasons account for the spatial inequality in the distribution of facilities in the municipality. Akim Oda is the municipal capital and most urbanized. Communities within and outside the municipality easily get access to it because of its strategic location.

The existing vibrant economic activities have attracted and caused high influx of immigrants into the town. This, together with high birth rate, has resulted in high population with its attendant high demand for and hence the provision of socio-economic facilities. It is worth mentioning also that people are able to pay for services rendered thereby creating a ready market for them.

Aboabo and Oda Nkwanta have limited facilities, a situation attributed to the fact that they are closer to and therefore rely on Akim Oda for services.

#### **1.15.2 Implications for Future Interventions**

The spatial inequalities in the distribution of facilities in the municipality as presented above, has brought in its wake, the drifting of rural population to the municipal capital. This has in turn, resulted in high population in the Oda with its attendant pressure and breaking down of existing facilities and other urban problems.

To ensure equitable spatial development, future interventions, in terms of provision of facilities should be directed to the other settlements in the municipality as well.

**Table 1.18: Scalogram Analysis**

Settlements	Est. Popn. (2020)	Education				Health						Economic Activities						Services					Inst. Facilities			Tot. No. of Facilities	Tot. Centrality Score	Hierarchy Level		
		Kindergarten	Primary	JHS	SHS/Tech/Voc	CHPS	Health Centre	Private Clinic	Hospital	Borehole/Well	Pipe borne Water	W. Market	Retail Outlet	Agric. Industry	Wood Industry	Repair Workshop	Bank/Fin. Inst.	Lorry Park	Electricity	Post Office	Postal Agency	Fuel Station	Police Station	Telecom	Local Admin. Office				Court	Fire Station
Weight		2	3	4	5	3	4	3	5	4	5	5	4	5	4	3	4	3	5	2	1	4	5	5	4	4	4			
Akim Oda	76,853	x	x	x	X	x			x	x	x	X	x	x	x	x	x	x	x	x		x	x	x	x	x	X	23	6,500	1 <sup>st</sup>
Aboabo	10,815	x	x	x		x				x	x		x	x				x									9	1,000	2 <sup>nd</sup>	
Oda Nkwanta	7,356	x	x	x		x				x			x	x			x		x								10	950	3 <sup>rd</sup>	
Gyadam	4,422	x	x	x		x				x			x	x				x									8	750	4 <sup>th</sup>	
No. of Settl'ts		4	4	4	1	4	0	0	1	4	2	1	4	4	1	1	2	1	4	1	0	1	1	1	1	1	1			
Cent. Index		100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100			
W'ted Cent Score		50	75	100	500	75	0	0	500	100	250	500	100	125	400	300	200	300	125	200	0	400	500	500	400	400	400			

## **1.16 Information and Communication Technology (ICT)**

All the telecommunication networks, namely, MTN, Vodafone, AirtelTigo and Glo are operating in the municipality. Among these, MTN has the widest network coverage and highest number of subscribers. The operations of these telecommunication companies have enhanced communication within the municipality and between the municipality and communities outside. Few communities in the remote part of the municipality are however, having difficulties accessing these networks.

There are 3 local radio stations operating in Akim Oda. They educate, inform and entertain the populace. Their coverage goes beyond the borders of the municipality.

## **1.17 Governance**

### **1.17.1 Institutional and Administrative Set-up in the Municipality**

#### **1.17.1.2 Existing Structure**

The Municipal Assembly is the highest political and administrative body in the municipality. The General Assembly is composed of 26 Assembly members, comprising 18 elected members and 8 government appointees, with the Presiding Member as the Chairperson. Of the total figure, 21 are males while 5 are females. The Municipal Chief Executive chairs the Executive Committee. Under the Executive Committee are the various Sub-Committees. Below the Municipal Assembly are the sub-structures consisting of Zonal Councils and 18 Unit Committees.

Although these sub-structures are supposed to play very important roles such as resource identification and mobilization, registration of births and deaths, mobilize communities to undertake local development activities, they are currently not effective. They do not have the capacity to perform their established functions.

#### **1.17.1.3 Relationship with Neighbouring Districts**

The Municipal Assembly has good relationship with all its neighbouring districts namely, Asene-Manso-Akroso, Birim South and Akyemansa. There is however, dispute over the boundary with Birim South. This is being effectively managed to prevent any escalation.

There are a few joint-district programmes between the municipality and its neighbours. Apart from the joint security consultation, the municipality shares hospital facility again with Birim South, Asene-Manso-Akroso and Akyemansa. There is the need to foster more joint programmes between the municipality and its neighbours.

#### **1.17.1.4 Stakeholder Engagement in Decision Making**

The Assembly mobilizes and involves rate payers, artisans, transport unions, religious groups, Farmer Based Organizations (FBOs), traditional council, local business associations, women groups, PWDs and other stakeholders in the process of decision making on various issues such as planning, budgeting, fee fixing, revenue mobilization, etc. The Assembly through the Social Public Expenditure and Financial Accountability (SPEFA) which uses town hall meetings and Public Financial Management (PFM) templates and such other platforms as public/budget hearings, fora, community durbars to engage the stakeholders. Such engagements, apart from bridging the gap and improving the relationship between the Assembly and the citizens, also promote transparency and trust in the dealings of the Assembly. The challenges however, have been inadequate funding for organizing the stakeholder activities and high stakeholder apathy.

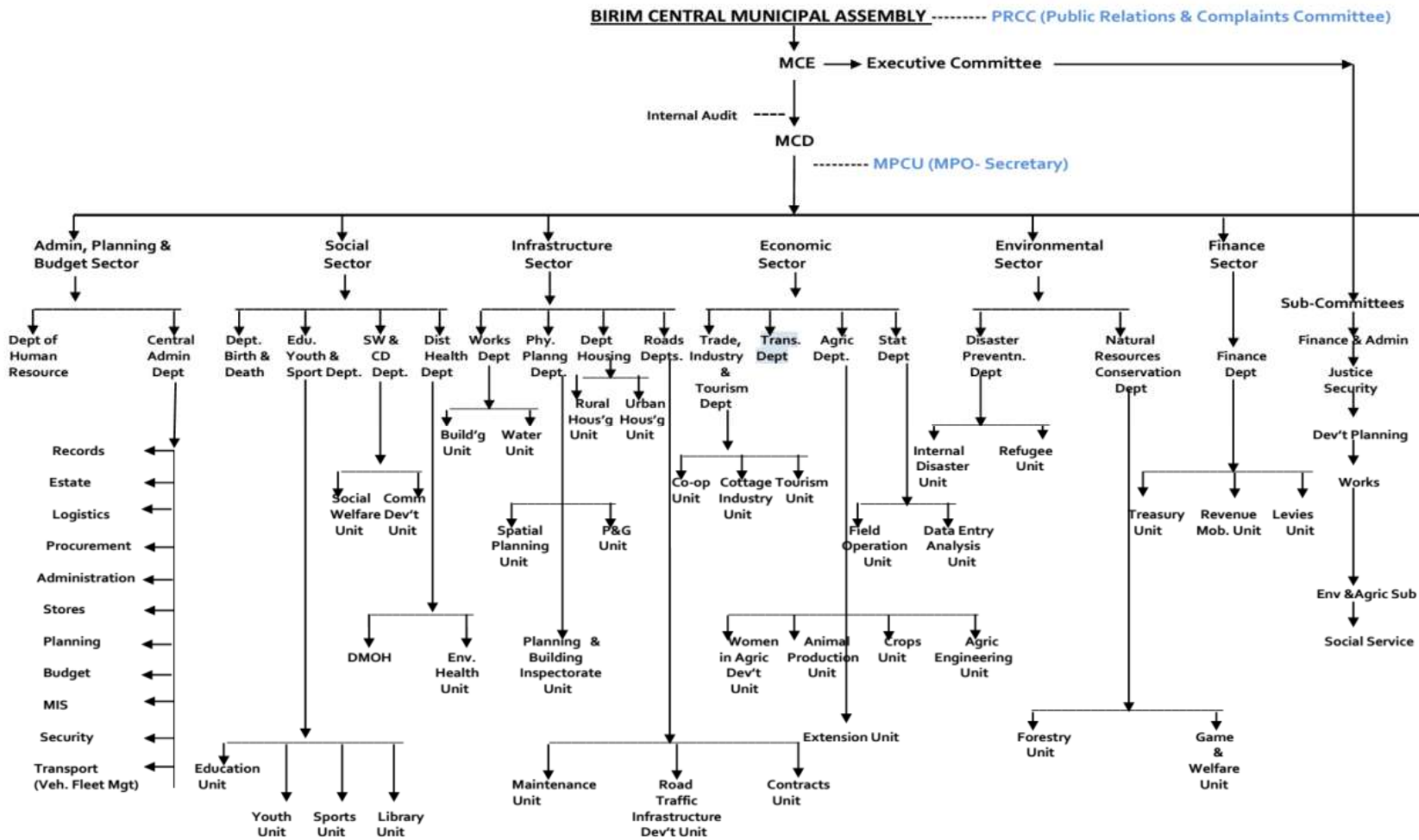
### **1.18 Public Private Partnership**

#### **1.18.1 Private Sector**

The private sector plays a critical role in the municipality's development process. The private sector is dominant in such areas as agriculture (crop farming, animal raising, etc), timber processing and carpentry, vehicle repairs, metal fabrication, transport, hotels and restaurants, block moulding, dressmaking, trading and hairdressing. These sectors need to be supported and stimulated for the growth of the local economy and to reduce poverty in the municipality.

The Municipal Assembly is prepared and has therefore positioned itself to go into Public-Private Partnership (PPP) with private sector actors and also assist in the building of capacities of local businesses. Again, the Assembly would find and diversify investment areas to include infrastructure development to promote local economic development in accordance with the PPP policy of government.

Fig. 1.13: Institutional and Administrative Framework



### **1.19 Gender**

The 2010 PHC indicates that males making up 47.8% (48,084) of the total municipal population while females constitute 52.2% (52,510). Females are therefore expected to dominate in most sectors of the municipal economy. The reality is rather the opposite. The total enrolment of boys (14,154) exceeds that of girls (13,494) at all levels with the exception of JHS. Also, there is higher percentage of males, 46.3% in full time education than females where 33.9% are in full time education.

In terms of household headship, males comprise 32.8% while females constitute 19.1% in the municipality.

The industrial sector however, has mixed percentages. Males dominate the agricultural, forestry and fishery industries with 40% as against 33.1% of females. Mining and quarrying employs 3.1% as against 0.1% of males as against females. The proportion of males (12.3%) in the manufacturing sector is higher than their female counterpart (11.1%). Females dominate the wholesale and retail sectors with about 29.2% as against almost 10.7%. Females (10.3%) also dominate the food and accommodation sectors compared with the males (1.1%).

The situation is rather worse in positions of decision-making. In the Municipal Assembly, only 5 out of 26 Assembly members are females. At the institutional level, only 1 out of the 16 decentralized departments is headed by a female.

Indications are that, limited women are found in key decision-making positions in the municipality. This is as a result of the fact that the women are not empowered and resourced enough to compete for and /or assume leadership positions in the society. Efforts should be geared towards empowering and resourcing women in the municipality to improve the situation.

### **1.20 Environment and Climate Change**

Birim Central is endowed with rich natural resources which include land, forest, rivers, etc. The implementation of some projects and programmes and other human activities such as bush burning, bad agricultural practices and illegal logging have negative impacts on these resources. The negative impacts and other key environmental concerns identified are:

- Water and air pollution.
- Land degradation as a result of mining activities (in the past) and erosion.

- Deforestation/depletion of forest reserves caused by illegal logging and bad farming activities.
- Pockets of indiscriminate/uncontrolled dumping of waste matter.
- Indiscriminate defaecation.
- Choked drains/stagnant water which serve as breeding grounds for mosquitoes causing malaria and related diseases.

In recent years, forest areas have experienced some degradation caused by bad farming practices, plantation farming, settlement development, illegal logging, illegal firewood gathering and other human activities.

The result is the extinction of biodiversity, non-timber forest products and drying up of rivers and other water bodies. In effect, these have contributed to climate change and its impact on communities. For instance, between 2018 and 2020 107.42 hectares of farms at Birim Agya, Oda Nkwanta, Aboabo, Asomdwei, Community Six and Essam were destroyed by floods. Crops destroyed include vegetables, maize, cocoa, cassava and rice. Livelihoods of 228 farmers were affected in the process.

Also, 4 communities namely Oda Nkwanta, Oda, Aboabo and Gyadam were hit by heavy rainstorm and flooding in which properties worth GH¢551,600.00 were destroyed in 2020. Displaced persons totalled 1,299 comprising 607 males and 690 females.

These disasters have increased the vulnerability of residents and worsened the poverty situation in the municipality. The Disaster Prevention and Management Department through its emergency relief services supported the victims with such relief items as roofing sheets, mattresses, blankets and food items.

To ensure sustainable development, environmental issues would be mainstreamed into the plan. Strategic Environmental Assessment (SEA) would be used as a tool to subject planned programmes, projects and activities to sustainability test and measures to mitigate their impacts identified and implemented.

Also, since the municipality is no exception to the negative impacts of climate change, strategies would be adopted to minimise such negative impacts to the barest minimum and promote green economy. This would be achieved through mainstreaming issues of climate change and green economy and adaptation strategies into the plan to ensure sustainable development in the municipality.

## 1.21 Disasters

Natural disasters experienced in the municipality over the past 3 years are mainly rainstorm and flood. Communities hit by rainstorm and flood include Oda Nkwanta, Oda, Aboabo and Gyadam. A total of 1,299 persons made up of 607 males and 690 females were affected by rainstorm and flooding. On the whole, properties valued at GH¢551,600.00 were destroyed by the rainstorm and flood. The affected properties are both public and private.

It is worth mentioning that apart from climate change, such human activities as dumping of refuse in drains, sub-standard construction and haphazard development including building in water ways have given impetus to these natural disasters.

The flood also affected farmlands in parts of the municipality. The areas affected and crops/farms destroyed are presented table 1.19 below.

**Table 1.19: Areas Affected and Crops/Farms Destroyed in the Municipality**

Year	Areas Affected	Crops/Farms Destroyed	Hectares	No. of Farmers Affected
2018	Birim Agya, Oda Nkwanta, Aboabo, Asomdwei, Community Six and Essam	Vegetables	5	21
		Maize	40	120
		Cassava	7	18
		Rice	32	54
		Cocoa	12	15
2019	Birim Agya, Oda Nkwanta, Aboabo, Asomdwei, Community Six, Essam and Gyadam	Vegetables	4	12
		Maize	32	80
		Cassava	5	12
		Rice	40	66
		Cocoa	5	8
2020	Birim Agya, Oda Nkwanta, Aboabo, Asomdwei, Community Six, Essam and Gyadam	Vegetables	6	15
		Maize	45	75
		Cassava	7	21
		Rice	39	52
		Cocoa	10.42	6

*Source: Mun. Agric. Dept, Akim Oda, Feb., 2021*

Domestic fire is the key man-made disaster recorded in the municipality. It occurred mainly in Oda, the municipal capital. Thirty-five (35) males and 68 females were affected and properties worth GH¢805,800.00 were destroyed by the fire in 2020. The causes of the fire include inappropriate use of electricity and liquefied petroleum gas, faulty domestic electrical appliances, use of candles during power outages among others.

This brings into focus the extent of preparedness and responsiveness of households and the municipality as a whole towards disasters. The Municipal Disaster Prevention Department receives reports on disasters in communities from Disaster Volunteers through Zonal Coordinators. The department then assesses the extent of damage and report to the national office through the region. The department takes delivery and distributes relief items to disaster victims. It also undertakes risk and vulnerability assessment to identify disaster prone areas and educates the public on preventive measures. Further, the department collaborates with Meteorological Agency to inform the public of likely impacts of rainfall (based on rainfall data and season/history) and how they should ready themselves. Again, the department liaises with Fire Service to educate communities on bush fire prevention especially during harmattan season.

However, these efforts are not without challenges, which include;

- Apart from being inadequate, the provision of relief items to disaster victims is characterized by delays.
- There is also inadequate funding to support activities of the department.
- Lack of adherence to and enforcement of building regulations.
- Inability to accurately forecast the weather (rainfall).
- Poor early warning systems.
- Lack of education on climate change and its impact.
- Failure to comply with safety precautions by members of the public.
- Strategies should be formulated to address these challenges to effectively manage natural disasters and to minimize man-made disasters to the barest minimum if not prevented.

### **1.22 Security Situation**

The Municipal Assembly has Municipal Security Committee (MUSEC) chaired by the MCE. The main role of this body is to ensure that at every point in time, there is adequate security in the municipality to sustain development activities. The MUSEC at times invites potential conflict groups to meet and resolve issues through dialogue.

This notwithstanding, there are still few spots in the municipality which have chieftaincy disputes notable among them is the Akyem Kotoku paramountcy in Akim Oda, the municipal

capital. The MUSEC has put in place measures to prevent escalation of conflicts which could thwart the municipality's development efforts.

### **1.23 Summary of Key Development Challenges Emanating from the Situational Analysis**

Key development issues emanating from the situational analysis are presented below.

1. Inadequate revenue.
2. Low managerial and entrepreneurial skills of Micro and Small Enterprises (MSEs).
3. High unemployment rate among the youth.
4. Low level of technology in agriculture.
5. Absence of permanent agric. machinery service provider for harvesting/threshing.
6. Inadequate extension service.
7. Low value addition in the agricultural value chain.
8. Inadequate health facilities.
9. Inadequate educational facilities.
10. Poor road condition.
11. Inadequate streetlights.
12. Poor drainage system.
13. Inadequate access to safe water and environmental sanitation.
14. Inadequate enforcement of planning regulations.
15. Inadequate coverage of social protection system.
16. Inadequate capacity of local public institutions.
17. Non-functioning sub-structures.
18. High stakeholder apathy in decision-making process.
19. Chieftaincy dispute.

## CHAPTER TWO

### KEY DEVELOPMENT PRIORITIES

#### 2.0 Introduction

This chapter contains the list of prioritized development issues of the municipality. The list was arrived at after identifying key development issues from the analysis of existing condition. The identified key development issues were then harmonized with community needs and aspirations.

#### 2.1 Prioritised Development Issues

Using such criteria as severity and diversity of the problem and intended benefits of addressing it, significant multiplier effect on economic efficiency, significant linkage effect on meeting basic human needs and rights and significant effects in the sustainable spatial development of designated spaces or corridors as well as opportunities for the promotion of cross-cutting issues eg, HIV/AIDS, gender equality and nutrition, the MPCU prioritised the development issues as follows;

**Table 2.0: List of Prioritised Development Issues**

Development Issues	Rank
Poor road condition	1 <sup>st</sup>
Inadequate educational facilities	2 <sup>nd</sup>
Inadequate health facilities	3 <sup>rd</sup>
Poor drainage system	4 <sup>th</sup>
Inadequate access to safe water	5 <sup>th</sup>
Inadequate access to safe environmental sanitation	6 <sup>th</sup>
High unemployment rate among the youth	7 <sup>th</sup>
Low managerial and entrepreneurial skills of Micro and Small Enterprises (MSEs).	8 <sup>th</sup>
Low level of technology in agriculture/ Absence of permanent agric. machinery service provider for harvesting/threshing	9 <sup>th</sup>
Inadequate extension service	10 <sup>th</sup>
Low value addition in the agricultural value chain	11 <sup>th</sup>
Inadequate streetlights	12 <sup>th</sup>
Inadequate coverage of social protection system	13 <sup>th</sup>
Non-functioning sub-structures	14 <sup>th</sup>
Inadequate enforcement of planning regulations	15 <sup>th</sup>

## CHAPTER THREE

### DEVELOPMENT PROJECTIONS, GOALS, OBJECTIVES AND STRATEGIES

#### 3.0 Introduction

Chapter three outlines the development projections required over the next four (4) years (2022-2025), the development focus and the municipal goals, objectives and strategies and their linkage to goals, objectives and strategies of the Medium-Term National Development Policy Framework (MTNDPF) -2022-2025.

#### 3.1 Development Projections for 2022 -2025

##### 3.1.1 Population Projections

Based on the municipality's population growth rate of 2.4%, the total population has been projected from 2022 to 2025. It is assumed that the growth rate would remain constant over the plan period.

##### 3.1.2 Total Population Projection

The total population is projected to increase from 103,037 in 2022 to 127,878 in 2025. Table 3.0 shows the projected population for the municipality.

**Table 3.0: Total Projected Population**

Municipality	Projected Population			
	2022	2023	2024	2025
Birim Central	103,037	108,103	116,173	127,878

*Source: Computed from 2010 Population & Housing Census*

#### 3.2 Revenue Projection for 2022 - 2025

Trend analysis of the Assembly's revenue generation over the past 3 years was carried out to inform the future projection of its funds. The annual rates of change and the average change were calculated to enable the revenue projection to be carried out for 2022, 2023, 2024 and 2025. The rates of change in external revenue from 2018 to 2020 are shown in table 3.1 below.

**Table 3.1: Percentage Change in Revenue**

Year	2018	2019	2020	Average
Internal	22.7%	28.7%	4.9%	18.8%
External	0	25.1%	-4.0%	7.0%
<b>Total</b>	<b>6.0%</b>	<b>26.2%</b>	<b>-6.1%</b>	<b>8.7%</b>

*Source: Computed by MPCU, BCMA, March, 2021*

The status quo scenario was used for the projections. In so doing, the future expected revenue is projected based on on-going actions and anticipated changes in public policies and the economy, which are not directly controlled to enhance the financial position of the Assembly but which affect it anyway.

The assumptions made for the status quo projections are that:

The average annual rate of change for the internally generated revenue will remain at 18.8%.

The average annual rate of change for the externally generated revenue will remain at 7.0%.

On the basis that the prevailing macro and micro-economic conditions will remain the same, the projected revenue for the Assembly is estimated at GH¢5,868,121.31, GH¢6,549,225.42, GH¢7,328,829.92 and GH¢8,223,384.58 for 2022, 2023, 2024 and 2025 respectively. This is presented in table 3.2.

On the basis of the assumption that 40% of the internal funds would be applicable to capital projects and that 50% of external funds might be available to the Assembly based on its past experiences, these percentages would be applied to the expected revenue under the indicative financial strategy.

**Table 3.2: Projected Revenue (in Ghana Cedis) (2022-2025) -Status Quo**

Year	2022	2023	2024	2025
Internal	2,290,979.87	2,721,684.08	3,233,360.69	3,841,232.50
External	3,577,141.44	3,827,541.34	4,095,469.23	4,382,152.08
<b>Total</b>	<b>5,868,121.31</b>	<b>6,549,225.42</b>	<b>7,328,829.92</b>	<b>8,223,384.58</b>

*Source: Computed by MPCU, BCMA, March, 2021*

It must however, be indicated that the Assembly would receive 2020 and 2021 allocations to the tune of about GH¢15,000,000.00 to support the implementation of some eligible interventions under the Ghana Secondary Cities Support Program (GSCSP) in the municipality within the plan horizon.

### 3.3 Educational Needs

The underlisted assumptions served as basis for projection of the municipality’s educational needs.

***Assumption;***

Improved provision of basic educational infrastructure, public sensitization, effective monitoring and supervision of schools, scholarship schemes and related interventions in the municipality will increase school participation rate from:

- 80% in 2021 to 100% by 2025 for KG.
- 86% in 2021 to 100% by 2025 for primary school.
- 53% in 2021 to 80% by 2025 for JHS.
- 90% in 2021 to 100% by 2025 for SHS.

**3.3.1 Demand for Schools**

Enrolment for schools from KG to SHS has been projected based on the above assumptions. These are indicated in table 3.3.

*Standards used:*

KG	= 30 pupils per class
Primary	= 35 pupils per class
JHS	= 40 pupils per class
SHS	= 45 students per class of A to F

The demand for schools has been calculated as in table 3.4, using the estimated enrolment and the standards. Within the plan period, additional 63 KG, 8 Primary schools, 14 JHS and 12 SHS would be required within the municipality.

While constructing new schools, the Assembly must rehabilitate schools currently in deplorable condition and also expand other facilities in the existing SHS. The Municipal Education Office must prioritise and intensify enrolment drive to check under-enrolment in the schools.

**3.3.2 Demand for Teachers**

The municipality currently has 156 teachers for 3,643 children in KG, 530 teachers for 11,195 pupils at the primary level, 360 teachers for 5,126 pupils in JHS and 397 teachers for 7,684 teachers at SHS level. The projection indicates that additional 85 and 15 teachers would be required at the KG and JHS levels respectively, within the plan period, with the assumption that all the teachers remain in the municipality during the period. These are shown in table 3.4

below. The Municipal Education Directorate must resolve issues relating to over and under staffing in schools to ensure balanced staffing.

*Standards used:*

KG = 2 teachers per school

Primary = 6 teachers per school

JHS = 5 teachers per school

**Table 3.3: Projected Enrolment and Demand for Schools**

Year	KG				Primary				JHS				SHS			
	Enrol't	Fac. Exist.	Fac. Req.	Back-log	Enrol't	Fac. Exist.	Fac. Req.	Back-log	Enrol't	Fac. Exist.	Fac. Req.	Back-log	Enrol't	Fac. Exist.	Fac. Req.	Backlog
2022	5,039	57	84	27	13,105	63	62	(1)	6,768	61	56	(5)	8,621	4	11	7
2023	5,628	57	94	37	13,510	63	64	1	7,119	61	59	(2)	9,567	4	12	8
2024	6,704	57	112	55	14,381	63	69	6	7,728	61	64	3	10,743	4	13	9
2025	7,219	57	120	63	14,980	63	71	8	9,008	61	75	14	12,999	4	16	12

*Source: Computed by MPCU, BCMA, March, 2021*

**Table 3.4: Projected Number of Teachers Required**

Year	KG				Primary				JHS			
	Enrol't	No. existing	No. Req.	Back log	Enrol't	No. existing	No. Req.	Back log	Enrol't	No. existing	No. Req.	Back log
2022	5,039	156	167	11	13,105	530	374	(156)	6,768	360	282	(78)
2023	5,628	156	188	32	13,510	530	386	(144)	7,119	360	297	(63)
2024	6,704	156	223	67	14,381	530	411	(119)	7,728	360	322	(38)
2025	7,219	156	241	85	14,980	530	428	(102)	9,008	360	375	15

*Source: Computed by MPCU, BCMA, March, 2021*

### 3.4 Health Needs

Hospital, CHPS Compounds, Doctors and Public Health Nurses are the key health needs that were taken into consideration since they offer optimal services when they operate within a specified population threshold. The population threshold for each is presented in table 3.5 below.

**Table 3.5: Health Facilities and Service Thresholds**

Health Facility/Service	Population Threshold/Coverage
1 Hospital	75,000 up to 250,000
1 CHPS Compound	1 facility per electoral area
1 Doctor	7,500
1 Public/Community Health Nurse	450

*Source: Computed by MPCU, BCMA, March, 2021*

The projected health needs of the municipality are shown in tables 3.6, 3.7, 3.8 and 3.9.

**Table 3.6: Hospital Needs**

Year	Population	Existing No.	No. Required	Remarks
2022	103,037	1	-	Falls within population threshold
2023	108,103	1	-	
2024	116,173	1	-	
2025	127,878	1	-	

*Source: Computed by MPCU, BCMA, March, 2021*

**Table 3.7: Doctor Needs**

Year	Population	Existing No.	No. Required	Stress
2022	103,037	7	7	(1,963)
2023	108,103	-	14	3,103
2024	116,173	-	18	(18,827)
2025	127,878	-	18	(7,122)

*Source: Computed by MPCU, BCMA, March, 2021*

**Table 3.8: CHPS Compound Needs**

Year	No. of Electoral Areas	Existing No.	No. Required	Gap
2022	18	6	18	12
2023	18	-	18	12
2024	18	-	18	12
2025	18	-	18	12

*Source: Computed by MPCU, BCMA, March, 2021*

**Table 3.9: Public/Community Health Nurse Needs**

Year	Population	Existing No.	No. Required	Stress
2022	103,037	242	(13)	(13)
2023	108,103	-	240	103
2024	116,173	-	258	73
2025	127,878	-	284	78

*Source: Computed by MPCU, BCMA, March, 2021*

Within the plan period, additional hospital would not be required. However, facilities at the existing hospital must be expanded while 12 new CHPS facilities must be provided to further improve access to health care. Also, eighteen (18) Medical Doctors and 284 Public/Community Health Nurses will be needed in the municipality.

### 3.5 Water Needs

#### 3.5.1 Boreholes

There are 22 existing boreholes serving rural communities across the municipality. This is inadequate as 32 more boreholes would be required to meet the water needs of the rural population over the four-year period. This is indicated in table 3.10 below.

**Table 3.10: Water Needs - Boreholes**

Year	Population (Rural)	Existing No.	No. Required	Gap
2022	12,932	22	43	21
2023	13,568	-	45	23
2024	14,581	-	49	27
2025	16,050	-	54	32

*Source: Computed by MPCU, BCMA, March, 2021*

#### 3.5.2 Pipe Borne

Over 90% of households in the municipality have access to pipe-borne water. The pipe system should be extended to reach out to all households in Akim Oda, Aboabo and the immediate environs.

### 3.6 Sanitation Needs

There are 32 institutional latrines comprising 18 water closets (WCs) and 14 KVIPs in schools across the Municipality. This is woefully inadequate with the ever increasing enrolment in schools.

Applying the standard of 50 persons per squat hole, there is the need to provide 20no. 12-seater water closet toilet facilities for schools in the Municipality over the next 4 years.

**Table 3.11: Sanitation Needs-Institutional Latrines**

<b>Year</b>	<b>Projected Enrolment</b>	<b>Existing</b>	<b>No. Required</b>	<b>Gap</b>
2022	24,912	32	42	10
2023	26,257	-	44	12
2024	28,813	-	48	16
2025	31,207	-	52	20

*Source: Computed by MPCU, BCMA, March, 2021*

The Assembly will continue to rehabilitate the existing 19 public toilets, while sustaining promotion of household latrine construction.

There exist 30 refuse containers for communal refuse collection in the Municipality. The Assembly plans to procure 5 refuse containers annually over the next 4 years to support solid waste management.

The Municipality lacks final waste disposal site. The Assembly therefore plans to acquire and develop a final waste disposal site over the plan period.

The 6km constructed/improved storm water drain would be desilted at regular intervals and households sensitized to minimise indiscriminate dumping of waste (into the drains), while the remaining 11km storm water drain would be constructed to improve the drainage system to check flooding that occurs perennially.

### **3.7 Development Prospects for 2022-2025**

#### **3.7.1 Priority Areas of Development**

The following are the priority areas of development of the Assembly for the medium-term (2022-2025).

- Improving social services particularly education, health, water and sanitation.
- Developing infrastructure such as roads, electricity, market facilities, etc.
- Creation of jobs through agriculture.
- Private sector development, especially promoting growth of MSEs.
- Promoting good governance.

### 3.8 Development Focus

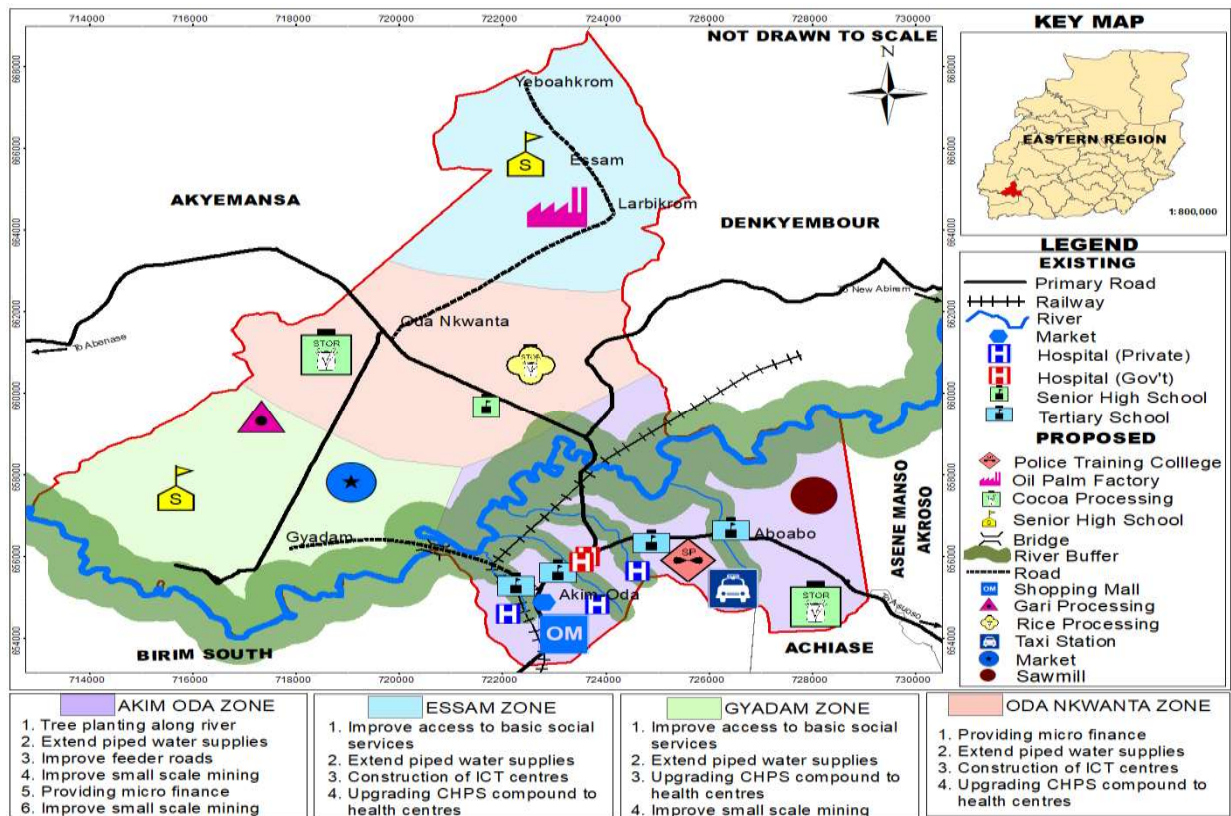
To empower the citizens of Birim Central Municipality through increased access to social services including quality health care and education, safe water and sanitation, promoting local businesses, sustaining the environment and enhancing participation in decision making processes.

#### 3.8.1 Development Goal

**Overall Goal:**

The overall goal is to improve the quality of life of the people of Birim Central Municipality by supporting growth and reducing poverty by 2025.

**Fig. 3.0: Desired Future Map of Birim Central Municipality**



*Source: Birim Central Municipal Spatial Development Framework (2021-2040)*

### **3.9: Goals, Objectives and Strategies Linked to Medium-Term National Development Framework (2022-2025)**

The Assembly formulated its goals, objectives and strategies to address the development issues confronting the municipality. The municipal goals, objectives and strategies were then linked to the Medium-Term National Development Framework (MNTDF)-2022-2023. These are presented in table 3.12 below.

**Table 3.12: Municipal Goals, Objectives and Strategies Linked to Medium-Term National Development Framework (2022-2025)**

Development Dimensions	Municipal Goals	Municipal Objectives	Municipal Strategies	MTNDPF		
				Goal	Policy Objectives	Strategies
Economic Development	To create employment and generate income.	To strengthen existing local businesses and facilitate establishment of 20 new ones by 2025.	<ul style="list-style-type: none"> <li>Facilitate access to business development services for MSEs.</li> <li>Expand clientele base of MSEs.</li> <li>Facilitate access to credit/ inputs for MSEs.</li> <li>Encourage outsourcing, participation of SMEs in study tours, internships, partnerships</li> </ul>	Build a prosperous country.	Support entrepreneurs and MSME development.	<p>Optimise the provision and management of resources including infrastructure and facilities for entrepreneurship training and business development services.</p> <p>Encourage formation of co-operatives and associations to facilitate easy access to credit.</p>
	To modernize agriculture and improve food security and farmers' income.	To expand and diversify agricultural production.	<ul style="list-style-type: none"> <li>Establish permanent agricultural machinery service provider for harvesting/threshing.</li> <li>Improve extension service provision.</li> <li>Train farmers in new farming techniques.</li> <li>Improve disease control through effective surveillance.</li> <li>Provide improved planting materials.</li> <li>Promote value addition along agric. value chain.</li> <li>Facilitate marketing of agric. produce/products.</li> </ul>		Create an enabling agribusiness environment.	<p>Develop market support services for selected horticulture, food and industrial crops to enhance production for export.</p> <p>Develop and strengthen FBOs for better access to services.</p>
	To develop tourism potentials in the municipality.	To generate revenue and jobs through tourism.	<ul style="list-style-type: none"> <li>Identify all potential tourist sites in the municipality.</li> <li>Develop and promote identified tourist sites.</li> </ul>		Diversify and expand the tourism industry for economic development	<p>Develop available and potential sites to meet international standards and promote local tourism.</p> <p>Encourage community initiatives in tourism development.</p>
Social Development	To increase access to quality education.	To increase enrolment from KG to SHS level.	<ul style="list-style-type: none"> <li>Provide school buildings and complementary facilities.</li> <li>Embark on awareness creation on the importance of education.</li> <li>Ensure effective school supervision and monitoring.</li> <li>Conduct in-service training for teachers.</li> </ul>	Create opportunities for all.	Enhance equitable access to, and participation in quality education at all levels.	<p>Enhance quality of teaching and learning environment at all levels.</p> <p>Expand infrastructure and facilities at all levels.</p>
	To increase access to quality health care.	To increase Out-Patient-Department (OPD) attendance from -6.2% to 20% by 2025.	<ul style="list-style-type: none"> <li>Provide CHPS/health centres and related facilities/ equipment.</li> <li>Sustain in-service training for health staff.</li> <li>Sensitise the public on the need to visit health facilities when the need arises.</li> </ul>		Ensure accessible, and quality Universal Health Coverage (UHC) for all.	<p>Accelerate implementation of Community-based Health Planning and Services (CHPS) policy.</p> <p>Strengthen the district and sub-district health systems as the bedrock of the national primary healthcare strategy.</p>
		To minimise the incidence of	<ul style="list-style-type: none"> <li>Sensitise the public on ways of preventing the spread of communicable diseases.</li> </ul>			Scale up disease prevention strategies.

Development Dimensions	Municipal Goals	Municipal Objectives	Municipal Strategies	MTNDPF		
				Goal	Policy Objectives	Strategies
		communicable and non-communicable diseases.	<ul style="list-style-type: none"> <li>Strengthen capacity of staff/facilities to effectively manage diseases.</li> <li>Intensify disease surveillance at sub-municipal level.</li> </ul>			Implement the non-communicable diseases (NCDs) control strategy.
	To increase access to potable water.	To increase water coverage from 83.6% to 95% by 2025.	<ul style="list-style-type: none"> <li>Expand pipe water system.</li> <li>Rehabilitate broken down boreholes and provision of new ones.</li> </ul>		Improve access to safe, reliable and sustainable water supply services for all.	<p>Provide mechanized boreholes and small-town water systems to unserved areas.</p> <p>Expand safe water production and distribution systems.</p>
	To increase access to safe sanitation.	To increase sanitation coverage from 45% to 55% by 2025.	<ul style="list-style-type: none"> <li>Provide tools and equipment for waste management.</li> <li>Promote Community Led Total Sanitation (CLTS)/Open Defecation Free and hygiene in communities.</li> <li>Provide public toilets.</li> </ul>		Enhance access to improved and sustainable environmental sanitation services.	<p>Enforce building regulation (including accessibility standards for PWDs) on the provision of toilet facilities in all homes.</p> <p>Promote National Total Sanitation Campaign.</p>
	To enhance social protection interventions	To empower and integrate the vulnerable, marginalised and PWDs into mainstream development.	<ul style="list-style-type: none"> <li>Protect rights of and safeguard the welfare of children.</li> <li>Equip women, PWDs and other vulnerable groups with employable skills.</li> <li>Link trained vulnerable groups to source of credit.</li> <li>Educate the public against gender-based violence.</li> </ul>		Strengthen social protection for the vulnerable.	<p>Implement viable and sustainable economic livelihood schemes for vulnerable people, including persons with disabilities.</p> <p>Institute public sensitisation against stigma, abuse, discrimination, and harassment of vulnerable people.</p> <p>Strengthen access of vulnerable groups to justice, rights, and entitlements.</p> <p>Strengthen and expand the coverage of existing social protection programmes to include all vulnerable people.</p>
Environment, Infrastructure and Human Settlements	To afforest degraded areas to restore the natural ecology.	To increase the size of restored area from 16.3 hectares to 30 hectares by 2025.	<ul style="list-style-type: none"> <li>Expand nursery for seedlings.</li> <li>Support tree planting exercises.</li> <li>Create awareness on benefits of afforestation.</li> <li>Collaborate with other stakeholders to prevent forest degradation.</li> </ul>	Safeguard the natural environment and ensure a resilient built environment	Improve forest and protected areas.	<p>Enhance capacity of MDAs and MMDAs to mainstream biodiversity into development planning and budgeting processes.</p> <p>Strengthen involvement of local communities in the management of forests and wetlands through mechanisms such as co-management systems.</p> <p>Strengthen environmental governance and enforcement of environmental regulations.</p>
	To improve road safety.	To enhance condition of roads in the municipality.	<ul style="list-style-type: none"> <li>Source for funding for road construction.</li> <li>Intensify lobbying for road projects.</li> <li>Provide culverts, footbridges and drains.</li> </ul>		Improve efficiency and effectiveness of road transport infrastructure and services.	<p>Expand and maintain the national road network.</p> <p>Ensure effective planning and budgeting of transport infrastructure projects.</p>

Development Dimensions	Municipal Goals	Municipal Objectives	Municipal Strategies	MTNDPF		
				Goal	Policy Objectives	Strategies
	To promote orderly development in the municipality	To ensure that 75% of approved planning permits reflect spatial plans by 2025.	<ul style="list-style-type: none"> <li>• Prepare layouts for communities without planning schemes.</li> <li>• Create awareness on the need to comply with the schemes.</li> <li>• Enforce laws on development control.</li> </ul>		Promote sustainable spatially integrated development of human settlements.	<p>Ensure preparation and implementation of Spatial Development Frameworks, Structure Plans and Local Plans for MMDAs.</p> <p>Enhance capacity for spatial planning in MMDAs.</p> <p>Enforce building codes and standards at all levels.</p>
	To minimise the impacts of climate change/disaster in the municipality	To reduce the incidence of disaster in the municipality.	<ul style="list-style-type: none"> <li>• Educate communities on causes and effects of disaster.</li> <li>• Develop capacity of Heads of Departments on climate change and its impacts.</li> <li>• Effectively manage disaster/climate change impacts.</li> </ul>		<p>Enhance climate change resilience.</p> <p>Address recurrent devastating floods.</p>	<p>Develop climate-responsive infrastructure.</p> <p>Enhance knowledge on climate change to minimise its impacts.</p> <p>Prepare and implement adequate drainage plans for all MMDAs.</p> <p>Ensure regular desilting of storm drains and rivers.</p>
Governance, Corruption and Public Accountability	To make local governance more effective	To strengthen Assembly's structures and procedures	<ul style="list-style-type: none"> <li>• Hold General Assembly meetings and other meetings as stipulated by law.</li> <li>• Strengthen Departments of the Assembly and district sub-structures.</li> <li>• Provide adequate logistics/facilities for smooth running of the administration.</li> <li>• Effectively engage stakeholders in decision making processes.</li> <li>• Develop capacity of staff and Assembly Members.</li> </ul>	Maintain a stable, united and safe country	Deepen political, financial and administrative decentralization.	<p>Strengthen sub-district structures.</p> <p>Complete the establishment of departments of MMDAs.</p> <p>Institute mechanisms to encourage women's and PWDs participation in local governance.</p>
	To strengthen capacity of the Assembly and its departments.	To sharpen skills and resource staff of the Assembly and its departments to improve performance.	<ul style="list-style-type: none"> <li>• Provide training and logistics for staff.</li> <li>• Appraise staff annually.</li> <li>• Facilitate staff promotion.</li> <li>• Provide incentives for/motivate staff.</li> </ul>		Enhance capacity for policy formulation and coordination	Strengthen the capacity of public institutions to undertake policy analysis.
	To improve the Assembly's revenue base	To increase the Assembly's internally generated revenue (IGF) by 80% by 2025.	<ul style="list-style-type: none"> <li>• Complete automation of Assembly local revenue collection system.</li> <li>• Train revenue collectors and IT staff.</li> <li>• Provide logistics for revenue mobilization.</li> <li>• Educate the public on their rate obligation.</li> <li>• Strengthen mechanism for dealing with rate defaulters.</li> </ul>		Strengthen fiscal decentralization.	<p>Enhance revenue mobilization capacity and capability of MMDAs and RCCs.</p> <p>Digitize and harmonize automation of revenue mobilization and collection at the MMDA level.</p>
Emergency Planning and Response	To reduce the municipality's vulnerability to	To strengthen the Assembly's preparedness to	<ul style="list-style-type: none"> <li>• Update data and maps of disaster prone areas in the municipality.</li> <li>• Revise disaster contingency plan.</li> </ul>	Mainstream emergency planning and	Promote proactive planning and implementation for	Strengthen capacity of the National Disaster Management Organisation (NADMO) and other

Development Dimensions	Municipal Goals	Municipal Objectives	Municipal Strategies	MTNDPF		
				Goal	Policy Objectives	Strategies
(Including COVID-19 Recovery Plan)	disaster risks and ensure resilience of settlements.	effectively deal with disaster risks.	<ul style="list-style-type: none"> <li>• Ensure effective collaboration among institutions.</li> <li>• Scale up awareness creation on disaster risks.</li> <li>• Enforce laws to check disaster occurrence.</li> </ul>	preparedness into Ghana's development planning agenda at all levels to respond to potential internal and external threats (including COVID-19)	disaster prevention and mitigation.	<p>related institutions to perform functions more effectively.</p> <p>Mainstream disaster planning into development plans.</p>
	To sustain livelihoods in the midst of COVID-19 pandemic.	To reduce the spread and impacts of COVID-19 across all sectors of the local economy	<ul style="list-style-type: none"> <li>• Continue with public sensitization to curb the spread of the pandemic.</li> <li>• Continue with enforcement of COVID-19 protocols.</li> <li>• Facilitate access to financial support for local businesses.</li> <li>• Revise the municipality's COVID-19 Contingency plan to effectively handle emerging COVID-19 issues.</li> <li>• Sustain support to local health institutions to effectively manage the pandemic.</li> </ul>		Mitigate the impact of COVID-19 on the implementation of projects.	<p>Strengthen the adoption of cost control measures including the downward review of expenditure projections without compromising service delivery and operations for non-flagship programmes.</p> <p>Explore other revenue options as contingency plans for funding of key programmes.</p>
Implementation, Co-ordination, Monitoring and Evaluation	To have in place standard development plans that address the real needs of the people.	To increase local capacity in development planning.	<ul style="list-style-type: none"> <li>• Train MPCU members and other local actors in development planning.</li> <li>• Adequately resource plan preparation processes.</li> <li>• Ensure effective implementation of plans.</li> </ul>	Improve delivery of development outcomes at all levels	Strengthen plan preparation, implementation and co-ordination at all levels.	<p>Implement L.I. 2232 of Act 480.</p> <p>Strengthen planning, implementation and co-ordination capacities at all levels.</p>
		To ensure effective monitoring and evaluation of plan implementation	<ul style="list-style-type: none"> <li>• Train MPCU members in effective M&amp;E of plan implementation and reporting.</li> <li>• Ensure effective co-ordination among local institutions in M&amp;E.</li> <li>• Provide adequate resources for M&amp;E activities.</li> </ul>		Strengthen monitoring and evaluation systems at all levels.	<p>Strengthen M&amp;E technical and logistical capacities at all levels.</p> <p>Develop effective participation and communication arrangements for M&amp;E results.</p> <p>Ensure uniform reporting at all levels.</p> <p>Implement L.I. 2232 of Act 480.</p>

## CHAPTER FOUR

### COMPOSITE DEVELOPMENT PROGRAMMES

#### 4.0 Introduction

Chapter five covers the assumptions and methodologies used for costing, the Composite Development Programmes of the municipality under the various dimensional areas of the NMTDPF (2022-2025) and the Programme Financing Strategy as well as the Spatial Plan depicting the desired future situation.

#### 4.1 Assumptions and Methodologies

The following are the assumptions underlying the costing of planned projects and activities;

- a. Prices of goods and services would remain stable.
- b. Topography of parcels of land where projects would be sited does not vary widely.

The methodology used for the costing are;

- a. Standardisation as established by designs/specifications, legal regimes/frameworks and government policies/directives.
- b. Discretionary which is informed by local conditions.

**Table 4.1 Programme of Action**

**4.1.1 Economic Development**

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To create employment and generate income.	To strengthen existing local businesses and facilitate establishment of 20 new ones by 2025.	Programme 4 Economic Development	Trade, Industry & Tourism Services					20,396,762.00	48,000.00	x	x	DoTI	Cent. Admin., MSEs, NBSSI, MoTI, REP
To modernize agriculture and improve food security and farmers' income.	To expand and diversify agricultural production.	Programme 4 Economic Development	Agricultural Services & Management					1,749,819.00	10,000.00	x	x	DoA	Cent. Admin., FBOs, MoFA
To develop tourism potentials in the municipality.	To generate revenue and jobs through tourism.	Programme 4 Economic Development	Trade, Industry & Tourism Services					660,000.00		x		Cent. Admin.	MoTCA, TDA, Communities
<b>Total</b>								<b>22,806,581.12</b>	<b>58,000.00</b>				

**4.1.2 Social Development**

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To increase access to quality education.	To increase enrolment from KG to SHS level.	Programme 2 Social Services Delivery	Education, Youth & Sports & Library Services					4,591,222.00	144,000.00	x	x	MEO	Cent. Admin., MoE, GES, SMCs/PTAs, MEOC
To increase access to quality health care.	To increase Out-Patients-Department (OPD) attendance from -6.2% to 20% by 2025.	Programme 2 Social Services Delivery	Public Health Services & Management					2,832,916.00	55,200.00	x	x	MHA	Cent. Admin, GHS, MoH, PHEMC, Soc. Services Sub-C'ttee, NGOs
To increase access to potable water.	To increase water coverage from	Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management					800,000.00		x	x	Works Dept.	Cent. Admin., MWRWH, C'ties.

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
	83.6% to 95% by 2025.												
To increase access to safe sanitation.	To increase sanitation coverage from 45% to 55% by 2025.	Programme 2 Social Services Delivery	Environmental Health and Sanitation Services					2,791,792.00	168,000.00	x	x	MHA/ME HU	Cent. Admin., Private Sector, C'ties
To enhance social protection interventions	To empower and integrate the vulnerable, marginalised and PWDs into mainstream development.	Programme 2 Social Services Delivery	Social Welfare and Community Development					101,252.00	14,800.00	x	x	DSWCD	Cent. Admin., Fed. of Dis.
<b>Total</b>								<b>11,117,182.00</b>	<b>382,000.00</b>				

#### 4.1.3 Environment, Infrastructure and Human Settlements

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To afforest degraded areas to restore the natural ecology.	To increase the size of restored area from 16.3 hectares to 30 hectares by 2025.	Programme 5 Environmental Management	Natural Resource Conservation and Management					160,000.00		x	x	NRCD	Cent. Admin., C'ties, Trad. Auth.
To improve road safety.	To enhance condition of roads in the municipality	Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services					9,919,165.00		x	x	DoUR, GHA	MoRH, Works Dept., Cent. Admin., Private Sector
To promote orderly development in the municipality	To ensure that 75% of approved planning permits reflect spatial plans by 2025.	Programme 3 Infrastructure Development and Management	Spatial Planning					747,000.00	266,000.00	x	x	PPD	SPC, Private Sector, Trad. Auth.

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To minimise the impacts of climate change/disaster in the municipality	To reduce the incidence of disaster in the municipality.	Programme 5 Environmental Management	Disaster Prevention and Management					532,420.40	120,000.00	x	x	DPMD	Cent. Admin., C'ties., NADMO
<b>Total</b>								<b>11,358,585.40</b>	<b>386,000.00</b>				

#### 4.1.4 Governance, Corruption and Public Accountability

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To make local governance more effective	To strengthen Assembly's structures and procedures	Programme 1 Management and Administration	General Administration					6,027,000.00	840,000.00	x	x	Cent. Admin.	Depts of Assembly, Zonal Councils
To strengthen capacity of the Assembly and its departments.	To sharpen skills and resource staff of the Assembly and its departments to improve performance.	Programme 1 Management and Administration	Human Resource					360,000.00	240,000.00	x	x	HRD	Cent. Admin, Staff, Ass'bly M'bers
To improve the Assembly's revenue base	To increase the Assembly's internally generated revenue (IGF) by 80% by 2025.	Programme 1 Management and Administration	Finance					328,000.00	112,000.00	x	x	Fin. Dept.	F & A Sub-C'ttee
<b>Total</b>								<b>6,715,000.00</b>	<b>1,192,000.00</b>				

#### 4.1.5 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To reduce the municipality's vulnerability to disaster risks and ensure resilience of settlements.	To strengthen the Assembly's preparedness to effectively deal with disaster risks.	Programme 5 Environmental Management	Disaster Prevention and Management					440,000.00	112,000.00	x	x	DPMD	DoA, NRCD, NADMO, Works Dept. DoUR, GHA, MoRH, MWRWH
To sustain livelihoods in the midst of COVID-19 pandemic.	To reduce the spread and impacts of COVID-19 across all sectors of the local economy	Programme 2 Social Services Delivery	Public Health Services & Management					80,000.00	144,000.00	x	x	MHA	Cent. Admin., MEPHMC, MoH, GHS, Trad. Auth., CSOs, FBOs
<b>Total</b>								<b>520,000.00</b>	<b>256,000.00</b>				

#### 4.1.6 Implementation, Co-ordination, Monitoring and Evaluation

Goal	Objectives	Programme (PPB)	Sub-Programme (PPB)	Time Frame (Year)				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				2022	2023	2024	2025	GoG	IGF	New	On-Going	Lead	Collaborating
To have in place standard development plans that address the real needs of the people.	To increase local capacity in development planning.	Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation					616,000.00	80,000.00	x		MPCU	Cent. Admin., CBOs, CSOs, HoDs, Dev't Plg Sub-C'ttee, Trad. Auth., ERCC, NDPC
	To ensure effective monitoring and evaluation of plan implementation.	Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation					520,000.00		x		MPCU	Cent. Admin., CBOs, CSOs, HoDs, Dev't Plg Sub-C'ttee, Trad. Auth., ERCC, NDPC
<b>Total</b>								<b>1,136,000.00</b>	<b>80,000.00</b>				
<b>Grand total</b>								<b>56,773,348.38</b>	<b>2,434,000.00</b>				

## **4.2 Maintenance Plan**

A maintenance plan has been prepared to guide the maintenance of infrastructure/facilities in the municipality over the medium-term. An estimated sum of GH¢5,012,069.67 would be required for the intended infrastructure maintenance. The plan is attached as annex 1.

## **4.3 Strategic Environmental Assessment (SEA)**

The identified programmes and projects above have been subjected to Strategic Environmental Assessment (SEA) to ensure their sustainability and consistency. The SEA tools used include the compatibility matrix, the compound matrix and sustainability test tables.

**Table 4.2: Programme Financing**

Development Dimension	Programmes (PPB)	Programme Cost (GH¢) (2022-2025)	Expected Revenue & Source of Funding						Total (GH¢)	Gap	Mechanism to Fill Gap
			GoG	IGF	DACF	DACF-RFG	UDG	Others			
Economic Development	Programme 4 Economic Development	22,864,581.12	5,757,237.83	58,000.00	400,000.00	-	16,597,343.29	-	22,812,581.12	52,000.00	Intensify/improve IGF mobilization.
Social Development	Programme 2 Social Services Delivery	11,499,182.00	4,517,182.00	382,000.00	3,600,000	1,500,000.00	-	-	9,999,182.00	1,500,000	Intensify lobbying for projects/funding support.
	Programme 3 Infrastructure Development and Services	800,000.00	640,000.00	-	-	160,000.00	-	-	800,000.00	-	Ensure Assembly's qualification under District Performance Assessment Tool (DPAT).
Environment, Infrastructure and Human Settlements	Programme 5 Environmental Management	812,420.40	692,420.40	120,000.00	-	-	-	-	812,420.40	-	
	Programme 3 Infrastructure Development and Management	10,932,165.00	5,666,165.00	266,000.00	1,600,000	1,000,000.00	-	-	8,532,165.00	2,400,000	Adopting Public-Private Partnership (PPP) financing approach.
Governance, Corruption and Public Accountability	Programme 1 Management and Administration	7,907,000.00	2,715,000.00	1,192,000	3,000,000	-	-	-	6,907,000.00	1,000,000	Reaching out to DPs and NGOs through proposal writing for funding support.
Emergency Planning and Response (Including COVID-19 Recovery Plan)	Programme 5 Environmental Management	552,000.00	440,000.00	112,000.00	-	-	-	-	552,000.00	-	
	Programme 2 Social Services Delivery	224,000.00	-	144,000.00	80,000.00	-	-	-	224,000.00	-	
Implementation, Co-ordination, Monitoring and Evaluation	Programme 1 Management and Administration	1,216,000.00	36,000.00	80,000.00	1,000,000	-	210,000.00	-	1,326,000.00	110,000.00	Counterpart funding of projects/activities.
<b>Total</b>		<b>56,425,348.52</b>	<b>20,464,005.23</b>	<b>2,354,000</b>	<b>9,680,000</b>	<b>2,660,000.00</b>	<b>16,807,343.29</b>	<b>-</b>	<b>51,965,348.52</b>	<b>5,062,000</b>	

#### **4.4 Programme Financing**

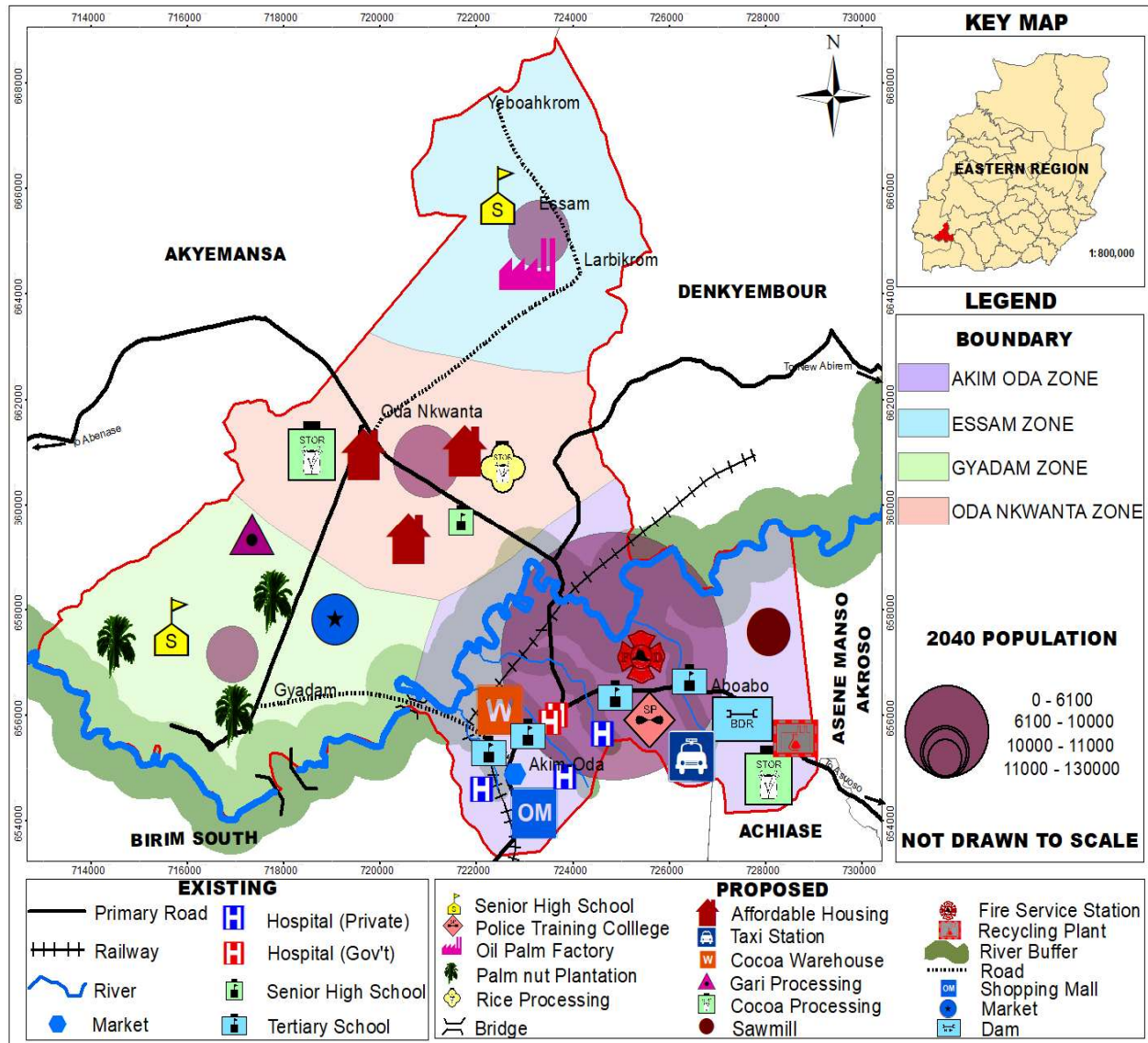
Table 4.2 presents the Assembly's programme financing strategy which shows the cost of the programmes and the expected revenue for implementing them and the gap. It also outlines mechanisms for filling the gaps.

In all, a total sum of GH¢56,425,348.52 would be required to implement the programmes in the plan over the 4-year period. The highest contribution would come from GoG with an amount of GH¢20,464,005.23, followed by UDG with GH¢16,807,343.29 and the least coming from IGF with GH¢2,354,000. A financing gap of GH¢5,062,000.00 would be filled through intensifying IGF generation, adopting PPP approach, ensuring that the Assembly qualifies under DPAT and Annual Performance Assessment (APA), reaching out to NGOs/Development Partners for support and counterpart funding of projects.

#### **4.5 Municipal Spatial Plan**

The implementation of the development programmes is expected to transform the municipality into a desired future situation as shown in figure 4.1.

**Fig. 4.1 : Map of Birim Central Depicting the Desired Future Situation**



*Source: Birim Central Municipal Spatial Development Framework, 2021-2040*

## **CHAPTER FIVE**

### **ANNUAL ACTION PLANS**

#### **5.0 Introduction**

This chapter presents the Assembly's Annual Action Plans (AAPs) from 2022 to 2025 developed from the Programme of Action (PoA). The AAPs indicate the projects/activities the Assembly intends to implement each year with cost and implementers under the development dimensions of the MTNDPF - 2022-2025.

#### **5.1 Annual Action Plans**

Tables 5.1, 5.2, 5.3 and 5.4 present the Assembly's AAPs for 2022, 2023, 2024 and 2025.

## 5.1 Annual Action Plan – 2022

### 1.0 Economic Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 4 Economic Development	Trade, Industry and Tourism Services	Follow up, provide information on & organise business counselling services for SMEs.	Municipalwide					2,000.00			x	DoTI	MoTI, SMEs, Bus. Regn. Auths., Assembly Members, Cent. Admin.
		Organize technical, entrepreneurial & management training for 30 SMEs	Selected Communities					10,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Organize 4no. business stakeholders for a	Akim Oda					20,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Facilitate SMEs' access to start-up kits & credit.	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., Fin. Inst.
		Facilitate formalisation of businesses	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., FDA, RGD
		Organize meetings of Economic Development Committee (EDC)	Akim Oda						12,000.00	x		DoTI	Cent. Admin., EDC
		Extend electricity and water to industrial village	Akim Oda					100,000.00			x	Works Dept.	Cent. Admin., ECG, GWCL, Trad. Auth., LBAs
		Complete construction of 34 lockable shops (block A) and waiting area (conference room, restaurant and offices) –Lot 1.	Nkwantanum Market –Akim Oda					2,553,376.06			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
		Complete construction of 34 lockable market shops (block B), paving U – drain and refuse container base – Lot 2	Nkwantanum Market - Akim Oda					2,931,260.47			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
		Complete construction of 34 lockable market shops (block C),	Nkwantanum Market – Akim Oda					2,456,179.85			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		nursery, washroom and sickbay – Lot 3											
		Complete construction of 68 lockable market shops and ancillary facilities (lot 1)	Old Premier, Akim Oda					3,850,013.48			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
		Complete precast block paving of Old Premier market (3,000 sq. m.) and construction of 600mm diameter concrete 'U' drain (240m) (lot 2)	Old Premier, Akim Oda					1,867,094.40			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
		Construction of 44 No. lockable market shops at Old Premier Lorry Park and 260m x 0.9m diameter concrete open 'U' drain from Old Premier Lorry Park to Bongore Stream (continuation of UDG II).	Akim Oda					2,939,419.03			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
	Agricultural Services and Management	Internal management of organization	Akim Oda					8,050.00		x		DoA	Cent. Admin.
		Increase access to extension service and re-orientation of agric. Education	Municipalwide					39,100.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Improve co-ordination and implementation of activities for enhanced agric. Productivity	Municipalwide					19,860.50		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Build adequate capacity for effective extension service delivery	Municipalwide					8,970.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Provide logistical support to Agric. Dept.	Akim Oda					5,750.00		x		DoA	Cent. Admin.
		Procure computers and other office equipment	Akim Oda					40,250.00		x		DoA	Cent. Admin., NGOs

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Develop effective domestic market through increased adoption of market oriented approaches to farm management	Municipalwide					21,390.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote improved variety cultivation	Municipalwide					5,980.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote mechanization and reduce post-harvest losses	Municipalwide					4,945.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for food and jobs activities	Municipalwide					69,575.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for export and rural development	Municipalwide					138,584.20		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Control fall army worm and other pests/diseases	Municipalwide					1,200.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote agricultural activities among the youth in off-farm activities such as bee keeping, snail keeping, soap making, mushroom production, etc.	Municipalwide					2,500.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote livestock and poultry dev't for income generation	Municipalwide					4,300.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate and equip DCACT Committee.	Akim Oda					2,000.00	1,000.00	x		DoA	Cent. Admin.
		Organize rice bazaar and fruits & vegetable fair to promote consumption of local produced agricultural commodities.	Selected Community					5,000.00	1,500.00	x		DoA	Cent. Admin., FBOs,
		Hold annual Farmers' Day and all its linked activities	Selected Community					60,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
	Trade, Industry & Tourism Services	Identify & document all potential tourist attraction sites.	Municipalwide					10,000.00		x		Cent. Admin.	Works Dept., GTA, MoT, Trad. Auth.
<b>Sub-total</b>								<b>17,184,797.99</b>	<b>14,500.00</b>				

## 2.0 Social Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 2 Social Services Delivery	Education, Youth & Sports & Library Services	Support for sports and culture and maintenance of stadium.	Akim Oda					5,000.00	2,000.00	x		MEO	Cent. Admin., Sporting Clubs, Youth Groups, SDA, MoYS
		Organize My First Day at School.	Municipalwide						5,000.00	x		MEO	Cent. Admin.
		Supervise and inspect education delivery.	Municipalwide					15,000.00		x		MEO	Cent. Admin., SMC/PTA
		Organize STMIE clinics.	Akim Oda, Koforidua					10,000.00		x		MEO	Cent. Admin.
		Sensitize communities on prevention of violence against the girl child.	Municipalwide						11,000.00	x		MEO	Cent. Admin., NCCE, ISD
		Support for organization of Teacher Prize.	Akim Oda					15,000.00		x		MEO	Cent. Admin., SMC/PTA, Private Sector
		Organize mock exams for final year students (JHS).	Municipalwide						10,000.00	x		MEO	Cent. Admin., SMC/PTA
		Support MEO to maintain office vehicle.	Akim Oda						8,000.00	x		MEO	Cent. Admin.
		Procure 1,000 mono desks, 50 sets of teachers' tables/chairs & 50 sets of KG tables/chairs for schools.	Municipalwide					300,000.00		x		MEO	Works Dept., Cent. Admin.
		Complete renovation of 1no. 7-unit	El-Shaddai, Akim Oda					53,717.92			x	MEO	Works Dept., Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		classroom block with office and store											
		Complete rehabilitation of 1no. 2 bedroom 4-unit Teachers' Bungalows	Gyadam					137,504.00			x	MEO	Works Dept., Cent. Admin.
		Renovate 1no. 6-unit classroom block with office & store.	Oda Presby A & C Primary					120,000.00		x		MEO	Works Dept., Cent. Admin.
Programme 2 Social Services Delivery	Public Health Services & Management	Carry out immunization and disease surveillance activities.	Municipalwide					10,000.00	5,000.00	x		MHA	Cent. Admin., C'ties, CHVs
		Conduct medical screening for first year students in 3 SHS.	Akim Oda					40,000.00		x		MHA	GES
		Conduct pre-school screening for all the pre-schools	Municipalwide					7,500.00		x		MHA	GES
		Organize refresher training for 60 staff	Akim Oda					10,000.00		x		MHA	Cent. Admin.
		Implement reproductive, child health and FP programmes	Akim Oda					15,000.00		x		MHA	Cent. Admin, NGOs
		Undertake quarterly monitoring and supervision of all facilities on EPI, nutrition & safe motherhood activities	Municipalwide					12,000.00		x		MHA	Cent. Admin., C'ties, CHVs, NGOs
		Conduct monthly data validation meetings	Akim Oda						8,800.00	x		MHA	Cent. Admin.,
		Complete construction 1no. Health Centre	Oda Nkwanta					298,916.13			x	MHA	Cent. Admin.
		Complete construction of 1no. storey medical laboratory	Oda Gov't Hospital, Akim Oda					425,000.00			x	MHA	Cent. Admin.
		Procure basic equipment for CHPS	Municipalwide					12,000.00		x		MHA	Cent. Admin.
		Procure office equipment	Akim Oda					10,000.00		x		MHA	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Carry out radio sensitization activities	Municipalwide	■	■	■	■	7,000.00		x		MHA	Cent. Admin.
		Conduct LLIN Point Mass Distribution (PMD)	Municipalwide	■	■	■	■	100,000.00		x		MHA	Cent. Admin., NGOs
		Undertake HIV/AIDS activities.	Municipalwide	■	■	■	■	20,000.00		x		MHA, HIV/AIDS FP	Cent. Admin., NGOs
Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management	Drill 5no. boreholes	Selected communities			■	■	100,000.00		x		Works Dept.	Cent. Admin., Ben. C'ties.
		Extend pipe system	Oda Nkwanta	■	■	■	■	100,000.00		x		Works Dept.	GWCL, Cent. Admin.
Programme 2 Social Services Delivery	Environmental Health and Sanitation Services	Acquire and develop final waste disposal site	Akim Oda	■	■	■	■	300,000.00			x	MEHU	Cent. Admin., Works Dept., Trad. Auth.
		Renovate 5no. public toilets	Municipalwide		■	■	■	100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Undertake medical screening of food vendors	Municipalwide	■	■				2,000.00	x		MEHU	Cent Admin., Food Venders, Private Sector
		Embark on health/hygiene education	Municipalwide	■	■	■	■	10,000.00		x		MEHU	Cent. Admin., ISD, NCCE, Local Radio Stations, CICs
		Procure sanitary tools and equipment	Akim Oda		■	■			10,000.00	x		MEHU	Cent. Admin.
		Carry out periodic cleansing of public places	Akim Oda	■	■	■	■		15,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Implement Community Led Total Sanitation (CLTS) programme	Selected communities	■	■	■	■		5,000.00	x		MEHU	Cent. Admin., MWST, C'ties
		Evacuate refuse heaps	Selected communities		■		■	100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Desilt drains along principal streets	Akim Oda, Aboabo		■		■		10,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Procure 5no. communal refuse containers	Akim Oda		■	■		100,000.00		x		MEHU	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Complete construction of 30-seater water closet toilet facility with mechanized borehole, overhead tank, store room, booth and 80m 600mm diametre 'U' drain.	Aseneye, Akim Oda					51,792.10			x	MEHU, MWD	Cent. Admin.
Programme 2 Social Services Delivery	Social Welfare and community Services	Re-organise dormant women groups and identify new ones	Municipalwide					1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Conduct needs assessment on clients	Municipalwide					1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Organise skills training for women groups	Akim Oda					4,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Link trained women groups financial institutions/organisations for support	Municipalwide					500.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Update database on vulnerable & marginalised (PWDs, mentally ill, Aged, street children, indigents, etc).	Akim Oda					100.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Support operations of safety net programmes (LEAP, SFP, NHIA, etc)	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Rehabilitate PWDs & poor households through the 2% PWDs' Fund/LEAP Fund	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Undertake after care services in relation to utilization of safety net programmes	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Trace, register and investigate cases	Municipalwide					2,000.00	400.00	x		DSWCD	NHIA, NGOs, GPS
		Write SER on clients/victims & link them to support	Municipalwide					2,713.00	500.00	x		DSWCD	NHIA, NGOs, GPS

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		services (medical, legal, fin., mat.)											
		Investigate, rescue & rehabilitate neglected, abused, delinquent, street children.	Municipalwide					2,000.00	200.00	x		DSWCD	DOVVSU
		Provide appropriate financial, material & psychological support to victims caught in child abuse/neglect cases.	Cocoa Community Project Communities					7,400.00	600.00	x		DSWCD	DOVVSU
		Register and co-ordinate operations of Day Care Centres & NGOs.	Municipalwide					1,000.00	200.00	x		DSWCD	DOVVSU
		Undertake public education on topical social issues	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Undertake community mobilization & mass meetings	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Commemorate international days: Child Labour Day, PWD Day, Mental Health Day, etc	Municipalwide					1,000.00	400.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
<b>Sub-total</b>								<b>2,510,743.15</b>	<b>95,500.00</b>				

### 3.0 Environment, Infrastructure and Human Settlements

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Natural Resource Conservation and Management	Create awareness on causes, effects and prevention of forest degradation	Municipalwide					10,000.00		x		FSD	Cent. Admin.
		Maintain existing 402ha tree plantation	Municipalwide					20,000.00		x		FSD	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Maintain 0.5ha nursery	Akim Oda					10,000.00		x		FSD	Cent. Admin.
Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services	Complete construction of 2no. footbridges	Jesus-Jesus, Madarina					176,564.61			x	MWD	Cent. Admin., Contractors
		Complete construction of 1no. 85.96m footbridge and rehabilitation of 1no. 22.40m footbridge	Endtime & Owusu Memorial					232,600.10			x	MWD	Cent. Admin., Contractor
		Reshape/maintain roads	Municipalwide					150,000.00		x		DUR	Cent. Admin.
		Complete construction of 2,230m x 2.4m x 1.20m reinforced concrete open storm drain on Apetesu Stream – Birim River.	Akim Oda					6,360,000.00		x		MWD/ DUR	Cent. Admin., ERCC, MLGRD, D&S Consultant
	Spatial Planning	Organise 12no. meetings of Technical Sub-Planning Committee meetings	Akim Oda						6,250.00	x		PPD	Cent. Admin., TSPC, Fin. Dept., PBI
		Organise 12no. meetings of Spatial Planning Committee meetings	Akim Oda						10,000.00	x		PPD	Cent. Admin., SPC, Fin. Dept.
		Assign property numbers to parcels	Oda Nkwanta, Gyadam					25,000.00		x		PPD	LVD, Fin. Dept., Cent. Admin.
		Erect 80no. signage poles	Oda, Aboabo, Oda Nkwanta, Gyadam					68,000.00		x		PPD	SAT, Fin. Dept., Cent. Admin., Ben. C'ties
		Hold 4no. Street Address Team (SAT) meeting	Akim Oda						6,250.00	x		PPD	SAT, Fin. Dept., Cent. Admin.
		Train PPD Officers on land use management	Akim Oda					2,500.00	2,500.00	x		PPD	MLGRD, LUPSA
		Prepare structure plan & local plans	Aboabo, Oda Nkwanta, Gyadam					125,000.00		x		PPD	Cent. Admin., Trad. Auth., SAT, SPC
		Organise educational durbars on development control	Municipalwide						4,000.00	x		PPD	ISD, NCCE, Cent. Admin., C'ties, CSOs, LC

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Register Assembly's lands	Municipalwide		■	■	■		37,500.00	x		PPD	Cent. Admin., LC, Trad. Auth.
Programme 3 Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Prepare and implement Operation & Maintenance (O&M) Plan	Akim Oda	■	■	■	■	90,000.00	20,000.00	x		MWD	Cent. Admin., Depts. of Ass'by
		Construct fence wall around Oda cemetery	Akim Oda	■	■	■	■	800,000.00		x		MWD	Cent. Admin.
		Maintain streetlights/install new ones	Municipalwide	■	■	■	■	90,000.00		x		MWD	Ass'by Members, ECG
		Develop bungalow round about through Public Private Partnership (PPP)	Akim Oda	■	■	■	■	1,000,000.00		x		MWD, Private Sector	Cent. Admin., PPD, MoF, MLGRD
		Conduct social and environmental safeguards on sub-projects	Akim Oda	■	■	■	■	50,000.00		x		Cent. Admin.	MLGRD, Consultant
Programme 5 Environmental Management	Disaster Prevention and Management	Organise 1no. training workshops for HoDs on climate change and variability	Akim Oda		■				7,000.00	x		DPMD	Cent. Admin., HoDs, NDPC
		Educate the public on all forms of hazards/disasters.	Akim Oda, Aboabo, Oda Nkwanta, Gyadam	■	■	■	■		8,000.00	x		DPMD	Cent. Admin., C'ties, DoA, DoF, Fin. Dept.
		Undertake disaster aftermath assessments	Affected Communities	■	■	■	■		10,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Provide relief items for disaster victims	Affected Communities	■	■	■	■	100,000.00	5,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Organise refresher training programmes for dept'al staff	Akim Oda		■		■	10,000.00		x		DPMD	Cent. Admin., NADMO
		Train Disaster Management Committee members on their roles	Akim Oda			■		5,105.10		x		DPMD	NADMO
		Organise meetings of Disaster Management Committee	Akim Oda	■	■	■	■	8,000.00		x		DPMD	Cent. Admin., NADMO

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Engage Disaster Volunteer Groups (DVGs) in income generating activities	Municipalwide					10,000.00		x		DPMD	NADMO
<b>Sub-total</b>								<b>9,342,769.81</b>	<b>116,500.00</b>				

#### 4.0 Governance, Corruption and Public Accountability

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	General Administration	Internal management of organization	Akim Oda					35,000.00	150,000.00	x		Cent. Admin.	Depts. Of Ass'bly, PM
		Maintain security	Municipalwide					15,000.00		x		MUSEC	Cent. Admin., Communities
		Maintain office equipment and tools	Akim Oda					15,000.00		x		Cent. Admin.	Works Dept.
		Maintain office vehicles	Akim Oda					10,000.00		x		Cent. Admin.	Service Prov.
		Train Zonal Council members	Oda Old Town, Aboabo, Oda Nkwanta					12,000.00		x		Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Procure stationery and office equipment for Zonal Councils	Municipalwide					5,000.00		x		Cent. Admin.	Zonal Councils, Suppliers
		Support community initiated projects/ counterpart funding of projects	Municipalwide					100,000.00		x		Ass'bly M'bers, ZCs, C'ties	Cent. Admin.
		Support traditional authorities	Municipalwide						50,000.00	x		Cent. Admin.	Fin. Dept., Trad. Auth.
		Complete renovation of MCE's bungalow	Akim Oda					59,000.00		x		MWD	Cent. Admin.
		Complete MCE's residency (abandoned)	Akim Oda					700,000.00		x		MWD	Cent. Admin., Fin. Dept.
		Complete administration block annex	Akim Oda					550,000.00		x		MWD	Cent. Admin., Fin. Dept.
		Procure office equipment	Akim Oda					50,000.00	10,000.00	x		Cent. Admin.	Depts. Of Ass'bly

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Human Resource	Support capacity building programmes for staff/ Assembly Members	Akim Oda					90,000.00	60,000.00	x		HRD	Cent. Admin., MDAs
Programme 1 Management and Administration	Finance	Organise 3-day sensitization workshop on revenue generating strategies for revenue/IT staff	Akim Oda					12,000.00		x		Fin. Dept., HRD	Rev. C'tors, Service Provider, Cent. Admin.
		Update valuation roll	Municipalwide					50,000.00		x		LVB	PPD, Property Owners, Cent. Admin., Fin. Dept.
		Update revenue database & enhance automation of IGF mobilization	Akim Oda					20,000.00		x		Cent. Admin., Fin. Dept.	Rate payers, Consultants
		Provide ID cards and other accessories for Revenue Collectors	Municipalwide						8,000.00	x		Fin. Dept.	Rev. C'tors, Service Provider, Cent. Admin.
		Organize public educational campaign on Composite budget, FFR & gov't policies	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
		Embark on tax education	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
<b>Sub-total</b>								<b>1,723,000.00</b>	<b>298,000.00</b>				

### 5.0 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Disaster Prevention and Management	Identify and map out all disaster prone areas.	Municipalwide					30,000.00		x		DPMD	Cent. Admin., NADMO, C'ties
		Prepare & implement disaster emergency response plan.	Municipalwide					80,000.00	20,000.00	x		DPMD	Cent. Admin., NADMO, C'ties
		Educate the public on causes and effects of disaster.	Municipalwide						4,000.00	x		DPMD	Cent. Admin., ISD, NCCE, C'ties

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Strengthen co-ordination among stakeholder institutions	Akim Oda	■	■	■	■		4,000.00	x		Cent. Admin	DPMD, GNFS, Amb. Service, ISD, NCCE
Programme 2 Social Services Delivery	Public Health Services & Management	Organize Public Health Emergency Management Committee meetings.	Akim Oda	■	■	■	■		24,000.00	x		MHA	Cent. Admin.
		Continue public sensitization on COVID-19	Municipalwide	■	■	■	■		4,000.00	x		MHA	Cent. Admin., C'ties
		Enforce observation of COVID-19 protocols	Municipalwide	■	■	■	■		4,000.00	x		MHA	Cent. Admin., C'ties
		Strengthen collaboration stakeholder organizations	Akim Oda	■	■	■	■		4,000.00	x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
		Review and implement COVID-19 emergency plan	Akim Oda	■	■	■	■	20,000.00		x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
<b>Sub-total</b>								<b>130,000.00</b>	<b>64,000.00</b>				

### 6.0 Implementation, Co-ordination, Monitoring and Evaluation

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise 2 town hall meetings	Akim Oda	■		■		10,000.00		x		Cent. Admin.	Depts. of Ass'bly, ZC, NGOs/CBOs/ CSOs
		Review (mid-year & annual) 2022 Annual Action Plan (AAP)	Akim Oda		■		■	14,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Undertake quarterly M & E exercises	Municipalwide	■	■	■	■	80,000.00		x		MPCU	Cent. Admin., MLGRD, Ass'bly M'bers, C'ties
		Undertake Participatory M & E exercises	Municipalwide	■	■	■	■	40,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Implement communication/ advocacy strategy	Municipalwide	■	■	■	■	30,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Organize 4 quarterly MPCU meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		MPCU	Cent. Admin.
		Prepare and disseminate quarterly & annual progress reports	Akim Oda	■	■	■	■	40,000.00		x		MPCU	Cent Admin., Fin. Dept., ZCs Ass'bly M'bers, ERCC, NDPC
		Train MPCU members in participatory M&E	Akim Oda		■			10,000.00		x		MPCU	Cent. Admin., Fin. Dept., Service Provider/NDPC
		Prepare 2023 Composite Budget and Fee Fixing Resolution	Akim Oda		■	■		40,000.00		x		Cent. Admin., Budget C'ttee	F&A Sub-C'ttee, Gen. Ass'bly, Rate payers, CBOs
		Organize 4 quarterly Budget Committee meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		Cent. Admin.	Fin. Dept., Budget C'ttee
<b>Sub-total</b>								<b>284,000.00</b>	<b>20,000.00</b>				
<b>Grand total</b>								<b>31,175,310.95</b>	<b>608,500.00</b>				

## 5.2 Annual Action Plan – 2023

### 1.0 Economic Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 4 Economic Development	Trade, Industry and Tourism Services	Follow up, provide information on & organise business counselling services for SMEs.	Municipalwide					2,000.00			x	DoTI	MoTI, SMEs, Bus. Regn. Auths., Assembly Members, Cent. Admin.
		Organize technical, entrepreneurial & management training for 30 SMEs	Selected Communities					10,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Organize 4no. business stakeholders for a	Akim Oda					20,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Facilitate SMEs' access to start-up kits & credit.	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., Fin. Inst.
		Facilitate formalisation of businesses	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., FDA, RGD
		Organize meetings of Economic Development Committee (EDC)	Akim Oda						12,000.00	x		DoTI	Cent. Admin., EDC
		Develop industrial village	Akim Oda					100,000.00			x	Works Dept.	Cent. Admin., ECG, GWCL, Trad. Auth., LBAs
		Complete construction of 44 No. lockable market shops at Old Premier Lorry Park and 260m x 0.9m diametre concrete open 'U' drain from Old Premier Lorry Park to Bongore Stream (continuation of UDG II).	Akim Oda					2,939,419.03			x	MWD	Cent. Admin., Contractors, MLGRD, ERCC, D&S Consultant
	Agricultural Services and Management	Internal management of organization	Akim Oda					8,050.00		x		DoA	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Increase access to extension service and re-orientation of agric. Education	Municipalwide					39,100.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Improve co-ordination and implementation of activities for enhanced agric. Productivity	Municipalwide					19,860.50		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Build adequate capacity for effective extension service delivery	Municipalwide					8,970.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Provide logistical support to Agric. Dept.	Akim Oda					5,750.00		x		DoA	Cent. Admin.
		Procure computers and other office equipment	Akim Oda					40,250.00		x		DoA	Cent. Admin., NGOs
		Develop effective domestic market through increased adoption of market oriented approaches to farm management	Municipalwide					21,390.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote improved variety cultivation	Municipalwide					5,980.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote mechanization and reduce post-harvest losses	Municipalwide					4,945.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for food and jobs activities	Municipal wide					69,575.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for export and rural development	Municipalwide					138,584.20		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Control fall army worm and other pests/diseases	Municipalwide					1,200.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote agricultural activities among the youth in off-farm activities such as bee keeping, snail keeping, soap making,	Municipalwide					2,500.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		mushroom production, etc.											
		Promote livestock and poultry dev't for income generation	Municipalwide					4,300.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate and equip DCACT Committee.	Akim Oda					2,000.00	1,000.00	x		DoA	Cent. Admin.
		Organize rice bazaar and fruits & vegetable fair to promote consumption of local produced agricultural commodities.	Selected Community					5,000.00	1,500.00	x		DoA	Cent. Admin., FBOs,
		Hold annual Farmers' Day and all its linked activities	Selected Community					60,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
Programme 4 Economic Development	Trade, Industry & Tourism Services	Develop Dam site into tourist attraction site.	Aboabo					150,000.00		x		Works Dept.	Cent. Admin., GTA, MoT, Trad. Auth.
<b>Sub-total</b>								<b>3,666,873.73</b>	<b>14,500.00</b>				

## 2.0 Social Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 2 Social Services Delivery	Education, Youth & Sports & Library Services	Support for sports and culture and maintenance of Stadium.	Akim Oda					5,000.00	2,000.00	x		MEO	Cent. Admin., Sporting Clubs, Youth Groups, SDA, MoYS
		Organize My First Day at School.	Municipalwide						5,000.00	x		MEO	Cent. Admin.
		Supervise and inspect education delivery.	Municipalwide					15,000.00		x		MEO	Cent. Admin., SMC/PTA
		Organize STMIE clinics.	Akim Oda					10,000.00		x		MEO	Cent. Admin.
		Sensitize communities on prevention of violence against the girl child.	Municipalwide						11,000.00	x		MEO	Cent. Admin., NCCE, ISD

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Support for organization of Teacher Prize.	Akim Oda		■			15,000.00		x		MEO	Cent. Admin., SMC/PTA, Private Sector
		Organize mock exams for final year students (JHS).	Municipalwide		■	■			10,000.00	x		MEO	Cent. Admin., SMC/PTA
		Support MEO to maintain office vehicle.	Akim Oda	■	■	■	■		8,000.00	x		MEO	Cent. Admin.
		Procure 1,000 mono desks, 50 sets of teachers' tables/chairs & 50 sets of KG tables/chairs for schools.	Municipalwide		■	■		300,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 1no. 3-unit classroom block with office, store, staff common room	El-Shaddai, Akim Oda		■	■		400,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 1no. 4-unit teachers' quarters	Yeboahkrom		■	■	■	400,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 2no. 20-seater institutional latrines with urinals	Akim Oda SDA, Aboabo Presby Primary		■	■	■	400,000.00		x		MEO	Works Dept., Cent. Admin.
Programme 2 Social Services Delivery	Public Health Services & Management	Carry out immunization and disease surveillance activities.	Municipalwide	■	■	■	■	10,000.00	5,000.00	x		MHA	Cent. Admin., C'ties, CHVs
		Conduct medical screening for first year students in 3 SHS.	Akim Oda				■	40,000.00		x		MHA	GES
		Conduct pre-school screening for all the pre-schools	Municipalwide	■	■	■	■	7,500.00		x		MHA	GES
		Organize refresher training for 60 staff	Akim Oda		■		■	10,000.00		x		MHA	Cent. Admin.
		Implement reproductive, child health and FP programmes	Akim Oda	■	■	■	■	15,000.00		x		MHA	Cent. Admin, NGOs
		Undertake quarterly monitoring and supervision of all	Municipalwide	■	■	■	■	12,000.00		x		MHA	Cent. Admin., C'ties, CHVs, NGOs

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		facilities on EPI, nutrition & safe motherhood activities											
		Conduct monthly data validation meetings	Akim Oda						8,800.00	x		MHA	Cent. Admin.,
		Construct 1no. CHPS Compound	Essam					495,000.00		x		MHA	Cent. Admin.
		Procure basic equipment for CHPS	Municipalwide					12,000.00		x		MHA	Cent. Admin.
		Procure office equipment	Akim Oda					10,000.00		x		MHA	Cent. Admin.
		Carry out radio sensitization activities	Municipalwide					7,000.00		x		MHA	Cent. Admin.
		Undertake HIV/AIDS activities	Municipalwide					20,000.00		x		HIV/AIDS FP, MHA	Cent. Admin., GAC
Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management	Drill/maintain 5no. boreholes	Selected communities					100,000.00		x		Works Dept.	Cent. Admin., Ben. C'ties.
		Extend pipe system	Oda Nkwanta, other communities					100,000.00		x		Works Dept.	GWCL, Cent. Admin.
Programme 2 Social Services Delivery	Environmental Health and Sanitation Services	Acquire and develop final waste disposal site	Akim Oda					300,000.00			x	MEHU	Cent. Admin., Works Dept., Trad. Auth.
		Renovate 5no. public toilets	Municipalwide					200,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Undertake medical screening of food vendors	Municipalwide						2,000.00	x		MEHU	Cent Admin., Food Venders, Private Sector
		Embark on health/hygiene education	Municipalwide					10,000.00		x		MEHU	Cent. Admin., ISD, NCCE, Local Radio Stations, CICs
		Procure sanitary tools and equipment	Akim Oda						10,000.00	x		MEHU	Cent. Admin.
		Carry out periodic cleansing of public places	Akim Oda						15,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Implement Community Led Total Sanitation (CLTS) programme	Selected communities						5,000.00	x		MEHU	Cent. Admin., MWST, C'ties

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Evacuate refuse heaps	Selected communities		■		■	100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Desilt drains along principal streets	Akim Oda, Aboabo		■		■		10,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Procure 5no. communal refuse containers	Akim Oda		■	■		100,000.00		x		MEHU	Cent. Admin.
Programme 2 Social Services Delivery	Social Welfare and community Services	Re-organise dormant women groups and identify new ones	Municipalwide	■	■	■	■	1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Conduct needs assessment on clients	Municipalwide	■	■	■	■	1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Organise skills training for women groups	Akim Oda			■	■	4,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Link trained women groups financial institutions/organisations for support	Municipalwide	■	■	■	■	500.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Update database on vulnerable & marginalised (PWDs, mentally ill, Aged, street children, indigents, etc).	Akim Oda	■	■	■	■	100.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Support operations of safety net programmes (LEAP, SFP, NHIA, etc)	Municipalwide	■	■	■	■	200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Rehabilitate PWDs & poor households through the 2% PWDs' Fund/LEAP Fund	Municipalwide	■	■	■	■	200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Undertake after care services in relation to utilization of safety net programmes	Municipalwide		■		■	200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Trace, register and investigate cases	Municipalwide	■	■	■	■	2,000.00	400.00	x		DSWCD	NHIA, NGOs, GPS
		Write SER on clients/victims & link them to support	Municipalwide	■	■	■	■	2,713.00	500.00	x		DSWCD	NHIA, NGOs, GPS

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		services (medical, legal, fin., mat.)											
		Investigate, rescue & rehabilitate neglected, abused, delinquent, street children.	Municipalwide					2,000.00	200.00	x		DSWCD	DOVVSU
		Provide appropriate financial, material & psychological support to victims caught in child abuse/neglect cases.	Cocoa Community Project Communities					7,400.00	600.00	x		DSWCD	DOVVSU
		Register and co-ordinate operations of Day Care Centres & NGOs.	Municipalwide					1,000.00	200.00	x		DSWCD	DOVVSU
		Undertake public education on topical social issues	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Undertake community mobilization & mass meetings	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Commemorate international days: Child Labour Day, PWD Day, Mental Health Day, etc	Municipalwide					1,000.00	400.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
<b>Sub-total</b>								<b>3,118,813.00</b>	<b>95,500.00</b>				

### 3.0 Environment, Infrastructure and Human Settlements

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Natural Resource Conservation and Management	Create awareness on causes, effects and prevention of forest degradation	Municipalwide					10,000.00		x		FSD	Cent. Admin.
		Maintain existing 402ha tree plantation	Municipalwide					20,000.00		x		FSD	Cent. Admin.
		Maintain 0.5ha nursery	Akim Oda					10,000.00		x		FSD	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services	Construct 2no. footbridges	El-Shaddai & Salvation Army, Akim Oda					400,000.00		x		MWD/ DUR	Cent. Admin.
		Reshape/maintain roads	Municipalwide					150,000.00		x		DUR	Cent. Admin.
		Construct 3no. storm drains.	Ano Down & Ahenbronom, Estate, Akim Oda					1,000,000.00		x		DUR	Cent. Admin., MBDA, MWH
	Spatial Planning	Organise 12no. meetings of Technical Sub-Planning Committee meetings	Akim Oda						6,250.00	x		PPD	Cent. Admin., TSPC, Fin. Dept., PBI
		Organise 12no. meetings of Spatial Planning Committee meetings	Akim Oda						10,000.00	x		PPD	Cent. Admin., SPC, Fin. Dept.
		Assign property numbers to parcels	Oda Nkwanta, Gyadam					25,000.00		x		PPD	LVD, Fin. Dept., Cent. Admin.
		Erect 80no. signage poles	Oda, Aboabo, Oda Nkwanta, Gyadam					68,000.00		x		PPD	SAT, Fin. Dept., Cent. Admin., Ben. C'ties
		Hold 4no. Street Address Team (SAT) meeting	Akim Oda						6,250.00	x		PPD	SAT, Fin. Dept., Cent. Admin.
		Train PPD Officers on land use management	Akim Oda					2,500.00	2,500.00	x		PPD	MLGRD, LUPSA
		Prepare local plans	Aboabo, Oda Nkwanta, Gyadam					80,000.00		x		PPD	Cent. Admin., Trad. Auth., SAT, SPC
		Organise educational durbars on development control	Municipalwide						4,000.00	x		PPD	ISD, NCCE, Cent. Admin., C'ties, CSOs, LC
		Register Assembly's lands	Municipalwide						37,500.00	x		PPD	Cent. Admin., LC, Trad. Auth.
Programme 3 Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Prepare and implement Operation & Maintenance (O&M) Plan	Akim Oda					90,000.00	20,000.00	x		MWD	Cent. Admin., Depts. of Ass'bly
		Complete construction of fence wall around Oda cemetery	Akim Oda					400,000.00			x	MWD	Cent. Admin., MEHU

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Maintain streetlights/install new ones	Municipalwide	■	■	■	■	90,000.00		x		MWD	Ass'bly Members, ECG
		Conduct social and environmental safeguards on sub-projects	Akim Oda	■	■	■	■	50,000.00		x		Cent. Admin.	MLGRD, Consultant
Programme 5 Environmental Management	Disaster Prevention and Management	Organise Ino. training workshops for HoDs on climate change and variability	Akim Oda		■				7,000.00	x		DPMD	Cent. Admin., HoDs, NDPC
		Educate the public on all forms of hazards/disasters.	Akim Oda, Aboabo, Oda Nkwanta, Gyadam	■	■	■	■		8,000.00	x		DPMD	Cent. Admin., C'ties, DoA, DoF, Fin. Dept.
		Undertake disaster aftermath assessments	Affected Communities	■	■	■	■		10,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Provide relief items for disaster victims	Affected Communities	■	■	■	■	100,000.00	5,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Organise refresher training programmes for dept'al staff	Akim Oda		■		■	10,000.00		x		DPMD	Cent. Admin., NADMO
		Train Disaster Management Committee members on their roles	Akim Oda			■		5,105.10		x		DPMD	NADMO
		Organise meetings of Disaster Management Committee	Akim Oda	■	■	■	■	8,000.00		x		DPMD	Cent. Admin., NADMO
		Engage Disaster Volunteer Groups (DVGs) in income generating activities	Municipalwide		■	■	■	10,000.00		x		DPMD	NADMO
<b>Sub-total</b>								<b>2,528,605.10</b>	<b>116,500.00</b>				

#### 4.0 Governance, Corruption and Public Accountability

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	General Administration	Internal management of organization	Akim Oda	■	■	■	■	35,000.00	150,000.00	x		Cent. Admin.	Depts. Of Ass'bly, PM
		Maintain security	Municipalwide	■	■	■	■	15,000.00		x		MUSEC	Cent. Admin., Communities
		Maintain office equipment and tools	Akim Oda	■	■	■	■	15,000.00		x		Cent. Admin.	Works Dept.
		Maintain office vehicles	Akim Oda	■	■	■	■	10,000.00		x		Cent. Admin.	Service Prov.
		Train Zonal Council members	Oda Old Town, Aboabo, Oda Nkwanta	■	■	■	■	12,000.00		x		Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Procure stationery and office equipment for Zonal Councils	Municipalwide	■	■	■	■	5,000.00		x		Cent. Admin.	Zonal Councils, Suppliers
		Support community initiated projects/ counterpart funding of projects	Municipalwide	■	■	■	■	100,000.00		x		Ass'bly M'bers, ZCs, C'ties	Cent. Admin.
		Support traditional authorities	Municipalwide	■	■	■	■		50,000.00	x		Cent. Admin.	Fin. Dept., Trad. Auth.
		Complete MCE's residency	Akim Oda		■	■	■	700,000.00			x	MWD	Cent. Admin., Fin. Dept.
		Complete administration block annex	Akim Oda		■	■	■	550,000.00			x	MWD	Cent. Admin., Fin. Dept.
		Procure office equipment	Akim Oda	■	■	■	■	50,000.00	10,000.00	x		Cent. Admin.	Depts. Of Ass'bly
Programme 1 Management and Administration	Human Resource	Support capacity building programmes for staff/ Assembly Members	Akim Oda	■	■	■	■	90,000.00	60,000.00	x		HRD	Cent. Admin., MDAs
Programme 1 Management and Administration	Finance	Organise 3-day sensitization workshop on revenue generating strategies for revenue/IT staff	Akim Oda	■		■		12,000.00		x		Fin. Dept., HRD	Rev. C'tors, Service Provider, Cent. Admin.
		Update valuation roll	Municipalwide	■	■	■	■	50,000.00		x		LVB	PPD, Property Owners, Cent. Admin., Fin. Dept.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Update revenue database & enhance automation of IGF mobilization	Akim Oda					20,000.00		x		Cent. Admin., Fin. Dept.	Rate payers, Consultants
		Provide ID cards and other accessories for Revenue Collectors	Municipalwide						8,000.00	x		Fin. Dept.	Rev. C'tors, Service Provider, Cent. Admin.
		Organize public educational campaign on Composite budget, FFR & gov't policies	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
		Embark on tax education	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
<b>Sub-total</b>								<b>1,664,000.00</b>	<b>298,000.00</b>				

#### 5.0 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Disaster Prevention and Management	Update mapping of all disaster prone areas.	Municipalwide					30,000.00		x		DPMD	Cent. Admin., NADMO, C'ties
		Review & implement disaster emergency response plan.	Municipalwide					80,000.00	20,000.00	x		DPMD	Cent. Admin., NADMO, C'ties
		Educate the public on causes and effects of disaster.	Municipalwide						4,000.00	x		DPMD	Cent. Admin., ISD, NCCE, C'ties
		Strengthen co-ordination among stakeholder institutions	Akim Oda						4,000.00	x		Cent. Admin	DPMD, GNFS, Amb. Service, ISD, NCCE
Programme 2 Social Services Delivery	Public Health Services & Management	Organize Public Health Emergency Management Committee meetings.	Akim Oda						24,000.00	x		MHA	Cent. Admin.
		Continue public sensitization on COVID-19	Municipalwide						4,000.00	x		MHA	Cent. Admin., C'ties
		Enforce observation of COVID-19 protocols	Municipalwide						4,000.00	x		MHA	Cent. Admin., C'ties, GPS

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Strengthen collaboration stakeholder organizations	Akim Oda						4,000.00	x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
		Review and implement COVID-19 emergency plan	Akim Oda					20,000.00		x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
<b>Sub-total</b>								<b>130,000.00</b>	<b>64000.00</b>				

### 6.0 Implementation, Co-ordination, Monitoring and Evaluation

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise 2 town hall meetings	Akim Oda					10,000.00		x		Cent. Admin.	Depts. of Ass'bly, ZC, NGOs/CBOs/ CSOs
		Review (mid-year & annual) 2023 Annual Action Plan (AAP)	Akim Oda					14,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Undertake quarterly M & E exercises	Municipalwide					80,000.00		x		MPCU	Cent. Admin., MLGRD, Ass'bly M'bers, C'ties
		Undertake Participatory M & E exercises	Municipalwide					40,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Implement communication/ advocacy strategy	Municipalwide					30,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Organize 4 quarterly MPCU meetings	Akim Oda					10,000.00	10,000.00	x		MPCU	Cent. Admin.
		Prepare and disseminate quarterly & annual progress reports	Akim Oda					40,000.00		x		MPCU	Cent Admin., Fin. Dept., ZCs Ass'bly M'bers, ERCC, NDPC
		Train MPCU members in participatory M&E	Akim Oda					10,000.00		x		MPCU	Cent. Admin., Fin. Dept., Service Provider/NDPC
		Prepare 2024 Composite Budget and Fee Fixing Resolution	Akim Oda					40,000.00		x		Cent. Admin.,	F&A Sub-C'ttee, Gen. Ass'bly, Rate payers, CBOs

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
												Budget C'ttee	
		Organize 4 quarterly Budget Committee meetings	Akim Oda					10,000.00	10,000.00	x		Cent. Admin.	Budget Committee
<b>Sub-total</b>								<b>284,000.00</b>	<b>20,000.00</b>				
<b>Grand Total</b>								<b>11,392,291.83</b>	<b>608,500.00</b>				

## 5.3 Annual Action Plan – 2024

### 1.0 Economic Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 4 Economic Development	Trade, Industry and Tourism Services	Follow up, provide information on & organise business counselling services for SMEs.	Municipalwide					2,000.00			x	DoTI	MoTI, SMEs, Bus. Regn. Auths., Assembly Members, Cent. Admin.
		Organize technical, entrepreneurial & management training for 30 SMEs	Selected Communities					10,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Organize 4no. business stakeholders for a	Akim Oda					20,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Facilitate SMEs' access to start-up kits & credit.	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., Fin. Inst.
		Facilitate formalisation of businesses	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., FDA, RGD
		Organize meetings of Economic Development Committee (EDC)	Akim Oda						12,000.00	x		DoTI	Cent. Admin., EDC
		Construct 1no. market	Quarters Top, Akim Oda					100,000.00			x	Works Dept.	Cent. Admin., ECG, GWCL, Trad. Auth., LBAs
		Rehabilitate market and drainage	Aboabo					150,000.00			x	MWD	Cent. Admin.
	Agricultural Services and Management	Internal management of organization	Akim Oda					8,050.00		x		DoA	Cent. Admin.
		Increase access to extension service and re-orientation of agric. Education	Municipalwide					39,100.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Improve co-ordination and implementation of activities for enhanced agric. Productivity	Municipalwide					19,860.50		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Build adequate capacity for effective extension service delivery	Municipalwide					8,970.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating	
		Provide logistical support to Agric. Dept.	Akim Oda					5,750.00			x		DoA	Cent. Admin.
		Procure computers and other office equipment	Akim Oda					40,250.00			x		DoA	Cent. Admin., NGOs
		Develop effective domestic market through increased adoption of market oriented approaches to farm management	Municipalwide					21,390.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote improved variety cultivation	Municipalwide					5,980.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote mechanization and reduce post-harvest losses	Municipalwide					4,945.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for food and jobs activities	Municipalwide					69,575.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for export and rural development	Municipalwide					138,584.20			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Control fall army worm and other pests/diseases	Municipalwide					1,200.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote agricultural activities among the youth in off-farm activities such as bee keeping, snail keeping, soap making, mushroom production, etc.	Municipalwide					2,500.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote livestock and poultry dev't for income generation	Municipalwide					4,300.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate and equip DCACT Committee.	Akim Oda					2,000.00	1,000.00		x		DoA	Cent. Admin.
		Organize rice bazaar and fruits & vegetable fair to promote consumption of local produced agricultural commodities.	Selected Community					5,000.00	1,500.00		x		DoA	Cent. Admin., FBOs,

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Hold annual Farmers' Day and all its linked activities	Selected Community					60,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
Programme 4 Economic Development	Trade, Industry & Tourism Services	Develop 2no. tourist sites	Selected communities					250,000.00		x		Works Dept.	Cent. Admin., GTA, MoT, Trad. Auth.
<b>Sub-total</b>								<b>977,454.70</b>	<b>14500.00</b>				

## 2.0 Social Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 2 Social Services Delivery	Education, Youth & Sports & Library Services	Support for sports and culture and maintenance of stadium.	Akim Oda					5,000.00	2,000.00	x		MEO	Cent. Admin., Sporting Clubs, Youth Groups, SDA, MoYS
		Organize My First Day at School.	Municipalwide						5,000.00	x		MEO	Cent. Admin.
		Supervise and inspect education delivery.	Municipalwide					15,000.00		x		MEO	Cent. Admin., SMC/PTA
		Organize STMIE clinics.	Akim Oda, Koforidua					10,000.00		x		MEO	Cent. Admin.
		Sensitize communities on prevention of violence against the girl child.	Municipalwide						11,000.00	x		MEO	Cent. Admin., NCCE, ISD
		Support for organization of Teacher Prize.	Akim Oda					15,000.00		x		MEO	Cent. Admin., SMC/PTA, Private Sector
		Organize mock exams for final year students (JHS).	Municipalwide						10,000.00	x		MEO	Cent. Admin., SMC/PTA
		Support MEO to maintain office vehicle.	Akim Oda						8,000.00	x		MEO	Cent. Admin.
		Procure 1,000 mono desks, 50 sets of teachers' tables/chairs & 50 sets of KG tables/chairs for schools.	Municipalwide					300,000.00		x		MEO	Works Dept., Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Construct 1 no. 4-unit teachers' quarters	Oda Nkwanta		■	■	■	300,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 3no. 20-seater institutional latrines with urinals	Essam L/A Primary, Birim L/A Primary, El-Shaddai Prim		■	■	■	600,000.00		x		MEO	Works Dept., Cent. Admin.
Programme 2 Social Services Delivery	Public Health Services & Management	Carry out immunization and disease surveillance activities.	Municipalwide	■	■	■	■	10,000.00	5,000.00	x		MHA	Cent. Admin., C'ties, CHVs
		Conduct medical screening for first year students in 3 SHS.	Akim Oda				■	40,000.00		x		MHA	GES
		Conduct pre-school screening for all the pre-schools	Municipalwide	■	■	■	■	7,500.00		x		MHA	GES
		Organize refresher training for 60 staff	Akim Oda		■		■	10,000.00		x		MHA	Cent. Admin.
		Implement reproductive, child health and FP programmes	Akim Oda	■	■	■	■	15,000.00		x		MHA	Cent. Admin, NGOs
		Undertake quarterly monitoring and supervision of all facilities on EPI, nutrition & safe motherhood activities	Municipalwide	■	■	■	■	12,000.00		x		MHA	Cent. Admin., C'ties, CHVs, NGOs
		Conduct monthly data validation meetings	Akim Oda	■	■	■	■		8,800.00	x		MHA	Cent. Admin.,
		Construct 1no. cold room and disease control centre	Akim Oda	■	■			490,000.00		x		MHA	Cent. Admin.
		Procure basic equipment for CHPS facilities.	Municipalwide		■		■	12,000.00		x		MHA	Cent. Admin.
		Construct 1no. CHPS Compound	Quarters, Akim Oda		■	■	■	300,000.00		x		MHA	Works Dept., Cent. Admin.
		Procure office equipment	Akim Oda		■			10,000.00		x		MHA	Cent. Admin.
		Carry out radio sensitization activities	Municipalwide	■	■	■	■	7,000.00		x		MHA	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management	Drill/maintain 5no. boreholes	Selected communities/ Aboabo Presby JHS					100,000.00		x		Works Dept.	Cent. Admin., Ben. C'ties.
		Extend pipe system	Selected communities					100,000.00		x		Works Dept.	GWCL, Cent. Admin.
Programme 2 Social Services Delivery	Environmental Health and Sanitation Services	Develop final waste disposal site	Akim Oda					300,000.00			x	MEHU	Cent. Admin., Works Dept., Trad. Auth.
		Renovate 5no. public toilets	Municipalwide					200,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Undertake medical screening of food vendors	Municipalwide						2,000.00	x		MEHU	Cent Admin., Food Vendors, Private Sector
		Embark on health/hygiene education	Municipalwide					10,000.00		x		MEHU	Cent. Admin., ISD, NCCE, Local Radio Stations, CICs
		Procure sanitary tools and equipment	Akim Oda						10,000.00	x		MEHU	Cent. Admin.
		Carry out periodic cleansing of public places	Akim Oda						15,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Implement Community Led Total Sanitation (CLTS) programme	Selected communities						5,000.00	x		MEHU	Cent. Admin., MWST, C'ties
		Evacuate refuse heaps	Selected communities					100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector
		Desilt drains along principal streets	Akim Oda, Aboabo						10,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Procure 5no. communal refuse containers	Akim Oda					100,000.00		x		MEHU	Cent. Admin.
Programme 2 Social Services Delivery	Social Welfare and community Services	Re-organise dormant women groups and identify new ones	Municipalwide					1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Conduct needs assessment on clients	Municipalwide					1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Organise skills training for women groups	Akim Oda					4,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.
		Link trained women groups financial	Municipalwide					500.00		x		DSWCD	BAC, NGOs, Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		institutions/organisations for support											
		Update database on vulnerable & marginalised (PWDs, mentally ill, Aged, street children, indigents, etc).	Akim Oda					100.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Support operations of safety net programmes (LEAP, SFP, NHIA, etc)	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Rehabilitate PWDs & poor households through the 2% PWDs' Fund/LEAP Fund	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Undertake after care services in relation to utilization of safety net programmes	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Trace, register and investigate cases	Municipalwide					2,000.00	400.00	x		DSWCD	NHIA, NGOs, GPS
		Write SER on clients/victims & link them to support services (medical, legal, fin., mat.)	Municipalwide					2,713.00	500.00	x		DSWCD	NHIA, NGOs, GPS
		Investigate, rescue & rehabilitate neglected, abused, delinquent, street children.	Municipalwide					2,000.00	200.00	x		DSWCD	DOVVSU
		Provide appropriate financial, material & psychological support to victims caught in child abuse/neglect cases.	Cocoa Community Project Communities					7,400.00	600.00	x		DSWCD	DOVVSU
		Register and co-ordinate operations of Day Care Centres & NGOs.	Municipalwide					1,000.00	200.00	x		DSWCD	DOVVSU

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Undertake public education on topical social issues	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Undertake community mobilization & mass meetings	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Commemorate international days: Child Labour Day, PWD Day, Mental Health Day, etc	Municipalwide					1,000.00	400.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
<b>Sub-total</b>								<b>2,793,813.00</b>	<b>95,500.00</b>				

### 3.0 Environment, Infrastructure and Human Settlements

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Natural Resource Conservation and Management	Create awareness on causes, effects and prevention of forest degradation	Municipalwide					10,000.00		x		FSD	Cent. Admin.
		Maintain existing 402ha tree plantation	Municipalwide					20,000.00		x		FSD	Cent. Admin.
		Maintain 0.5ha nursery	Akim Oda					10,000.00		x		FSD	Cent. Admin.
Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services	Construct 2no. footbridge	METCOE, SSNIT in Akim Oda					300,000.00		x		MWD/DUR	Cent. Admin.
		Reshape/maintain roads	Municipalwide					150,000.00		x		DUR	Cent. Admin.
		Construct 3no. storm drains	Kwabena Better Bridge, Aseneye, Toilet Side-SDA Down					950,000.00		x		DUR	Cent. Admin., MBDA, MWH
		Construct 2no. culverts	Quarters Top-C'ty 6, Medilab Washing Bay					70,000.00		x		DUR, Works Dept.	Cent. Admin.
	Spatial Planning	Organise 12no. meetings of Technical	Akim Oda						6,250.00	x		PPD	Cent. Admin., TSPC, Fin. Dept., PBI

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Sub-Planning Committee meetings											
		Organise 12no. meetings of Spatial Planning Committee meetings	Akim Oda						10,000.00	x		PPD	Cent. Admin., SPC, Fin. Dept.
		Assign property numbers to parcels	Oda Nkwanta, Gyadam					25,000.00		x		PPD	LVD, Fin. Dept., Cent. Admin.
		Erect 80no. signage poles	Oda, Aboabo, Oda Nkwanta, Gyadam					68,000.00		x		PPD	SAT, Fin. Dept., Cent. Admin., Ben. C'ties
		Hold 4no. Street Address Team (SAT) meeting	Akim Oda						6,250.00	x		PPD	SAT, Fin. Dept., Cent. Admin.
		Train PPD Officers on land use management	Akim Oda					2,500.00	2,500.00	x		PPD	MLGRD, LUPSA
		Prepare local plans	Aboabo, Oda Nkwanta, Gyadam					80,000.00		x		PPD	Cent. Admin., Trad. Auth., SAT, SPC
		Organise educational durbars on development control	Municipalwide						4,000.00	x		PPD	ISD, NCCE, Cent. Admin., C'ties, CSOs, LC
		Register Assembly's lands	Municipalwide						37,500.00	x		PPD	Cent. Admin., LC, Trad. Auth.
Programme 3 Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Prepare and implement Operation & Maintenance (O&M) Plan	Akim Oda					90,000.00	20,000.00	x		MWD	Cent. Admin., Depts. of Ass'bly
		Maintain streetlights/install new ones	Municipalwide					90,000.00		x		MWD	Ass'bly Members, ECG
		Conduct social and environmental safeguards on sub-projects	Akim Oda					50,000.00		x		Cent. Admin.	MLGRD, Consultant
Programme 5 Environmental Management	Disaster Prevention and Management	Organise 1no. training workshops for HoDs on climate change and variability	Akim Oda						7,000.00	x		DPMD	Cent. Admin., HoDs, NDPC
		Educate the public on all forms of hazards/disasters.	Akim Oda, Aboabo, Oda Nkwanta, Gyadam						8,000.00	x		DPMD	Cent. Admin., C'ties, DoA, DoF, Fin. Dept.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Undertake disaster aftermath assessments	Affected Communities	■	■	■	■		10,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Provide relief items for disaster victims	Affected Communities	■	■	■	■	100,000.00	5,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Organise refresher training programmes for dept'al staff	Akim Oda		■		■	10,000.00		x		DPMD	Cent. Admin., NADMO
		Train Disaster Management Committee members on their roles	Akim Oda			■		5,105.10		x		DPMD	NADMO
		Organise meetings of Disaster Management Committee	Akim Oda	■	■	■	■	8,000.00		x		DPMD	Cent. Admin., NADMO
		Engage Disaster Volunteer Groups (DVGs) in income generating activities	Municipalwide		■	■	■	10,000.00		x		DPMD	NADMO
<b>Sub-total</b>								<b>1,878,605.10</b>	<b>116,500.00</b>				

#### 4.0 Governance, Corruption and Public Accountability

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	General Administration	Internal management of organization	Akim Oda	■	■	■	■	35,000.00	150,000.00	x		Cent. Admin.	Depts. Of Ass'bly, PM
		Maintain security	Municipalwide	■	■	■	■	15,000.00		x		MUSEC	Cent. Admin., Communities
		Maintain office equipment and tools	Akim Oda	■	■	■	■	15,000.00		x		Cent. Admin.	Works Dept.
		Maintain office vehicles	Akim Oda	■	■	■	■	10,000.00		x		Cent. Admin.	Service Prov.
		Train Zonal Council members	Oda Old Town, Aboabo, Oda Nkwanta	■	■	■	■	12,000.00		x		Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Procure stationery and office equipment for Zonal Councils	Municipalwide	■	■	■	■	5,000.00		x		Cent. Admin.	Zonal Councils, Suppliers

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Support community initiated projects/ counterpart funding of projects	Municipalwide					100,000.00		x		Ass'bly M'bers, ZCs, C'ties	Cent. Admin.
		Support traditional authorities	Municipalwide						50,000.00	x		Cent. Admin.	Fin. Dept., Trad. Auth.
		Procure office equipment	Akim Oda					50,000.00	10,000.00	x		Cent. Admin.	Depts. Of Ass'bly
Programme 1 Management and Administration	Human Resource	Support capacity building programmes for staff/ Assembly Members	Akim Oda					90,000.00	60,000.00	x		HRD	Cent. Admin., MDAs
Programme 1 Management and Administration	Finance	Organise 3-day sensitization workshop on revenue generating strategies for revenue/IT staff	Akim Oda					12,000.00		x		Fin. Dept., HRD	Rev. C'tors, Service Provider, Cent. Admin.
		Update valuation roll	Municipalwide					50,000.00		x		LVB	PPD, Property Owners, Cent. Admin., Fin. Dept.
		Update revenue database & enhance automation of IGF mobilization	Akim Oda					20,000.00		x		Cent. Admin., Fin. Dept.	Rate payers, Consultants
		Provide ID cards and other accessories for Revenue Collectors	Municipalwide						8,000.00	x		Fin. Dept.	Rev. C'tors, Service Provider, Cent. Admin.
		Organize public educational campaign on Composite budget, FFR & gov't policies	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
		Embark on tax education	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
<b>Sub-total</b>								<b>1,664,000.00</b>	<b>298,000.00</b>				

### 5.0 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Disaster Prevention and Management	Update mapping of all disaster prone areas.	Municipalwide	■	■			30,000.00		x		DPMD	Cent. Admin., NADMO, C'ties
		Review & implement disaster emergency response plan.	Municipalwide			■	■	80,000.00	20,000.00	x		DPMD	Cent. Admin., NADMO, C'ties
		Educate the public on causes and effects of disaster.	Municipalwide	■	■				4,000.00	x		DPMD	Cent. Admin., ISD, NCCE, C'ties
		Strengthen co- ordination among stakeholder institutions	Akim Oda	■	■	■	■		4,000.00	x		Cent. Admin	DPMD, GNFS, Amb. Service, ISD, NCCE
Programme 2 Social Services Delivery	Public Services & Management	Organize Public Health Emergency Management Committee meetings.	Akim Oda	■	■	■	■		24,000.00	x		MHA	Cent. Admin.
		Continue public sensitization on COVID-19	Municipalwide	■	■	■	■		4,000.00	x		MHA	Cent. Admin., C'ties
		Enforce observation of COVID-19 protocols	Municipalwide	■	■	■	■		4,000.00	x		MHA	Cent. Admin., C'ties, GPS
		Strengthen collaboration stakeholder organizations	Akim Oda	■	■	■	■		4,000.00	x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
		Review and implement COVID-19 emergency plan	Akim Oda	■	■	■	■	20,000.00		x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
<b>Sub-total</b>								<b>130,000.00</b>	<b>64,000.00</b>				

### 6.0 Implementation, Co-ordination, Monitoring and Evaluation

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise 2 town hall meetings	Akim Oda	■		■		10,000.00		x		Cent. Admin.	Depts. of Ass'bly, ZC, NGOs/CBOs/ CSOs
		Review (mid-year & annual) 2024 Annual Action Plan (AAP)	Akim Oda		■		■	14,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Undertake quarterly M & E exercises	Municipalwide	■	■	■	■	80,000.00		x		MPCU	Cent. Admin., MLGRD, Ass'bly M'bers, C'ties
		Undertake Participatory M & E exercises	Municipalwide	■	■	■	■	40,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Implement communication/ advocacy strategy	Municipalwide	■	■	■	■	30,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Organize 4 quarterly MPCU meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		MPCU	Cent. Admin.
		Prepare and disseminate quarterly & annual progress reports	Akim Oda	■	■	■	■	40,000.00		x		MPCU	Cent Admin., Fin. Dept., ZCs Ass'bly M'bers, ERCC, NDPC
		Train MPCU members in participatory M&E	Akim Oda		■			10,000.00		x		MPCU	Cent. Admin., Fin. Dept., Service Provider/NDPC
		Prepare 2025 Composite Budget and Fee Fixing Resolution	Akim Oda		■	■		40,000.00		x		Cent. Admin., Budget C'ttee	F&A Sub-C'ttee, Gen. Ass'bly, Rate payers, CBOs
		Organize 4 quarterly Budget Committee meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		Cent. Admin.	Budget Committee
<b>Sub-total</b>								<b>284,000.00</b>	<b>20,000.00</b>				
<b>Grand Total</b>								<b>7,727,872.80</b>	<b>608,500.00</b>				

## 5.4 Annual Action Plan – 2025

### 1.0 Economic Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 4 Economic Development	Trade, Industry and Tourism Services	Follow up, provide information on & organise business counselling services for SMEs.	Municipalwide					2,000.00			x	DoTI	MoTI, SMEs, Bus. Regn. Auths., Assembly Members, Cent. Admin.
		Organize technical, entrepreneurial & management training for 30 SMEs	Selected Communities					10,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Organize 4no. business stakeholders for a	Akim Oda					20,000.00		x		DoTI	MoTI, SMEs, Cent. Admin.
		Facilitate SMEs’ access to start-up kits & credit.	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., Fin. Inst.
		Facilitate formalisation of businesses	Akim Oda					4,000.00		x		DoTI	MoTI, SMEs, Cent. Admin., FDA, RGD
		Organize meetings of Economic Development Committee (EDC)	Akim Oda						12,000.00	x		DoTI	Cent. Admin., EDC
		Develop industrial village	Akim Oda					100,000.00		x		Works Dept.	Cent. Admin., ECG, GWCL, Trad. Auth., LBAs
		Rehabilitate market	Old Town					150,000.00		x		MWD	Cent. Admin.
	Agricultural Services and Management	Internal management of organization	Akim Oda					8,050.00		x		DoA	Cent. Admin.
		Increase access to extension service and re-orientation of agric. Education	Municipalwide					39,100.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Improve co-ordination and implementation of activities for enhanced agric. Productivity	Municipalwide					19,860.50		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Build adequate capacity for effective extension service delivery	Municipalwide					8,970.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating	
		Provide logistical support to Agric. Dept.	Akim Oda					5,750.00			x		DoA	Cent. Admin.
		Procure computers and other office equipment	Akim Oda					40,250.00			x		DoA	Cent. Admin., NGOs
		Develop effective domestic market through increased adoption of market oriented approaches to farm management	Municipalwide					21,390.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote improved variety cultivation	Municipalwide					5,980.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote mechanization and reduce post-harvest losses	Municipalwide					4,945.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for food and jobs activities	Municipalwide					69,575.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate planting for export and rural development	Municipalwide					138,584.20			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Control fall army worm and other pests/diseases	Municipalwide					1,200.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote agricultural activities among the youth in off-farm activities such as bee keeping, snail keeping, soap making, mushroom production, etc.	Municipalwide					2,500.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Promote livestock and poultry dev't for income generation	Municipalwide					4,300.00			x		DoA	Cent. Admin., FBOs, NGOs, MoFA
		Facilitate and equip DCACT Committee.	Akim Oda					2,000.00	1,000.00		x		DoA	Cent. Admin.
		Organize rice bazaar and fruits & vegetable fair to promote consumption of local produced agricultural commodities.	Selected Community					5,000.00	1,500.00		x		DoA	Cent. Admin., FBOs,

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Hold annual Farmers' Day and all its linked activities	Selected Community					60,000.00		x		DoA	Cent. Admin., FBOs, NGOs, MoFA
Programme 4 Economic Development	Trade, Industry & Tourism Services	Develop 2no. tourist sites	Selected communities					250,000.00		x		Works Dept.	Cent. Admin., GTA, MoT, Trad. Auth.
<b>Sub-total</b>								<b>977,454.70</b>	<b>14,500.00</b>				

## 2.0 Social Development

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 2 Social Services Delivery	Education, Youth & Sports & Library Services	Support for sports and culture and maintenance of stadium.	Akim Oda					5,000.00	2,000.00	x		MEO	Cent. Admin., Sporting Clubs, Youth Groups, SDA, MoYS
		Organize My First Day at School.	Municipalwide						5,000.00	x		MEO	Cent. Admin.
		Supervise and inspect education delivery.	Municipalwide					15,000.00		x		MEO	Cent. Admin., SMC/PTA
		Organize STMIE clinics.	Akim Oda, Koforidua					10,000.00		x		MEO	Cent. Admin.
		Sensitize communities on prevention of violence against the girl child.	Municipalwide						11,000.00	x		MEO	Cent. Admin., NCCE, ISD
		Support for organization of Teacher Prize.	Akim Oda					15,000.00		x		MEO	Cent. Admin., SMC/PTA, Private Sector
		Organize mock exams for final year students (JHS).	Municipalwide						10,000.00	x		MEO	Cent. Admin., SMC/PTA
		Support MEO to maintain office vehicle.	Akim Oda						8,000.00	x		MEO	Cent. Admin.
		Procure 1,000 mono desks, 50 sets of teachers' tables/chairs & 50 sets of KG tables/chairs for schools.	Municipalwide					300,000.00		x		MEO	Works Dept., Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Construct 1no. 6-unit classroom block with office, store & staff common room	Oda SDA Primary School		■	■	■	400,000.00		x		MEO	Works Dept., Cent. Admin.
		Construct 2no. 20-seater institutional latrines with urinals	Oda Old Town Islamic, Aboabo Salvation Army		■	■	■	400,000.00		x		MEO	Works Dept., Cent. Admin.
Programme 2 Social Services Delivery	Public Health Services & Management	Carry out immunization and disease surveillance activities.	Municipalwide	■	■	■	■	10,000.00	5,000.00	x		MHA	Cent. Admin., C'ties, CHVs
		Conduct medical screening for first year students in 3 SHS.	Akim Oda				■	40,000.00		x		MHA	GES
		Conduct pre-school screening for all the pre-schools	Municipalwide	■	■	■	■	7,500.00		x		MHA	GES
		Organize refresher training for 60 staff	Akim Oda		■		■	10,000.00		x		MHA	Cent. Admin.
		Implement reproductive, child health and FP programmes	Akim Oda	■	■	■	■	15,000.00		x		MHA	Cent. Admin, NGOs
		Undertake quarterly monitoring and supervision of all facilities on EPI, nutrition & safe motherhood activities	Municipalwide	■	■	■	■	12,000.00		x		MHA	Cent. Admin., C'ties, CHVs, NGOs
		Conduct monthly data validation meetings	Akim Oda	■	■	■	■		8,800.00	x		MHA	Cent. Admin.,
		Construct 2no. CHPS Compounds	South Town, Srodai	■	■			490,000.00		x		MHA	Cent. Admin.
		Procure basic equipment for CHPS	Municipalwide		■		■	12,000.00		x		MHA	Cent. Admin.
		Procure office equipment	Akim Oda		■			10,000.00		x		MHA	Cent. Admin.
		Carry out radio sensitization activities	Municipalwide	■	■	■	■	7,000.00		x		MHA	Cent. Admin.
Programme 3 Infrastructure Development and Services	Public Works, Rural Housing and Water Management	Drill/maintain 5no. boreholes	Selected communities			■	■	100,000.00		x		Works Dept.	Cent. Admin., Ben. C'ties.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department		
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating	
		Extend pipe system	Selected communities	■■■■				100,000.00		x		Works Dept.	GWCL, Cent. Admin.	
Programme 2 Social Services Delivery	Environmental Health and Sanitation Services	Renovate 5no. public toilets	Municipalwide		■■■■			200,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector	
		Undertake medical screening of food vendors	Municipalwide	■■■■					2,000.00	x		MEHU	Cent Admin., Food Vendors, Private Sector	
		Embark on health/hygiene education	Municipalwide	■■■■				10,000.00		x		MEHU	Cent. Admin., ISD, NCCE, Local Radio Stations, CICs	
		Procure sanitary tools and equipment	Akim Oda		■■■■				10,000.00	x		MEHU	Cent. Admin.	
		Carry out periodic cleansing of public places	Akim Oda	■■■■						15,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Implement Community Led Total Sanitation (CLTS) programme	Selected communities	■■■■						5,000.00	x		MEHU	Cent. Admin., MWST, C'ties
		Evacuate refuse heaps	Selected communities		■■■■		■■■■	100,000.00		x		MEHU	Cent. Admin., Works Dept., Private Sector	
		Desilt drains along principal streets	Akim Oda, Aboabo		■■■■		■■■■			10,000.00	x		MEHU	Cent. Admin., Depts. of Assembly, Private Sector, c'ty members
		Procure 5no. communal refuse containers	Akim Oda		■■■■				100,000.00	x		MEHU	Cent. Admin.	
Programme 2 Social Services Delivery	Social Welfare and community Services	Re-organise dormant women groups and identify new ones	Municipalwide	■■■■				1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.	
		Conduct needs assessment on clients	Municipalwide	■■■■				1,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.	
		Organise skills training for women groups	Akim Oda			■■■■		4,000.00		x		DSWCD	BAC, NGOs, Cent. Admin.	
		Link trained women groups financial institutions/organisations for support	Municipalwide	■■■■				500.00		x		DSWCD	BAC, NGOs, Cent. Admin.	
		Update database on vulnerable & marginalised (PWDs, mentally ill, Aged,	Akim Oda	■■■■				100.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP	

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		street children, indigents, etc).											
		Support operations of safety net programmes (LEAP, SFP, NHIA, etc)	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP
		Rehabilitate PWDs & poor households through the 2% PWDs' Fund/LEAP Fund	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Undertake after care services in relation to utilization of safety net programmes	Municipalwide					200.00	200.00	x		DSWCD	UNICEF, NGOs, MCGSP, OADACF
		Trace, register and investigate cases	Municipalwide					2,000.00	400.00	x		DSWCD	NHIA, NGOs, GPS
		Write SER on clients/victims & link them to support services (medical, legal, fin., mat.)	Municipalwide					2,713.00	500.00	x		DSWCD	NHIA, NGOs, GPS
		Investigate, rescue & rehabilitate neglected, abused, delinquent, street children.	Municipalwide					2,000.00	200.00	x		DSWCD	DOVVSU
		Provide appropriate financial, material & psychological support to victims caught in child abuse/neglect cases.	Cocoa Community Project Communities					7,400.00	600.00	x		DSWCD	DOVVSU
		Register and co-ordinate operations of Day Care Centres & NGOs.	Municipalwide					1,000.00	200.00	x		DSWCD	DOVVSU
		Undertake public education on topical social issues	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Undertake community mobilization & mass meetings	Municipalwide					1,000.00	300.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs
		Commemorate international days:	Municipalwide					1,000.00	400.00	x		DSWCD	ISD, NCCE, MoH, DPOs, NGOs

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Child Labour Day, PWD Day, Mental Health Day, etc											
<b>Sub-total</b>								<b>2,693,813.00</b>	<b>95,500.00</b>				

### 3.0 Environment, Infrastructure and Human Settlements

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Natural Resource Conservation and Management	Create awareness on causes, effects and prevention of forest degradation	Municipalwide					10,000.00		x		FSD	Cent. Admin.
		Maintain existing 402ha tree plantation	Municipalwide					20,000.00		x		FSD	Cent. Admin.
		Maintain 0.5ha nursery	Akim Oda					10,000.00		x		FSD	Cent. Admin.
Programme 3 Infrastructure Development and Management	Urban Roads and Transport Services	Reshape/maintain roads	Municipalwide					150,000.00		x		DUR	Cent. Admin.
	Spatial Planning	Organise 12no. meetings of Technical Sub-Planning Committee meetings	Akim Oda						6,250.00	x		PPD	Cent. Admin., TSPC, Fin. Dept., PBI
		Organise 12no. meetings of Spatial Planning Committee meetings	Akim Oda						10,000.00	x		PPD	Cent. Admin., SPC, Fin. Dept.
		Assign property numbers to parcels	Oda Nkwanta, Gyadam					25,000.00		x		PPD	LVD, Fin. Dept., Cent. Admin.
		Erect 80no. signage poles	Oda, Aboabo, Oda Nkwanta, Gyadam					68,000.00		x		PPD	SAT, Fin. Dept., Cent. Admin., Ben. C'ties
		Hold 4no. Street Address Team (SAT) meeting	Akim Oda						6,250.00	x		PPD	SAT, Fin. Dept., Cent. Admin.
		Train PPD Officers on land use management	Akim Oda					2,500.00	2,500.00	x		PPD	MLGRD, LUPSA

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Prepare local plans	Aboabo, Oda Nkwanta, Gyadam	■	■	■	■	80,000.00		x		PPD	Cent. Admin., Trad. Auth., SAT, SPC
		Organise educational durbars on development control	Municipalwide	■	■	■	■		4,000.00	x		PPD	ISD, NCCE, Cent. Admin., C'ties, CSOs, LC
		Register Assembly's lands	Municipalwide		■	■	■		37,500.00	x		PPD	Cent. Admin., LC, Trad. Auth.
Programme 3 Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Prepare and implement Operation & Maintenance (O&M) Plan	Akim Oda	■	■	■	■	90,000.00	20,000.00	x		MWD	Cent. Admin., Depts. of Ass'bly
		Maintain streetlights/install new ones	Municipalwide	■	■	■	■	90,000.00		x		MWD	Ass'bly Members, ECG
		Conduct social and environmental safeguards on sub-projects	Akim Oda	■	■	■	■	50,000.00		x		Cent. Admin.	MLGRD, Consultant
Programme 5 Environmental Management	Disaster Prevention and Management	Organise 1no. training workshops for HoDs on climate change and variability	Akim Oda		■				7,000.00	x		DPMD	Cent. Admin., HoDs, NDPC
		Educate the public on all forms of hazards/disasters.	Akim Oda, Aboabo, Oda Nkwanta, Gyadam	■	■	■	■		8,000.00	x		DPMD	Cent. Admin., C'ties, DoA, DoF, Fin. Dept.
		Undertake disaster aftermath assessments	Affected Communities	■	■	■	■		10,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Provide relief items for disaster victims	Affected Communities	■	■	■	■	100,000.00	5,000.00	x		DPMD	Cent. Admin., NADMO, Affected C'ties
		Organise refresher training programmes for dept'al staff	Akim Oda		■		■	10,000.00		x		DPMD	Cent. Admin., NADMO
		Train Disaster Management Committee members on their roles	Akim Oda			■		5,105.10		x		DPMD	NADMO
		Organise meetings of Disaster Management Committee	Akim Oda	■	■	■	■	8,000.00		x		DPMD	Cent. Admin., NADMO

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Engage Disaster Volunteer Groups (DVGs) in income generating activities	Municipalwide					10,000.00		x		DPMD	NADMO
<b>Sub-total</b>								<b>728,605.10</b>	<b>116,500.00</b>				

#### 4.0 Governance, Corruption and Public Accountability

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	General Administration	Internal management of organization	Akim Oda					35,000.00	150,000.00	x		Cent. Admin.	Depts. Of Ass'by, PM
		Maintain security	Municipalwide					15,000.00		x		MUSEC	Cent. Admin., Communities
		Maintain office equipment and tools	Akim Oda					15,000.00		x		Cent. Admin.	Works Dept.
		Maintain office vehicles	Akim Oda					10,000.00		x		Cent. Admin.	Service Prov.
		Train Zonal Council members	Oda Old Town, Aboabo, Oda Nkwanta					12,000.00		x		Cent. Admin., Fin. Dept.	Zonal Council, Service Provider
		Procure stationery and office equipment for Zonal Councils	Municipalwide					5,000.00		x		Cent. Admin.	Zonal Councils, Suppliers
		Support community initiated projects/ counterpart funding of projects	Municipalwide					100,000.00		x		Ass'by M'bers, ZCs, C'ties	Cent. Admin.
		Support traditional authorities	Municipalwide						50,000.00	x		Cent. Admin.	Fin. Dept., Trad. Auth.
		Procure office equipment	Akim Oda					50,000.00	10,000.00	x		Cent. Admin.	Depts. Of Ass'by
Programme 1 Management and Administration	Human Resource	Support capacity building programmes for staff/ Assembly Members	Akim Oda					90,000.00	60,000.00	x		HRD	Cent. Admin., MDAs
Programme 1 Management and Administration	Finance	Organise 3-day sensitization workshop on revenue generating	Akim Oda					12,000.00		x		Fin. Dept., HRD	Rev. C'tors, Service Provider, Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		strategies for revenue/IT staff											
		Update valuation roll	Municipalwide					50,000.00		x		LVB	PPD, Property Owners, Cent. Admin., Fin. Dept.
		Update revenue database & enhance automation of IGF mobilization	Akim Oda					20,000.00		x		Cent. Admin., Fin. Dept.	Rate payers, Consultants
		Provide ID cards and other accessories for Revenue Collectors	Municipalwide						8,000.00	x		Fin. Dept.	Rev. C'tors, Service Provider, Cent. Admin.
		Organize public educational campaign on Composite budget, FFR & gov't policies	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
		Embark on tax education	Municipalwide						10,000.00	x		ISD, Fin. Dept.	C'ties, Local Media houses, CICs, Cent. Admin., NCCE
<b>Sub-total</b>								<b>1,664,000.00</b>	<b>298,000.00</b>				

### 5.0 Emergency Planning and Response (Including COVID-19 Recovery Plan)

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 5 Environmental Management	Disaster Prevention and Management	Update mapping of all disaster prone areas.	Municipalwide					30,000.00		x		DPMD	Cent. Admin., NADMO, C'ties
		Review & implement disaster emergency response plan.	Municipalwide					80,000.00	20,000.00	x		DPMD	Cent. Admin., NADMO, C'ties
		Educate the public on causes and effects of disaster.	Municipalwide						4,000.00	x		DPMD	Cent. Admin., ISD, NCCE, C'ties
		Strengthen co-ordination among stakeholder institutions	Akim Oda						4,000.00	x		Cent. Admin	DPMD, GNFS, Amb. Service, ISD, NCCE
Programme 2 Social Services Delivery	Public Services & Management	Organize Public Health Emergency Management Committee meetings.	Akim Oda						24,000.00	x		MHA	Cent. Admin.

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Continue public sensitization on COVID-19	Municipalwide						4,000.00	x		MHA	Cent. Admin., C'ties
		Enforce observation of COVID-19 protocols	Municipalwide						4,000.00	x		MHA	Cent. Admin., C'ties, GPS
		Strengthen collaboration stakeholder organizations	Akim Oda						4,000.00	x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
		Review and implement COVID-19 emergency plan	Akim Oda					20,000.00		x		Cent. Admin.	MHA, NCCE, ISD, Trad. Auth., C'ties
<b>Sub-total</b>								<b>130,000.00</b>	<b>64,000.00</b>				

### 6.0 Implementation, Co-ordination, Monitoring and Evaluation

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
Programme 1 Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise 2 town hall meetings	Akim Oda					10,000.00		x		Cent. Admin.	Depts. of Ass'bly, ZC, NGOs/CBOs/ CSOs
		Review (mid-year & annual) 2025 Annual Action Plan (AAP)	Akim Oda					14,000.00		x		MPCU	Cent. Admin., Depts. Of Ass'bly, DPSC
		Undertake quarterly M & E exercises	Municipalwide					80,000.00		x		MPCU	Cent. Admin., MLGRD, Ass'bly M'bers, C'ties
		Undertake Participatory M & E exercises	Municipalwide					40,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Implement communication/ advocacy strategy	Municipalwide					30,000.00		x		Cent. Admin.	MPCU, NGOs, CBOs, C'ties
		Organize 4 quarterly MPCU meetings	Akim Oda					10,000.00	10,000.00	x		MPCU	Cent. Admin.
		Prepare and disseminate quarterly & annual progress reports	Akim Oda					40,000.00		x		MPCU	Cent Admin., Fin. Dept., ZCs Ass'bly M'bers, ERCC, NDPC

Programme (PPB)	Sub-Programme	Broad Activities	Location	Timeframe				Cost (GH¢)		Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	New	On-Going	Lead	Collaborating
		Train MPCU members in participatory M&E	Akim Oda		■			10,000.00		x		MPCU	Cent. Admin., Fin. Dept., Service Provider/NDPC
		Prepare 2026 Composite Budget and Fee Fixing Resolution	Akim Oda		■	■		40,000.00		x		Cent. Admin., Budget C'ttee	F&A Sub-C'ttee, Gen. Ass'bly, Rate payers, CBOs
		Organize 4 quarterly Budget Committee meetings	Akim Oda	■	■	■	■	10,000.00	10,000.00	x		Cent. Admin.	Budget Committee
<b>Sub-total</b>								<b>284,000.00</b>	<b>20,000.00</b>				
<b>Grand Total</b>								<b>6,477,872.80</b>	<b>608,500.00</b>				

## CHAPTER SIX

### MONITORING AND EVALUATION ARRANGEMENTS

#### 6.0 Introduction

Chapter six entails Monitoring and Evaluation (M&E) activities, analysis of stakeholders involved in M&E and a Monitoring Matrix which spells out indicators and set targets. The chapter also throws light on Evaluation and Participatory Monitoring and Evaluation arrangements relating the implementation of the MTDP (2022-2025).

#### 6.1 Monitoring and Evaluation (M & E) Activities

The municipality has developed Monitoring and Evaluation (M & E) work plan which shows the specific/key Monitoring and Evaluation (M & E) activities to be embarked upon, the timeframe within which these activities would be carried out and the actors involved. Table 6.1 shows the M & E work plan.

**Table 6.0: Monitoring & Evaluation (M&E) Activities**

No.	M & E Activities	Timeframe				Actors
		2022	2023	2024	2025	
1.	Monitoring of MTDP:					
	Prepare itinerary for monitoring	4th-5th of every month				MPCU
	Embark on field visits	Between 8th -26th of every month				MPCU
	Hold site meetings					MPCU
	Prepare monitoring reports	29th-30th of every month				MPCU
	Present reports to MCE and stakeholders	End of every month				MPCU
2.	Quarterly review meetings (with partners & stakeholders)	End of Mar., Jun., Sept., and Dec., annually				MPCU
3.	MTDP Mid-Term Evaluation:					
	Prepare questionnaire	6th-10th Jan., 2023				MPCU
	Collect and analyse data	3rd-28th Feb., 2023				MPCU
	Prepare report	9th-13th Mar., 2023				MPCU
	Validate report	31st Mar., 2023				MPCU
	Disseminate final report	From April, 2023				MPCU
4.	Annual Progress Review Workshop:					
	Prepare questionnaire	Last week of Nov., annually				MPCU

No.	M & E Activities	Timeframe				Actors
		2022	2023	2024	2025	
	Collect and analyse data	First 2 weeks of Dec., annually				MPCU
	Prepare report	3rd week of Dec., annually				MPCU
	Validate report	Last week of Dec., annually				MPCU
	Disseminate final report	From Jan., annually				MPCU
5.	Annual Progress Report:					
	Collate and analyse quarterly reports.	From 5th Jan., annually				MPCU
	Compile and validate Annual Progress Report (APR).	From 15th Jan., annually				MPCU
	Submit APR to RPCU, NDPC and other stakeholders.	End of Jan., annually				MPCU
5.	Disseminate APR	From Feb., annually				MPCU
8.	Final MTDP Evaluation:					
	Prepare questionnaire	6th-10th Jan., 2025				MPCU
	Collect and analyse data	3rd-28th Feb., 2025				MPCU
	Prepare report	9th-13th Mar., 2025				MPCU
	Validate report	31st Mar., 2025				MPCU
	Disseminate final report	From April, 2025				MPCU

## 6.2 Stakeholders Analysis

Stakeholders who have various needs, interests and responsibilities to play in the monitoring and evaluation of the MTDP were identified. They include Assembly members, Heads of Departments, Civil Society Organisations, Traditional Authorities, Governance Institutions, Development Partners, etc. The specific needs, interests and responsibilities of these stakeholders and how they would be involved in the M & E activities in the Municipality are presented in table 6.1 below.

**Table 6.1: M & E Stakeholders and their Roles/Responsibilities**

Sn	Stakeholders	Needs/ Interests/ Responsibilities	Involvement
1.	Assembly members and Zonal Councils	-Policy formulation. -Supervision and monitoring of projects. - Users.	-Data collection. -Monitoring/ verification visits. -Dialogue. -Holding review meetings. -Link between Assembly and communities. -Dissemination of information.
2.	Heads of Departments	-Implementation of policies. -Offer technical advice. -Co-ordination of programmes and activities. -Supervision and monitoring of projects.	-Meetings and workshops. -Data collection and analysis. -Monitoring and evaluation. -Reporting. -Provision of logistics.

<b>Sn</b>	<b>Stakeholders</b>	<b>Needs/ Interests/ Responsibilities</b>	<b>Involvement</b>
3.	Non-Governmental, Civil Society & Community Based Organizations	-Influence policy. -Demand transparency and accountability. -Implementation of projects. -Monitoring of projects and programmes. -Collaborate/co-operate with Assembly's programmes and activities. - Users.	-Dialogue, review meetings. -Monitoring of projects and policies. -Dissemination of information.
4.	Traditional Authorities	-Advise on traditional and customary rights. -Promote traditional norms and values to enrich the socialization process needed for development. -Influence policy. -Demand transparency and accountability. -Implementation of projects. -Monitoring of projects and programmes.	-Data collection /validation of data. -Courtesy call on chiefs. -Dialogue. -Validation visits.
5.	Faith Based Organisations (FBOs)	-Demand transparency and accountability. -Influence policy.	-Dialogue. -Validation visits.
6.	Governance and Constitutional Institutions	-Create platform for public accountability. - Provide education, information to and training of stakeholders. -Advocate for gender sensitive projects and programmes.	-Meetings. -Workshops. -Data collection.
7.	Development Partners	-Provision of financial, technical and logistical support. -Auditing of programmes and projects. -Preparation and signing of MOUs. -Validation visits and monitoring.	-Holding review meetings. -Dialogue/ discussions. -Analyzing reports and giving feed-back. -Verification visits.
8.	Community/ Opinion Leaders	-Demand transparency and accountability. -Demand quality of work/services. -Influence policy. -Monitoring of projects and programmes.	-Data collection. -Dissemination of information.
9.	Utility Service Providers	-Ensuring public access to utility services (water, electricity & telecommunication). - Users	-Meetings and discussions. -Submission of proposals. -Data collection.
10.	Media	-Dissemination of information. -Create public awareness. -Provide platform for public education. -Serve as watchdog.	-Dialogue. -Interviews. - Dissemination of information.
11.	Political Parties	-Demand transparency and accountability. - Influence policy.	-Dialogue /discussions. -Dissemination of information.
12.	Regional Planning Co-ordinating Unit (RPCU)	- Ensure the availability of accurate, reliable and timely data from the districts for effective decision making. - Receive district M&E reports. - Provide feedback on M&E reports to districts. - Ensure transparency and accountability. - Disseminate M&E results. - Supervise district M&E activities.	-Inspection of projects. -Review meetings. -Reporting. -M&E orientations, feedback and capacity building.
13.	Ministries, Departments and Agencies (MDAs)	-Offer technical advice. -Policy direction and implementation. -Monitoring and evaluation of projects, programmes and activities.	-Validation visits. -Review meetings. -Reporting.
14.	National Development Planning Commission	- Monitor, evaluate and co-ordinate development policies, plans and strategies. -Support M&E capacity building and training at all levels.	- Inspection of projects. - Data collection, validation and analysis. - Revision and collation of M&E results from MDAs and MMDAs, CSOs, etc.

<b>Sn</b>	<b>Stakeholders</b>	<b>Needs/ Interests/ Responsibilities</b>	<b>Involvement</b>
		<ul style="list-style-type: none"> <li>- Demand and harmonise progress reports from all MMDAs.</li> <li>- Provide feedback on M&amp;E results.</li> <li>- Ensure that functional M&amp;E system exists at all levels.</li> <li>- Prepare M&amp;E guidelines at sectors and districts.</li> </ul>	<ul style="list-style-type: none"> <li>- Dissemination and communication of M&amp;E results.</li> <li>- Organisation of M&amp;E orientations, workshops, seminars, meetings and conferences.</li> <li>- Organisation of PM&amp;E.</li> </ul>

**Table 6.2: Monitoring Matrix**

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
<b>Goal: To make local governance more effective</b>										
<b>Programme 1: Management and Administration</b>										
<b>Sub-Programme: General Administration</b>										
Number of reported cases of abuse (children, women & men)	Change in number of reported cases of abuse (children, women & men)	Outcome		45	40	35	30	Male/female/children	Annually	GPS, MPCU, DSWCD
Police citizen ratio	Change in police citizen ratio	Outcome		1:59	1:55	1:54	1:53		Annually	MUSEC, GPS, MPCU, Justice & Sec. Sub-C'ttee
Reduction in crime cases	Percentage reduction in crime cases	Outcome		10	10	10	10	Quarterly/annually	Quarterly/annually	GPS, MUSEC, MPCU
Gen. Assembly, Executive Committee & management meetings organised.	No. of meetings (Gen. Assembly, Executive Committee, Management, etc) organised.	Output		4	4	4	4	Male/female attendance	Quarterly	MCE, MCD, PM
Functional Zonal Councils	No. of functional Zonal Councils	Outcome		3	3	3	3	Functional/non-functional	Annually	MCE, MCD
Office complex constructed	Percentage of office complex completed	Output		1	-	-	-	Completed/uncompleted/on-going/not implemented	Annually	MCE, MCD, HoW, MFO
Office vehicles maintained/functioning	No. of office vehicles maintained/functioning	Output		5	5	5	5	Functional/non-functional	Annually	MCE, MCD
Community initiated projects supported	No. of community initiated projects supported	Output		5	5	5	5	Completed/uncompleted/on-going/not implemented	Annually	MCE, MCD, MFO, Assembly Members
<b>Goal: To have in place standard development plans that address the real needs of the people.</b>										
<b>Programme 1: Management and Administration</b>										
<b>Sub-Programme: Planning, Budgeting, Monitoring and Evaluation</b>										
Town hall meetings organised	No. of town hall meetings organised	Output		4	4	4	4	Male/female participants	Quarterly/annually	MPCU
MTDP (2018-2021) reviews undertaken	No. of MTDP (2018-2021) reviews undertaken	Output		2	2	2	2	Completed/on-going/not implemented	Quarterly/annually	MPCU
Quarterly M & E exercises undertaken	No. of quarterly M & E exercises undertaken	Output		4	4	4	4	Quarterly/annual progress reports	Quarterly/annually	MPCU
Annual Composite Budgets and Fee Fixing Resolutions prepared	No. of Annual Composite Budgets and Fee Fixing Resolutions prepared	Output		1	1	1	1	Male/female participants	Quarterly/annually	MPCU
<b>Goal: To strengthen capacity of the Assembly and its departments.</b>										
<b>Programme 1: Management and Administration</b>										
<b>Sub-Programme: Human Resource</b>										
No. of staff/Assembly Members trained	No. of staff/Assembly Members trained	Output		72	72	72	72	Males/females staff trained	Quarterly/annually	HRM, MFO, Cent. Admin.

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
No. of Zonal Council members trained	No. of Zonal Council members trained	Output		80	80	80	80	Male/female beneficiaries	Quarterly/annually	Cent. Admin., MPCU
<b>Goal: To improve the Assembly's revenue base</b>										
<b>Programme 1: Management and Administration</b>										
<b>Sub-Programme: Finance</b>										
Growth in internally generated revenue	Percentage change in growth in internally generated revenue	Outcome		20	20	20	20	Revenue items	Monthly/quarterly/annually	MFO, MBO, Budget C'ttee,
No. of new properties listed	No. of new properties listed	Output		20	20	20	20	Planned sectors	Quarterly/annually	MFO, Cent. Admin.
No. of new revenue items captured	No. of new revenue items captured	Output		20	20	20	20	Revenue items	Quarterly/annually	MFO, Cent. Admin.
No. of Revenue Collectors given ID cards/ accessories	No. of Revenue Collectors given ID cards/ accessories	Output		51	55	60	65	Male/female beneficiaries	Quarterly/annually	MFO, Cent. Admin.
<b>Goal: To increase access to quality education</b>										
<b>Programme 2: Social Services Delivery</b>										
<b>Sub-Programme: Education, Youth &amp; Sports &amp; Library Services</b>										
Gross enrolment rate; Primary JHS SHS	Increase in gross enrolment rate; Primary JHS SHS	Outcome		87.5 80.1 80	88.2 85.3 85	90.3 90.5 90	91.2 95.7 97	Male/female	Annually	MEO, MPCU
Net enrolment rate; KG Primary JHS SHS	Increase in net enrolment rate; KG Primary JHS SHS	Outcome		62.4 75 47.1 42.6	64.7 78.1 50.9 45.8	56.6 82.7 62.3 50.2	70.4 90.8 70.6 57.2	Male/female	Annually	MEO, MPCU
Gender parity index	Change in gender parity index	Outcome						Male/female	Annually	MEO, MPCU
Improved performance in BECE	Percentage change in BECE score	Outcome		7	7	7	8	Score per school/ Male/female	Annually	MEO, MPCU
Improved performance in WASSCE	Percentage change in WASSCE score	Outcome		2.5	2.5	2.5	2.5	Score per school/ Male/female	Annually	MEO, MPCU
KG classroom blocks constructed	No. of KG classroom blocks with offices and restrooms constructed	Output		2	2	2	2	Completed/ uncompleted/on-going/not implemented	Annually	MEO, MPCU
Primary classroom blocks constructed	No. of primary classroom blocks with office and store completed	Output		1	2	2	2	Completed/ uncompleted/on-going/not implemented	Annually	MEO, MPCU
JHS classroom blocks constructed	No. of JHS classroom blocks with offices and restrooms constructed	Output		2	2	2	2	Completed/ uncompleted/on-going/not implemented	Annually	MEO, MPCU

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
Teachers' tables and chairs provided	No. of Teachers' tables and chairs provided	Output		300	-	-	-	Male/female teachers	Annually	MEO, MPCU
Mono desks provided	No. of mono desks provided	Output		1,000	1,000	1,000	1,000	Male/female beneficiaries	Annually	MEO, MPCU
<b>Goal: To increase access to quality health care.</b>										
<b>Programme 2: Social Services Delivery</b>										
<b>Sub-Programme: Public Health Services and Management</b>										
HIV/AIDS prevalence rate (% of adult population, 15-49 yrs. HIV positive)	Percentage change in HIV/AIDS prevalence rate (% of adult population, 15-49 yrs. HIV positive).	Outcome		0.2	0.2	0.2	0.2	Male/female HIV infected persons	Annually	MHA, MPCU
Maternal mortality ratio (number of deaths due to pregnancy and childbirth per 100,000 live births).	Percentage change in maternal mortality ratio (number of deaths due to pregnancy and childbirth per 100,000 live births).	Outcome		16.6	9	0	0	Age	Quarterly/annually	MHA, MPCU
Under-five mortality rate (number of deaths occurring between birth and exact age of five per 1,000 live births).	Percentage change in under-five mortality rate (number of deaths occurring between birth and exact age of five per 1,000 live births).	Outcome		1.0	0.2	0.1	0.1	Age	Quarterly/annually	MHA, MPCU
Malaria case fatality in children under five years per 10,000 population	Percentage change in malaria case fatality in children under five years per 10,000 population	Outcome		5	5	5	5	Age	Quarterly/annually	MHA, MPCU
Change in incidence of communicable diseases	Percentage change in incidence of communicable diseases	Outcome		15	15	15	15	Male/females affected	Quarterly/annually	MHA, MPCU
CHPS compounds constructed/upgraded	No. of CHPS compounds constructed/upgraded	Output		2	2	2	2	Completed/uncompleted/on-going/not implemented	Quarterly/annually	MHA, MPCU
<b>Goal: To sustain livelihoods in the midst of COVID-19 pandemic.</b>										
<b>Programme 2: Social Services Delivery</b>										
<b>Sub-Programme: Public Health Services and Management</b>										
Change in COVID-19 cases	Percentage change in COVID-19 cases	Outcome						Male/female	Quarterly/annually	MHA, MPCU
Change in no. of MSEs at normal/growth stage	Percentage change in no. of MSEs at normal/growth stage	Outcome		3	3	3	3	Male/female ownership	Annually	DTI, MPCU
<b>Goal: To increase access to safe sanitation</b>										
<b>Programme 2: Social Services Delivery</b>										
<b>Sub-Programme: Environmental Health and Sanitation Services</b>										
Land acquired/developed for final disposal site	Size of land acquired for final disposal site	Output						Completed/uncompleted/on-going/not implemented	Annually	Cent. Admin., MEHU, PPD, TA
Public toilets rehabilitated	No. of public toilets rehabilitated	Output		5	5	5	5	Completed/uncompleted/on-going/not implemented	Annually	Cent. Admin., MEHU, Works Dept.

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
Proportion of population with access to improved sanitation (flush toilets, KVIP, household latrine)	Change in proportion of population with access to improved sanitation (flush toilets, KVIP, household latrine)	Outcome		2.5	2.5	2.5	2.5	Urban/rural population	Annually	MPCU, MWST
<b>Goal: To enhance social protection interventions</b>										
<b>Programme 2: Social Services Delivery</b>										
<b>Sub-Programme: Social Welfare and Community Services</b>										
Proportion of unemployed youth benefitting from skills/ apprenticeship & entrepreneurial training	Percentage change in proportion of unemployed youth benefitting from skills/apprenticeship & entrepreneurial training	Outcome		20	20	20	20	Males/females with employable skills	Quarterly/ annually	BAC, YEA, MPCU
PWDs supported with employable skills/financially	Change in no. of PWDs supported with employable skills/financially	Outcome		10	10	10	10	Male/female PWD beneficiaries	Quarterly/ annually	DSWCD, YEA, MPCU, BAC
Women with access to economic opportunities and resources	Change in no. of women with access to economic opportunities and resources	Outcome		20	20	20	20		Quarterly/ annually	DSWCD, MPCU
Poor & vulnerable persons benefitting under social protection interventions	Change in no. of poor & vulnerable persons benefitting under social protection interventions	Outcome		20	20	20	20	Male/female	Quarterly/ annually	DSWCD, MPCU
Disadvantaged clients provided with social welfare services	Change in no. of disadvantaged clients provided with social welfare services	Outcome		20	20	20	20	Male/female	Quarterly/ annually	DSWCD, MPCU
Clients with access to financial/ material support	Change in no. of clients with access to financial/ material support	Outcome		20	20	20	20	Male/female	Quarterly/ annually	DSWCD, MPCU
Poor, vulnerable, marginalised & disadvantaged clients/patients accessing quality health care	Change in no. of poor, vulnerable, marginalised & disadvantaged clients/patients accessing quality health care	Outcome		120	120	120	120	Male/female	Quarterly/ annually	DSWCD, MPCU
Vulnerable and marginalised households mainstreamed into social & economic dev't	Change in no. of vulnerable and marginalised households mainstreamed into social & economic dev't	Outcome		48	48	48	48	Male/female headed households	Quarterly/ annually	DSWCD, MPCU
<b>Goal: To increase access to potable water.</b>										
<b>Programme 3: Infrastructure Development and Management</b>										
<b>Sub-Programme: Public Works, Rural Housing and Water Management</b>										
Percentage of population with sustainable access to safe water sources	Percentage increase in population with sustainable access to safe water sources	Outcome		5	5	5	5	Urban/rural population	Annually	MPCU, MWST
<b>Goal: To create employment and generate income.</b>										
<b>Programme 3: Infrastructure Development and Management</b>										
<b>Sub-Programme: Public Works, Rural Housing and Water Management</b>										
Sales outlets created	Change in no. of sales outlets created.	Outcome		38	10	10	10	Male/female ownership	Annually	MPCU
Markets rehabilitated	No. of markets rehabilitated	Output		1	1	1	1	Completed/ uncompleted/on-going/not implemented	Annually	MPCU

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
Level of income	Change in income level	Outcome						Male/female proportion	Annually	MPCU
Percentage change in number of households with access to electricity	Percentage change in number of households with access to electricity	Outcome		1.28	1.41	1.55	1.71	Urban/rural	Annually	ECG, MPCU
<b>Goal: To improve road safety.</b>										
<b>Programme 3: Infrastructure Development and Management</b>										
<b>Sub-Programme: Urban Roads and Transport Services</b>										
Road constructed/improved	Length of road constructed/improved	Output						Completed/uncompleted/on-going/not implemented	Annually	DUR, MPCU
Drainage constructed/improved	Length of drains constructed/improved	Output						Completed/uncompleted/on-going/not implemented	Annually	DUR, MPCU
Reduction in road accident cases	Percentage reduction in road accident cases	Outcome		15	20	30	35	Quarterly/yearly (time)	Annually	GPS/MTTD, MPCU
<b>Goal: To promote orderly development in the municipality</b>										
<b>Programme 3: Infrastructure Development and Management</b>										
<b>Sub-Programme: Spatial Planning</b>										
Streets named/properties numbered	Percentage change in no. of streets named/properties numbered	Output		10/50	10/50	10/50	10/50	Planned sectors	Annually	PPD, SAT
Planning schemes prepared	No. of planning schemes prepared	Output		1	1	1	-	Planned sectors	Annually	PPD, SAT
Development permits issued	Change in no. of development permits issued	Output		100	100	100	100	Planned sectors	Monthly/quarterly/annually	PPD, SPC
<b>Goal: To create employment and generate income</b>										
<b>Programme 4: Economic Development</b>										
<b>Sub-Programme: Trade, Industry and Tourism Services</b>										
No. of MSEs created.	Change in no. of MSEs created.	Outcome		3	3	3	3	Male/female ownership	Annually	DTI, MPCU
MSEs keeping business records	Change in no. of MSEs keeping business records	Outcome		4	4	4	4	Male/female ownership	Annually	DTI, MPCU
MSEs recording increasing sales	Change in no. of MSEs recording increasing sales	Outcome		3	3	3	3	Male/female ownership	Annually	DTI, MPCU
Participation of MSEs in decision making.	Change no. of MSEs participating in decision making	Outcome		80	100	120	140	Male/female participants	Annually	DTI, MPCU
No. of jobs created.	Change in no. of jobs created.	Outcome		5	5	5	5	Male/female employees	Annually	DTI, MPCU
Level of income	Change in income level	Impact						High/low	Annually	DTI, MPCU
<b>Goal: To modernize agriculture and improve food security and farmers' income.</b>										
<b>Programme 4: Economic Development</b>										
<b>Sub-Programme: Agricultural Services and Management</b>										

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
Access to extension service.	Change in extension agent to farmer ratio	Input						Male/female farmers with access to extension service	Annually	Agric. Dept.
Level of farmers' income	Change in farmers' income	Impact		3	3	3	3	Male/female farmers	Annually	Agric. Dept.
No. of farmers applying new/modern techniques	Percentage change in no. of farmers applying new/modern techniques.	Outcome		10	10	10	10	Male/female farmers	Annually	Agric. Dept.
No. of jobs created along agric. value chain.	Percentage change in no. of jobs created along agric. value chain.	Outcome		13	13	13	13	Males/females employed	Annually	Agric. Dept/ DCACT
Change in post-harvest losses	Percentage change in post-harvest losses	Outcome		4	4	4	4	Crop type	Annually	Agric. Dept.
Incidence of disease/pest outbreaks.	Change in incidence of disease/pest outbreaks.	Outcome						Annually/crops affected	Annually	Agric. Dept.
Change in yield of selected crops, livestock & fish; Maize Rice (milled) Cassava Yam Cocoyam Plantain	Percentage change in yield of selected crops, livestock & fish; Maize Rice (milled) Cassava Yam Cocoyam Plantain	Output		2.25 2.13 1.13 1.38 1.25 1.3	2.25 2.13 1.13 1.38 1.25 1.3	2.25 2.13 1.13 1.38 1.25 1.3	2.25 2.13 1.13 1.38 1.25 1.3	Operational areas	Annually	Agric. Dept.
<b>Goal: To develop tourism potentials in the municipality.</b>										
<b>Programme 4: Economic Development</b>										
<b>Sub-Programme: Trade, Industry and Tourism Services</b>										
Change in tourist arrivals (%)	Percentage change in tourist arrivals	Outcome						Male/female tourists	Annually	MPCU
<b>Goal: To afforest degraded areas to restore the natural ecology.</b>										
<b>Programme 5: Environmental Management</b>										
<b>Sub-Programme: Natural Resource Conservation and Management</b>										
Hectares of degraded forest, mining, dry and wet lands rehabilitated/restored: a. Forest b. Mining c. Dry and wetland	Change in hectares of degraded forest, mining, dry and wet lands rehabilitated/restored: a. Forest b. Mining c. Dry and wetland	Outcome		40 - -	40 - -	40 - -	40 - -	Yearly (time)	Annually	FSD, MPCU
<b>Goal: To minimise the impacts of climate change/disaster in the municipality</b>										
<b>Programme 5: Environmental Management</b>										
<b>Sub-Programme: Disaster Prevention and Management</b>										
Reduction in flood cases	Percentage reduction in flood cases.	Outcome		60	70	80	85	Yearly (time)	Quarterly/ annually	NADMO, MPCU
Training workshops organised for HoDs on climate change and variability	No. of training workshops organised for HoDs on climate change and variability	Output		1	1	1	1	Male/female beneficiaries	Annually	MPCU

Indicators	Indicator Definition	Indicator Type	Baseline 2021	Targets				Disaggregation	Monitoring Frequency	Responsibility
				2022	2023	2024	2025			
Public education on effects of disaster and its prevention organised.	No. public education on effects of disaster and its prevention organised	Output		1	1	1	1	Implemented/not implemented/on-going	Annually	MPCU

### 6.3 Evaluation Arrangement

The MPCU would conduct evaluation on the MTDP for a number of reasons including;

- Provide management with information regarding policy, programmes and project performance.
- Determine strengths and weaknesses of interventions and therefore enable management to improve future planning, delivery of services and decision making.
- Assist management, staff and other stakeholders to determine in a systematic way and objective manner the relevance, effectiveness and efficiency of activities (expected and unexpected) in the light of specified objectives.
- Serve as a means of validating the results of initial assessments obtained from project monitoring activities.
- Determine the extent to which the programme interventions are successful in terms of their impact and sustainability of results.

The MPCU would consider the following steps in conducting evaluation;

- Assessing the need for an evaluation (provide the background).
- Developing clear ideas on the rationale and objectives of the evaluation.
- Determining the type of evaluation to undertake.
- Specifying the methods, scope and timing of the evaluation.
- Identifying and analysing stakeholders.
- Estimating the costs involved which should be factored into the budget of the AAP.
- Preparing Terms of Reference (TOR) and contractual agreements based on items (i) to (iv) above. The TOR would be prepared by the DPCU in collaboration with stakeholders. The TOR will be the formal reference for the consultant or team of consultants to be recruited.
- Recruiting a consultant or a team in accordance with the provisions of the Procurement (Amendment) Act, 2016 (Act 914).
- Organising meetings to discuss the inception and draft reports with stakeholders.
- Organising a validation meeting with stakeholders before submission of the final report.

Disseminating the results and acting on the findings and recommendations as part of the dissemination and communication strategy.

## **6.4 Participatory Monitoring and Evaluation Arrangement**

Participatory Monitoring and Evaluation (PM&E) would be adopted to capture perceptions and assess whether interventions have met these expectations, especially of the poor and the vulnerable in society.

To ensure effective PM&E, all key stakeholders would be directly involved in the M&E design and implementation process. Partnerships between the Assembly and Non-Governmental, Civil Society and Community Based Organisations (NGOs/CSOs/CBOs) and communities would be promoted.

The PM&E methods to be used are Participatory Rural Appraisal, Citizen Report Card, Community Score Card and Participatory Expenditure Tracking Surveys.

The MPCU would consider the following steps when undertaking PM&E:

- Deciding on the need for PM&E.
- Deciding on the PM&E method to use.
- Identifying the key stakeholders.
- Identifying a lead facilitator.
- Determining the performance questions.
- Determining the resources and time available.
- Defining a TOR for the lead facilitator or consultant.
- Training the team to carry out the PM&E.
- Disseminating the results and acting on the findings and recommendations as part of the dissemination and communication strategy.

Other evaluations that will be carried out by the Assembly are ex-ante, mid-term and ex-post or terminal.

## CHAPTER SEVEN

### COMMUNICATION STRATEGY

#### 7.0 Introduction

This chapter focuses on the communication strategy to be used by the Assembly to disseminate the MTDP (2022-2025) to all stakeholders including decision makers and the public. It specifies the various objectives or purpose, the audience, the methodology, the timeframe and persons responsible for the various dissemination activities.

#### 7.1 Communication Strategy

Contents of Quarterly and Annual Progress Reports (QAPRs) generated from monitoring activities would be presented to and discussed, through various media, with community members, Zonal Councils, sector departments and other municipal level stakeholders while copies of same reports would be submitted to the RPCU, NDPC, MDAs and Development Partners. This would promote information sharing and improve accountability and transparency of the Assembly. It would also show the Assembly's commitment to development and poverty reduction and further increase stakeholders' commitment to support development interventions that will emanate from M & E activities.

The strategy for the dissemination of M & E reports in the municipality is indicated in table 7.0.

**Table 7.0: Communication Strategy for Birim Central Municipality**

Activity	Objective/Purpose	Audience	Method/Tool	Timeframe	Responsibility
Stakeholder sensitization	To disseminate MTDP (2022-2025)	Assembly members, Zonal Council members, Heads of Departments/Organisations, Non-Governmental, Civil Society & Community Based Organisations (NGOs/CSOs/CBOs), traditional authorities, religious groups, media	Stakeholders' workshop	July	MCE, MPCU
Community sensitization	To create awareness on MTDP (2022-2025)	Community members, NGOs/CSOs/CBOs, chiefs and opinion leaders, Zonal Council members, Assembly members	Discussion and broadcast on local radio station, community durbars	Every quarter	MCE, MPCU
Stakeholder sensitization	To create awareness on their roles & expectations in the implementation of MTDP (2022-2025)	Assembly members, Zonal Council members, Heads of Departments/Organisations, Non-Governmental, Civil Society & Community Based Organisations (NGOs/CSOs/CBOs), traditional authorities, religious groups, media	Stakeholders' fora, power point presentation, discussions	December	MCE, MPCU
Sensitization of heads of departments	To present/discuss & validate monitoring reports	Heads of departments	Meeting sessions, power point presentation	Every quarter	MCE, MPCU
Submission of quarterly and annual progress reports	To disseminate quarterly and annual progress reports and evaluation reports.	Regional Co-ordinating Council (RCC), National Development Planning Commission (NDPC)	Present reports physically to the RCC	End of April, July, October, January	MCD, MPO
Sensitization of stakeholders & community members		Assembly members, Zonal Council members, Heads of Departments/Organisations, Non-Governmental, Civil Society & Community Based Organisations (NGOs/CSOs/CBOs), traditional authorities, religious groups, media	Community durbars, town hall meetings, radio discussions/ broadcast	Every quarter	MCE, MPCU
Meeting with heads of departments, Development Planning Sub-Committee members, Zonal Council members & Presiding Member	To present/ discuss mid-year, annual & mid-term review reports and evaluation reports	Heads of Departments, Development Planning Sub-Committee members, Zonal Council members, Presiding Member	Meeting sessions, power point presentation	July, February	MCE, MPCU
Community sensitization		General public, media, Assembly members, community members, Zonal Council members, Heads of Decentralised Departments, Non-Governmental, Civil Society & Community Based Organisations (NGOs/CSOs/CBOs), traditional authorities, religious groups.	Public for a	July, February	MCE, MPCU, Media
Meeting with heads of departments, Development Planning Sub-Committee members, Zonal Council members & Presiding Member	To present/ discuss revised annual action plans	Heads of Departments, Development Planning Sub-Committee members, Zonal Council members, Presiding Member	Meeting sessions, power point presentation	August, March	MCE, MPCU
Sustain Assembly's website	To disseminate progress reports and evaluation reports and other relevant information	General public, media, Assembly members, community members, Zonal Council members, Heads of Decentralised Departments, Non-Governmental, Civil Society & Community Based Organisations (NGOs/CSOs/CBOs), traditional authorities, religious groups.	Uploading of progress reports and other relevant information	Throughout the year	MCE, MPCU, IT Officers

## Annex 1

### Maintenance Plan (2022-2025)

Type of Infrastructure	Type of Maintenance	Schedule of Maintenance (Start Date-End Date)	Estimated Cost of Maintenance (GH¢)	Location	Responsibility
Buildings (schools, CHPS/health centres, medical laboratory, police station, slaughter house)	Cleaning, replacement of worn out/ spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	2,004,827.87	Akim Oda, Aboabo, Oda Nkwanta, Gyadam, Essam, Yeboahkrom, Larbikrom	MCE, MCD, HoW, MFO, MPO, MBA, HoDs, Trad. Auth.
Roads	Reshaping, spot improvement, rehabilitation, culvert & bridge repairs	02/01/22 – 31/12/25	501,206.97	Akim Oda, Aboabo, Oda Nkwanta, Gyadam, Essam, Yeboahkrom, Larbikrom	MCE, MCD, HoW, MFO, MPO, MBA, HoDs, Trad. Auth.
Footbridges	Replacement of guard rails, patching, plastering, painting, re-casting	02/01/22 – 31/12/25	250,603.48	Akim Oda	MCE, MCD, HoW, MFO, MPO, MBA
Drains	Desilting, patching, re-aligning, recasting	02/01/22 – 31/12/25	501,206.97	Akim Oda, Aboabo, Oda Nkwanta, Gyadam	MCE, MCD, HoW, MFO, MPO, MBA, DoUR, GHA, DoFR
Office equipment	Lubricating, replacement of broken/worn out parts, cleaning	02/01/22 – 31/12/25	100,241.39	Akim Oda	MCE, MCD, MFO, MBA, HoDs
Office vehicles	Oil change, lubricating, replacement of worn out/damaged parts, re-spraying, welding	02/01/22 – 31/12/25	501,206.97	Akim Oda	MCE, MCD, MFO, MBA, HoDs
Office accommodation	Cleaning, replacement of worn out/spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	250,603.48	Akim Oda	MCE, MCD, MFO, MBA, HoDs, HoW
Official residential buildings	Cleaning, replacement of worn out/spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	250,603.48	Akim Oda, Aboabo, Oda Nkwanta, Gyadam, Essam, Yeboahkrom	MCE, MCD, MFO, MBA, HoDs, HoW, Staff
Public toilets	Cleaning, replacement of worn out/spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	250,603.48	Akim Oda, Aboabo, Oda Nkwanta, Gyadam	MCE, MCD, HoW, MFO, MPO, MBA, HoDs, Trad. Auth.
Boreholes/pipe system	Cleaning, replacement of worn out parts, patching of platforms, weeding	02/01/22 – 31/12/25	100,241.39	Akim Oda, Aboabo, Oda Nkwanta, Gyadam, Essam, Yeboahkrom, Larbikrom	MCE, MCD, HoW, MFO, MPO, MBA, HoDs, Trad. Auth.
Markets	Cleaning, replacement of worn out/spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	100,241.39	Akim Oda, Aboabo, Gyadam	MCE, MCD, HoW, MFO, MPO, MBA, MEHO, HoDs, Trad. Auth.
Lorry parks	Cleaning, replacement of worn out/spoiled/ damaged parts, painting, patching, re-roofing, re-ceiling, re-wiring	02/01/22 – 31/12/25	100,241.39	Akim Oda	MCE, MCD, HoW, MFO, MPO, MBA, HoDs, Trad. Auth., MEHO
Streetlights	Replacement of spoiled parts, rewiring	02/01/22 – 31/12/25	50,120.70	Akim Oda, Aboabo, Oda Nkwanta, Gyadam, Essam, Yeboahkrom, Larbikrom	MCE, MCD, HoW, ECG, Assembly Members
Pedestrian walkways	Replacement of slabs/markings, patching	02/01/22 – 31/12/25	50,120.70	Akim Oda	DoUR, HoW
<b>Total</b>			<b>5,012,069.67</b>		

## **Annex 2**

### **Bibliography**

1992 Constitution of the Republic of Ghana.

Birim Central Municipal Spatial Development Framework (2021-2040).

Guidelines for the Preparation of Sector and District Medium-Term Development Plans (2022-2025).

Land Use and Spatial Planning Act, 2016 (Act 925).

Local Governance Act, 2016, (Act 936).

Ministry of Environment, Science and Technology (2011), Manual for the preparation of spatial plans, Town and Country Department.

National Development Planning Commission (2014): National Monitoring and Evaluation Manual.

National Development Planning (System) Regulations, 2016 (L. I. 2232).

National Medium-Term Development Policy Framework (2022-2025).

National Popular Participation Framework (2016).

## Annex 3

### Public Hearing Reports

#### Public Hearing Report on Eliciting Community Needs and Aspirations for the Preparation of Medium-Term Development Plan (2022-2025)

Name of District/Region: Birim Central/Eastern  
Name of Zonal Council: Oda New Town  
Venue: Durbar Ground, Aboabo  
Date: 6<sup>th</sup> April, 2021

1. Identifiable Representations at Hearing:

- a. Assembly Members
- b. Zonal Council Members
- c. Unit Committee Members
- d. Women Group Representatives
- e. Chiefs/Reps. of Traditional Authorities
- f. Transport Union Representatives
- g. Faith Based Organizations
- h. Market Queens
- i. Youth Groups
- j. Civil Society & Community Based Organizations
- k. Timber Processors and Wood Workers Association
- l. Garage Owners Association
- m. Local Radio Stations
- n. Farmer Based Organizations
- o. Hairdressers and Beauticians Association.
- p. Representatives of Persons With Disabilities
- q. Heads of Departments/representatives

2. Total Number of Persons at Hearing: 68

3. Gender Ratio/Percentage Represented: 28 females, 40 males

4. Major Issues at public hearing:

- Discussion and validation of municipal profile.
- Assessment of community challenges and
- Eliciting of community needs and aspirations.

The summary of challenges and needs of the communities as discussed at the hearing are presented below.

Problem	Causes	Effects	Who it Affects	Why it Affects the Group	Needs/Suggested Solution
Deplorable roads	Lack of maintenance.	<ul style="list-style-type: none"> <li>Frequent vehicle breakdown.</li> <li>High vehicle maintenance cost.</li> <li>High transport cost.</li> </ul>	<ul style="list-style-type: none"> <li>Vehicle owners.</li> <li>Commuters.</li> <li>Residents.</li> </ul>	<ul style="list-style-type: none"> <li>Their vehicles ply the roads.</li> <li>They travel on the roads.</li> </ul>	Construction/ Rehabilitation of roads, drains, culverts and footbridges.
Inadequate complementary facilities (toilets, furniture, ICT centres, etc) in schools.	<ul style="list-style-type: none"> <li>Schools are built without complementary facilities.</li> <li>Inadequate funding.</li> </ul>	<ul style="list-style-type: none"> <li>Loss of contact hours by students.</li> <li>Student absenteeism.</li> <li>Inability to cover ICT syllabus.</li> </ul>	Students, teachers, parents in the communities.	Teachers and students are the users of these facilities.	Provision of complementary facilities in schools.
Inadequate classroom blocks	<ul style="list-style-type: none"> <li>Poor of maintenance culture.</li> <li>Inadequate funds.</li> </ul>	<ul style="list-style-type: none"> <li>Overcrowding in classrooms.</li> <li>Discomfort during teaching/learning.</li> </ul>	Students and teachers.	Teachers and students are users of the school buildings.	Construction of new classroom blocks and rehabilitation of existing ones.
Inadequate laboratory equipment, other logistics at CHPS facility	<ul style="list-style-type: none"> <li>Inadequate lab. equipment/ logistical supply.</li> <li>Inadequate funds.</li> </ul>	<ul style="list-style-type: none"> <li>Increased referrals to hospital.</li> <li>Increased cost of accessing medical care.</li> <li>Inability of nurses to reside in facility.</li> </ul>	Patients/ community members, nurses.	<ul style="list-style-type: none"> <li>They seek medical care when they fall sick.</li> <li>Nurses offer medical care.</li> </ul>	Provision of lab. equipment, furniture, nurses quarters.
Poor state of Aboabo market	<ul style="list-style-type: none"> <li>Lack of maintenance.</li> <li>Flooding during rains.</li> </ul>	<ul style="list-style-type: none"> <li>Low patronage.</li> <li>Deteriorating infrastructure.</li> </ul>	Traders, buyers, residents.	<ul style="list-style-type: none"> <li>They sell their goods at the market.</li> <li>Buyers purchase the goods.</li> </ul>	Rehabilitation of market and construction of drains.
Increased insecurity	<ul style="list-style-type: none"> <li>Inadequate streetlights.</li> </ul>	<ul style="list-style-type: none"> <li>Inability to go about business as expected.</li> <li>Living in fear especially at night.</li> </ul>	Entire area.	<ul style="list-style-type: none"> <li>They are residents of the area.</li> </ul>	Provision more streetlights/replacement of non-functioning ones.
Poor state of tourist site.	<ul style="list-style-type: none"> <li>Lack of investment in the sector.</li> </ul>	<ul style="list-style-type: none"> <li>No place for recreation.</li> <li>Idling during leisure time/holidays.</li> </ul>	Entire area.	<ul style="list-style-type: none"> <li>They are residents of the area.</li> </ul>	Rehabilitation of dam site to promote tourism.

5. Main Controversies and Major Areas of Complaints: Nil

6. A Brief Comment on General Level of Participation: Generally, the level of participation was high.

7. Any other relevant information: Nil

Assent to Acceptance of Public Hearing Report:

Signature of:

Municipal Chief Executive:

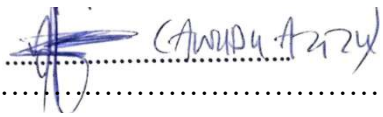
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








Leader of Municipal Planning Co-ordinating Unit:

 HARUNA A. ZURE















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Secretary to the Municipal Planning Co-ordinating Unit: ..... 

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT ODA NEW TOWN ZONAL COUNCIL, AKIM ABOABO**  
**ATTENDANCE SHEET**      **DATE: 6<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1	Alex Asi-edu	M	unit committee	0249-23125	
2	Samuel Kwame Asare	M	unit committee	0547449017	
3	George Anasit	M	Unit Committee	02456130828	
4	Idrisu Tabuku	M	Unit Committee	0249 107119	
5	Adamu Issah	M	Chief Imam, Rep. Abobo	0555881007	
6	Hon. Emmanuel Appiah-kubi	M	Assembly member	0247814240	
7	Frimpong Yussif	M	Planning unit	054608437	
8	Henrietta Annor	F	Planning unit	0540476109	
9	Kenneth Quansah	M	Driver	0244878766	
10	Lekecia Acquah	F	Unit Committee Member	0541369972	
11	Yaa Boateng	F	Trader	0241721399	
12	Aba Mensima	F	Teachers' Rep.	0541314213	
13	Diana Danso	F	Gov't appointee	0246078342	
14	Cyekye Stephen	M	Town Group Rep	0546714233	

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
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**ATTENDANCE SHEET**      **DATE: 6<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
15	George A. Sakji	M	Traders Association Rep	0249327437	
16	Ayishatu Ibrahim	F	Market woman	0241229124	
17	Sophis Afful	F	CFD	0246496464	
18	Alice Yeboah	F	Women Association, Rep	0207737663	
19	Hannah Amoskomas	F	hair dressing & beautician	0545488583	
20	Adwoa Akyere	F	Market woman	0204656933	
21	Zinabu Zakare	F	Women Association Sec.	0246176348	
22	Appiah Isaac	M	Farmer	0201826080	
23	Peter Donkor	M	Farmer	0542932736	
24	Emmanuel Amaning	M	Trader	0547204293	
25	Juliana Mensah	F	Farmer	0242632714	
26	Gbiko Festus	M	Farmer	0546084726	
27	James Osei Attah	M	Tailor	0545081885	
28	Tiwah Hannah	F	PWD, Rep	0240280027	

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
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**FIRST PUBLIC HEARING AT ODA NEW TOWN ZONAL COUNCIL, AKIM ABOABO**  
**ATTENDANCE SHEET**      **DATE: 6<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
29.	Hon. Michael A. Sakyi	M	Assembly member, <sup>Nkwanta-</sup> <del>ku m</del>	0241805071	
30.	Grace Adjei	F	Market woman	0247719077	
31.	Asang Mohammed	F	✓	020758	
32.	Gi Augustus	F	Market woman	0241057009	
33.	Benekla Reprah	F	In-charge, Aboabo ATPS	0242077902	
34.	Kids Koranteye	F	Headmistress	0240472484	
37.	Nicheal Gyamfi Kweku	M	Health Directorate	0244665247	
38.	Obeng Emmanuel	M	Teacher	0243195273	
39.	Isaac Essali	M	Teacher	0207454303	
40.	Kweku Domens	M	Trader	0208281767	
41.	Compt Ampean Alafuah	F	Driver	0244509785	
42.	Kwame Gyasi	M	Farmer	0242726325	
43.	Kofi N. Kumi	M	Farmer	020217573	
44.	Chairman OWSU	M	Driver	0208133593	

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT ODA NEW TOWN ZONAL COUNCIL, AKIM ABOABO**  
**ATTENDANCE SHEET**      **DATE: 6<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER		DESIGNATION/POSITION	CONTACT	SIGNATURE
		M	F			
45.	Kweku Rastor	M		Traditional Council Rep.	0244 968 900	[Signature]
46.	Isaac Ogo	M		Chief, Rep	0247 606 627	[Signature]
47.	Taw Orah	M		Farmer	0255 51 532	[Signature]
48.	Keji Swabony	M		Farmer	0243 812 442	[Signature]
49.	Isabel Amis	F		Trader	0241 479 188	[Signature]
50.	Keji Kpa	M		Teacher	0241 25 4127	[Signature]
51.	Ms. Cecilia Hayford	F		Teacher	0244 0404 052	[Signature]
52.	Opoku Eric	F		Nurse	0242 9083 826	[Signature]
53.	Angelina Donkor	F		Market woman	0249 0701 059	[Signature]
54.	Grace Kwakye	M		Trader	0249 956 129	[Signature]
55.	Comfort Ntiri	F		Farmer	024 025 6291	[Signature]
56.	Ruth Nyantakyi	F		Unit committee	0208 281 684	[Signature]
57.	Barbra Larsofi Beyeman	M		Unit committee	0247 547 226	[Signature]
58.	Emmanuel Ahiya	M		Unit committee	0206 586 664	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT ODA NEW TOWN ZONAL COUNCIL, AKIM ABOABO**  
**ATTENDANCE SHEET**      **DATE: 6<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER		DESIGNATION/POSITION	CONTACT	SIGNATURE
		M	F			
59.	F. M. Miezah	M		Unit committee	0240 563 449	[Signature]
60.	Emelis B. Aklae	F		Unit committee	0241 357 988	[Signature]
61.	Ke. Huda Adjo	F		Farmer	0245 855 929	[Signature]
62.	Asi Mary Nketia	F		Teacher	0242 1121 27	[Signature]
63.	Kwasi Bonyo	M		Teacher	0242 353 300	[Signature]
64.	Julius Tredzo	M		Driver	0253 801 045	[Signature]
65.	Mensah Diah	M		Cocoa farmer's ASS. Rep.	0208 093 113	[Signature]
66.	Isaac Boateng	M		PROTOA Rep.	0246 097 629	[Signature]
67.	Amoako Richard	M			0248 155 924	[Signature]
68.	Mumuni Abbas	M		Zonga chief, Rep	0249 410 784	[Signature]
69.	Amah Ahiya	M			0205 304 400	[Signature]
70.	Rev. Emmanuel Manu Gyeyi	M		Christian Council, Rep	0241 229 132	[Signature]

## Public Hearing Report on Eliciting Community Needs and Aspirations for the Preparation of Medium-Term Development Plan (2022-2025)

Name of District/Region: Birim Central/Eastern  
 Name of Zonal Council: Oda Nkwanta/Gyadam/Essam  
 Venue: Salvation Army Church, Oda Nkwanta  
 Date: 6<sup>th</sup> July, 2021

### 1. Identifiable Representations at Hearing:

- a. Assembly Members
- b. Zonal Council Members
- c. Unit Committee Members
- d. Women Group Representatives
- e. Chiefs/Reps. of Traditional Authorities
- f. Transport Union Representatives
- g. Faith Based Organizations
- h. Market Queens
- i. Youth Groups
- j. Civil Society & Community Based Organizations
- k. Timber Processors and Wood Workers Association
- l. Garage Owners Association
- m. Rep., Local Radio Stations
- n. Farmer Based Organizations
- o. Hairdressers and Beauticians Association.
- p. Representatives of Persons With Disabilities
- q. Heads of Departments/representatives

2. Total Number of Persons at Hearing: 70

3. Gender Ratio/Percentage Represented: 35 females, 38 males

### 4. Major Issues at Public Hearing:

- Discussion and validation of municipal profile.
- Assessment of community challenges.
- Eliciting of community needs and aspirations.

The challenges and needs of the communities as discussed at the hearing are presented below.

Problem	Causes	Effects	Who it Affects	Why it Affects the Group	Needs/Suggested Solution
Drudgery in rice harvesting.	Lack of rice harvesting machine.	<ul style="list-style-type: none"> <li>• High cost of rice harvesting (renting of harvester).</li> <li>• Reliance on labour.</li> <li>• Low income.</li> </ul>	<ul style="list-style-type: none"> <li>• Rice farmers, traders and residents.</li> </ul>	<ul style="list-style-type: none"> <li>• They engage in rice production and selling.</li> <li>• Residents consume the rice.</li> </ul>	<ul style="list-style-type: none"> <li>• Availability of combine harvester.</li> </ul>

Problem	Causes	Effects	Who it Affects	Why it Affects the Group	Needs/Suggested Solution
Uneasy access to agro input outlets.	Absence of agro input shops within the zone.	<ul style="list-style-type: none"> <li>• Drain on farmers' income.</li> <li>• Effects of improper handling of chemicals.</li> <li>• Low production.</li> </ul>	<ul style="list-style-type: none"> <li>• Farmers.</li> <li>• Traders.</li> <li>• Residents.</li> </ul>	<ul style="list-style-type: none"> <li>• Farmers require agro inputs for farming.</li> <li>• Traders sell the farm produce.</li> <li>• Residents consume the farm produce.</li> </ul>	<ul style="list-style-type: none"> <li>• Establishment of agro inputs shops in the area.</li> </ul>
Inadequate access to electricity.	Inadequate electricity supply	<ul style="list-style-type: none"> <li>• Security challenges.</li> <li>• Inability to engage in recreational and processing activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Community members.</li> </ul>	They use electricity	<ul style="list-style-type: none"> <li>• Extension of electricity to areas without.</li> </ul>
Uncompleted health facility	<ul style="list-style-type: none"> <li>• Slow pace of construction of health centre.</li> <li>• Inadequate funding.</li> <li>• Erratic flow of funds.</li> </ul>	<ul style="list-style-type: none"> <li>• Reliance on rented premises for health care delivery.</li> <li>• Patients travel to Akim Oda to seek medical care.</li> </ul>	Inhabitants of the area.	They are unable to easily access health care when they fall sick.	Completion of health centre under construction.
Inadequate access potable water	<ul style="list-style-type: none"> <li>• Non-functionality of some water facilities.</li> <li>• Non-extension of pipe borne water to the area.</li> </ul>	<ul style="list-style-type: none"> <li>• Pressure on the existing facilities.</li> <li>• Consumption of unwholesome water.</li> </ul>	Community members	They consume/use the water.	<ul style="list-style-type: none"> <li>• Rehabilitation of boreholes.</li> <li>• Extension of pipe system to the area.</li> </ul>
Deplorable roads/poor drains.	Lack of maintenance.	<ul style="list-style-type: none"> <li>• Frequent vehicle breakdown.</li> <li>• High vehicle maintenance cost.</li> <li>• High transport cost.</li> </ul>	<ul style="list-style-type: none"> <li>• Vehicle owners.</li> <li>• Commuters.</li> </ul>	<ul style="list-style-type: none"> <li>• Their vehicles ply the roads.</li> <li>• They travel on the roads.</li> </ul>	Construction/rehabilitation of roads and drains.
Non-completion of classroom block, inadequate complementary facilities.	<ul style="list-style-type: none"> <li>• Slow pace of maintenance works on Meth. JHS block.</li> <li>• Inadequate funds.</li> </ul>	<ul style="list-style-type: none"> <li>• Unfavourable learning environment.</li> <li>• Teachers not resident in the community.</li> <li>• Students loose contact hours due to lack toilet facility.</li> <li>• Poor playing grounds for students.</li> </ul>	Students, teachers, parents in the communities.	<ul style="list-style-type: none"> <li>• Teachers and students use school facilities for teaching and learning.</li> <li>• Parents send their wards to school to be educated.</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of maintenance works.</li> <li>• Construction of teachers' quarters and toilet facilities.</li> <li>• Rehabilitation of school park.</li> </ul>

5. Main Controversies and Major Areas of Complaints: Slow pace of implementation of a health centre project. Absence of a combine harvester to facilitate the harvesting of rice in the area.

6. A Brief Comment on General Level of Participation: The level of participation was generally high.

7. Any Other relevant information: Nil


Assent to Acceptance of Public Hearing Report:

Signature of: Municipal Chief Executive:

 (VICTORIA ADU)

Leader of Municipal Planning Co-ordinating Unit:

 HARUNA A. ZURE

Secretary to the Municipal Planning Co-ordinating Unit: .....  (Amuda Azzy)

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**

**FIRST PUBLIC HEARING AT GYADAM/ODA NKWANTA/ESSAM ZONAL COUNCIL, ODA NKWANTA**

**ATTENDANCE SHEET**

DATE: 6<sup>TH</sup> APRIL, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1	Christiana Nyawelaga	F	Assembly Member	0540849675	<i>[Signature]</i>
2	Abbas Bempang	M	Unit committee Member	0546616117	<i>[Signature]</i>
3	Kwaku Okyere	M	Unit committee Member	0244724157	<i>[Signature]</i>
4	Pius Kodua Isaac	M	Unit committee member	0240251644	<i>[Signature]</i>
5	Constance Oduro	F	Unit committee	0244564335	<i>[Signature]</i>
6	Hon. Dennis Obeng Agyei	M	Assembly member	0243949790	<i>[Signature]</i>
7	Akili Osman	M	Former	0245304726	<i>[Signature]</i>
8	Fatiet Agyapong	M	Assembly Member	0246592657	<i>[Signature]</i>
9	Ama Nyeiwa	F	Women group Rep	0243751190	<i>[Signature]</i>
10	Jennifer Asabea	F	Market Women Rep	0512930979	<i>[Signature]</i>
11	Rev. James Konadu	M	Christian Council	0244020748	<i>[Signature]</i>
12	Issaka Ibrahim	M	Rep, Chief Imam		<i>[Signature]</i>
13	Mumuni Adamu	M	Transport Union Rep	0501231181	<i>[Signature]</i>
14	Angene Augustina	F	Person with disability Rep	0240244074	<i>[Signature]</i>

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**

**FIRST PUBLIC HEARING AT GYADAM/ODA NKWANTA/ESSAM ZONAL COUNCIL, ODA NKWANTA**

**ATTENDANCE SHEET**

DATE: 6<sup>TH</sup> APRIL, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
15	Agyeikum Bismark	M	Town head Org Rep	0240025116	<i>[Signature]</i>
16	Vincent Baahye	M	Teachers Rep (Nkwanta)	0246088533	<i>[Signature]</i>
17	Eunice Appiah	F	In-charge Oda Nkwanta office	0244095229	<i>[Signature]</i>
18	Otchere Joseph	M	Artisans Representative		<i>[Signature]</i>
19	Gerald Opaty	M	Youth Groups Rep	0546032913	<i>[Signature]</i>
20	Desmond Kwakweng	M	ADPO	0540910396	<i>[Signature]</i>
21	Hannah Aunor	F	Planning Unit	0540476709	<i>[Signature]</i>
22	Frimpong Yawson	M	Planning Unit	0546078432	<i>[Signature]</i>
23	Alana Yaw Asante	M	Traditional council, Rep		<i>[Signature]</i>
24	Frank Akin	M	MPO	020850499	<i>[Signature]</i>
25	Lucy Nwab	F	Unit committee	0541204307	<i>[Signature]</i>
26	Catherine Miatoh	F	Unit committee member	0208517463	<i>[Signature]</i>
27	Wisdom Amagbo	M	Unit committee member	020296722	<i>[Signature]</i>
28	Emmanuel K. Ampego	M	Unit committee	0200947778	<i>[Signature]</i>

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**

**FIRST PUBLIC HEARING AT GYADAM/ODA NKWANTA/ESSAM ZONAL COUNCIL, ODA NKWANTA**

**ATTENDANCE SHEET**

DATE: 6<sup>TH</sup> APRIL, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
29.	Aghartta Egyiri	F	Farmer	02447024633	X.G.
30.	Alfred Kurandzie	M	Trader	0208422492	[Signature]
31.	Granney Gudea	M	Farmer	0241107330	[Signature]
32.	EMMANUEL AMPEM DARKO	M	KHHA	0208727252	[Signature]
33.	Iideah Eris	M	Teacher	0264708661	[Signature]
34.	Joyce Ofoke	F	Teacher	0209317576	J.O.
35.	Theresa Quise	F	Trader	0249146198	[Signature]
36.	Daniel Ababio	M	Teacher	0240793121	[Signature]
37.	Agostum N. Ofori	M	Teacher	055045069	[Signature]
38.	Comfort Tetteh	M	Market woman	0553463788	[Signature]
39.	Esther Anyiamona	F	Dressmaker	0207261878	[Signature]
40.	Kofi Kyei Boateng	F	Tailor	0247227628	[Signature]
41.	Nhyira Akeba	F	Trader	0247980883	[Signature]
42.	NANA YAW AMOAH	M	Teacher	0246623253	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**

**FIRST PUBLIC HEARING AT GYADAM/ODA NKWANTA/ESSAM ZONAL COUNCIL, ODA NKWANTA**

**ATTENDANCE SHEET**

DATE: 6<sup>TH</sup> APRIL, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
43.	Sussana Asante	F	Women Association Rep	0240551835	S. A.
44.	Cecilia Botwe	F	Nurse	0548926521	[Signature]
45.	Joyce Ofoke	F	Teacher	0209317576	J.O.
46.	Christians Amaekwe	F	Unit Committee	024690619	C.A.
47.	Hagen Arthur	F	Unit committee	0246257318	H.A.
48.	Mary Owusu	F	Farmer	0845383921	M.O
49.	Lydia Ofoke Sampson	F	Rice farmer	0243127037	[Signature]
50.	Dora Ofoke	F	Farmer	0554102586	[Signature]
51.	Isaac Ntim	M	Cocoa Farmers Ass. Rep	0846001133	[Signature]
52.	Ayevah Naomi	F	Farmer	0245359380	[Signature]
53.	Maxis Konadu	F	Teacher	0540397135	[Signature]
54.	Abena Brewera	F	Nurse	0	A.B
55.	Dani Marfo	F	Teacher	055356001	[Signature]
56.	Aikins A. Ernest	M	Unit committee	0244674315	[Signature]

BIRIM CENTRAL MUNICIPAL ASSEMBLY

MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025

FIRST PUBLIC HEARING AT GYADAM/ODA NKWANTA/ESSAM ZONAL COUNCIL, ODA NKWANTA

ATTENDANCE SHEET

DATE: 6<sup>TH</sup> APRIL, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
57	Kwesi Baah	M	farmer	0241616773	
58	Lilian Dentoh	F	farmer	020579543	
59	Grace Asantewaa	F	farmer	0242115670	
60	Glady's Lamah	F	Trader	0205352089	
61	Asara Mohammed	M	Trader	0202571030	
62	Dora Danso	F	seamstress	0274555309	
63	Jestina Agin	M	Farmer	0243106229	
64	Lydia Anyima	F	Seamstress	0554169900	L.I.A.N.
65	Adwoa Asiedua	F	seamstress	0240657954	
66	Faustina Acquah	F	hairdresser	0207472995	
67	Yaa Korandaa	F	hairdresser	0272276701	
68	Mariam Anyima	F	Farmer	0240672049	M.A.
69	Abu Asmah	F	Trader	058358585	A.A.
70	Effiah Iacba	M	Driver	0347159070	

## Public Hearing Report on Eliciting Community Needs and Aspirations for the Preparation of Medium-Term Development Plan (2022-2025)

Name of District/Region: Birim Central/Eastern  
 Name of Zonal Council: Oda Old Town  
 Venue: Christ Apostolic Church, Old Town, Akim Oda  
 Date: 7<sup>th</sup> April, 2021

### 1. Identifiable Representations at Hearing:

- a. Assembly Members
- b. Zonal Council Members
- c. Unit Committee Members
- d. Women Group Representatives
- e. Chiefs/Reps. of Traditional Authorities
- f. Transport Union Representatives
- g. Faith Based Organizations
- h. Market Queens
- i. Youth Groups
- j. Civil Society & Community Based Organizations
- k. Timber Processors and Wood Workers Association
- l. Garage Owners Association
- m. Local Radio Stations
- n. Farmer Based Organizations
- o. Hairdressers and Beauticians Association.
- p. Representatives of Persons With Disabilities
- q. Heads of Departments

2. Total Number of Persons at Hearing: 84

3. Gender Ratio/Percentage Represented: 32 females, 52 males

### 4. Major Issues at Public Hearing:

- Discussion and validation of municipal profile.
- Assessment of community challenges.
- Eliciting of community needs and aspirations.

The challenges and needs of the communities as discussed at the hearing are presented below.

Problem	Causes	Effects	Who it Affects	Why it Affects the Group	Needs/Suggested Solution
Deplorable roads	Lack of maintenance.	<ul style="list-style-type: none"> <li>• Frequent vehicle breakdown.</li> <li>• High vehicle maintenance cost.</li> <li>• High transport cost.</li> </ul>	<ul style="list-style-type: none"> <li>• Vehicle owners.</li> <li>• Commuters.</li> </ul>	<ul style="list-style-type: none"> <li>• Their vehicles ply the roads.</li> <li>• They travel on the roads.</li> </ul>	Construction/rehabilitation of roads.
Perennial flooding	• Poor drainage system.	• Loss/destruction of property.	• Residents.	• They live in the affected areas.	Construction of drains.

Problem	Causes	Effects	Who it Affects	Why it Affects the Group	Needs/Suggested Solution
	<ul style="list-style-type: none"> <li>• Building of unauthorised structures.</li> <li>• Indiscriminate dumping of waste.</li> </ul>	<ul style="list-style-type: none"> <li>• High cost of rehabilitating disaster victims.</li> </ul>			
Inadequate toilet facilities in schools	<ul style="list-style-type: none"> <li>• Inadequate funds.</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of contact hours.</li> <li>• Defecation in nearby bushes, contributing disease outbreaks.</li> </ul>	<ul style="list-style-type: none"> <li>• Students, Teachers and parents.</li> </ul>	<ul style="list-style-type: none"> <li>• Students and teachers use the toilet facilities.</li> <li>• Parents send their wards to school.</li> </ul>	Provision of toilet facilities in schools.
Theft in schools and health facilities	<ul style="list-style-type: none"> <li>• Lack of security personnel.</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of property.</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers and health staff.</li> <li>• Residents.</li> </ul>	<ul style="list-style-type: none"> <li>• Teachers and health staff render services in the facilities.</li> <li>• Residents are beneficiaries of the services.</li> </ul>	<ul style="list-style-type: none"> <li>• Engagement of security personnel.</li> <li>• Provision of security lights for schools/health facilities.</li> </ul>
Haphazard location of small scale businesses.	<ul style="list-style-type: none"> <li>• Undeveloped industrial site.</li> <li>• Poor land tenure system.</li> </ul>	<ul style="list-style-type: none"> <li>• Ineffective management of waste generated.</li> <li>• Environmental pollution.</li> <li>• Difficulty in providing common facilities/services.</li> <li>• Loss of internal revenue.</li> </ul>	<ul style="list-style-type: none"> <li>• Mun. Assembly.</li> <li>• Small Scale businesses.</li> </ul>	<ul style="list-style-type: none"> <li>• The Assembly mobilizes revenue.</li> <li>• Small scale businesses operate in communities.</li> </ul>	Development of industrial village.
Poor management liquid waste	<ul style="list-style-type: none"> <li>• Poor maintenance of public toilets.</li> <li>• Inadequate public toilets.</li> </ul>	<ul style="list-style-type: none"> <li>• Open defecation.</li> <li>• Disease outbreak.</li> </ul>	<ul style="list-style-type: none"> <li>• Community members/ commuters.</li> </ul>	<ul style="list-style-type: none"> <li>• Residents/commuters use the public toilets.</li> </ul>	<ul style="list-style-type: none"> <li>• Maintenance of public toilets.</li> <li>• Provision of new public toilets.</li> </ul>

5. Main Controversies and Major Areas of Complaints: Nil


6. A Brief Comment on General Level of Participation: There was high level of participation by stakeholders.

7. Any other relevant information: Nil

Assent to Acceptance of Public Hearing Report:

Signature of:

Municipal Chief Executive:

 (VICTORIA ADU)

Leader of Municipal Planning Co-ordinating Unit:

 HARUNA A. ZUBE

Secretary to the Municipal Planning Co-ordinating Unit:

 (AMANDA A. ZUBE)

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**  
**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1.	Afium Newton	M	Unit Committee M.	0550127898	[Signature]
2.	Esther Konadu	F	Unit Committee member	0550890912	[Signature]
3.	Peter Bentil	M	Unit Committee member	0246237019	[Signature]
4.	Peter Djea-agyadu	M	Unit Committee member	0545457581	[Signature]
5.	J. K. Amening	M	Unit Committee Member	0542529019	[Signature]
6.	Clement Attiguh	M	Assembly member	0243003942	[Signature]
7.	Zakari Zakid	M		0543050793	[Signature]
8.	Antsro Mumuni	M		0543423794	[Signature]
9.	MUSTAPHA TATHIRU	M	UNIT COMMITTEE	0541456186	[Signature]
10.	Kwabena Appiah Asare	M	Assembly Member	0208343642	[Signature]
11.	Hon. Papi Yaw N. Amosah	M	Assembly member	0208132783	[Signature]
12.	Cabriel Oliver Ogeda Agyei	M	Assembly member	02440567	[Signature]
13.	Yaw Adu	M	Assembly member	0244054617	[Signature]
14.	Nana Ayeg Mensah II	M	Traditional Council Rep.	0240648797	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**  
**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
15	Habib Idress	M	UNIT COMMITTEE	0214544255	[Signature]
16.	Sumaila Adanu	M	UNIT COMMITTEE	0547770041	[Signature]
17.	Kwabena Agyapong	M	Unit Committee	0242725252	[Signature]
18	Obeng Isaac	to-	to-	0244475782	[Signature]
19	Nuhu Ayana	M	Assembly member	0242735509	[Signature]
20	Janet Ajimakh	F	Unit Committee	0246265547	[Signature]
21	Janet Ambea	F	Unit Committee	0243572919	[Signature]
22	Brako Alexander	M	Unit Committee	0542421600	[Signature]
23	Kwabena Konateh	M	Unit Committee		[Signature]
24	Offin Endfred	M	Unit Committee	0541923940	[Signature]
25	Chief Sulemans Adam	M	Zongo chief	0244297778	[Signature]
26	Mohammed Taoufiq	M	Linguist	0240617754	[Signature]
27	Aful Charles	M	unit committee		[Signature]
28	Trimpang Lawson	M	Planning unit	0546078422	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**  
**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
29	Henrietta Anzor	F	Planning unit	0540476709	[Signature]
30	Obeng Darko	M	Messenger		[Signature]
31	Desmond Kwanteng	M	ADPO	0542910396	[Signature]
32	S. Opare - Danso	M	Dancer	0243352549	[Signature]
33.	Richard Amo	M	Nurse	0546325551	[Signature]
34.	Viola Nartey	F	Seamstress	0208747538	[Signature]
35	Joyce Fosug	F	Seamstress	0546880158	[Signature]
36.	Janet Akyirem	F	Hairstyler	0542202242	[Signature]
37.	Aduamah Joshua	M	Carpenter	020-9019888	[Signature]
38	Kwabon Okoh	M	Carpenter	054506347	[Signature]
39.	Amina Abubakar	F	Maaron	0242258120	[Signature]
40.	Brako Alexander	M	Teacher	0542421600	[Signature]
41.	Agnes Asante	F	Teacher	0240507482	[Signature]
42.	Gradya Kluson	F	Hairstyler	0240239259	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
43.	Larbi Amoah Richard	M	Teacher	0248 059618	[Signature]
44.	Dickson D. Tawiah	M	Teacher	0260422351	[Signature]
45.	Coart O. Amomah	F	Hairstresser	0248 477580	[Signature]
47.	Mary Kumah	F	Hairstresser	0248 39194	[Signature]
48.	Coart Frempong	F	Hairstresser	0248 272484	[Signature]
49.	Dill Beakyie	F	Teacher	0544 767752	[Signature]
50.	Sybilina Osum	F	Unit C'hee Member	055 6534000	[Signature]
51.	Abu Rahael	F	Teacher	059 602709	[Signature]
52.	Mary Aggiri	F	Teacher	055 886171	[Signature]
53.	Augustina Mawungegah	F	Nurse	0244 726863	[Signature]
54.	Lydia Saah	F	Hairstresser	0548 682450	[Signature]
55.	Ebenezer Charway	M	Carpenter	020 2698688	[Signature]
56.	Gideon Kumah	M	Carpenter	024 3324032	[Signature]
57.	Shadrack Mensah	M	Pharmacist	0542-804782	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
58.	Kerankyence Dorothy	F	Seamstress	055 35 2316	[Signature]
59.	Quannah Tracy	F	Seamstress	0245 234667	[Signature]
60.	Adje Mary Serwaa	F	Seamstress	0541 203058	[Signature]
61.	Mensah Coffy Abig	F	Unit C'hee member	0541 265504	[Signature]
62.	Bokor Ofori Bosank	M	Trader	0550369771	[Signature]
63.	Mary Simon	M	Carpenter	0241044126	[Signature]
64.	Adura K. Mensah	M	Carpenter	0544 692560	[Signature]
65.	Aqei Boamah Prince	M	Trader	0546 527674	[Signature]
66.	Prince Frempong Gyamaah	M	Teacher	0242 264170	[Signature]
67.	Isaac Beep	M	Unit C'hee Mem.	0247 412009	[Signature]
68.	Osa Osum Simon	M	Carpenter	0245 100158	[Signature]
69.	Carissima Coffy	F	Trader	0549 154452	[Signature]
70.	Mensah Beltrah Patsona	F	Trader	0546 990287	[Signature]
71.	Frempong Anita	F	Trader	041 71 3636	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**MEDIUM-TERM DEVELOPMENT PLAN (MDTP) – 2022-2025**  
**FIRST PUBLIC HEARING AT OLD TOWN ZONAL COUNCIL, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 7<sup>TH</sup> APRIL, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
72.	Amaka Shaibu	F	Trader	0541 763776	[Signature]
73.	Esseman Erica	F	Trader	0249 210015	[Signature]
74.	Bonsu Alex	M	Trader	0543 694619	[Signature]
75.	Kwabena Amen	M	Carpenter	0547 265131	[Signature]
76.	Appah Nathaniel	M	Unit C'hee Member	0552 687097	[Signature]
77.	Kwagabi Lutah	M	Unit C'hee Member		[Signature]
78.	Blessy Amokwah	F	Trader	0203 050442	[Signature]
79.	Jeliet E. Aksh	F	Nurse	0271 551948	[Signature]
80.	Ackloboa Osum Cindy	F	Trader	0541 267428	[Signature]
81.	Shela Saaguh	F	Pastor	055 0584659	[Signature]
82.	Fordjour Philp. Kwaker	M	Unit C'hee member	0551161692	[Signature]
83.	Konadu Eugene	M	Pastor	0543 932669	[Signature]
84.	Owii Samsun	M	Teacher	0559 600047	[Signature]
85.	Mensah Justice	M	Teacher	0549 051542	[Signature]
86.	Amaka Asim	M	M/S	020 838488	[Signature]

## **Final Public Hearing Report on the Discussion and Adoption of Medium-Term Development Plan (2022-2025)**

Name of District/Region: Birim Central/Eastern  
Name of Zonal Council: Oda Old Town/ Oda New Town/Oda Nkwanta/Gyadam/Essam  
Venue: Emmanuel Presby Church, Akim Oda  
Date: 8<sup>th</sup> September, 2021

### **1. Identifiable Representations at Hearing:**

- a. Assembly Members
- b. Zonal Council Members
- c. Unit Committee Members
- d. Women Group Representatives
- e. Chiefs/Reps. of Traditional Authorities
- f. Transport Union Representatives
- g. Faith Based Organisations
- h. Market Queens
- i. Youth Groups
- j. Political Party Representatives
- k. Non-Governmental, Civil Society & Community Based Organisations
- l. Timber Processors and Wood Workers Association
- m. Garage Owners Association
- n. Local Radio Stations
- o. Farmer Based Organisations
- p. Tailors and Hairdressers Association.
- q. Representatives of Persons With Disabilities
- r. Heads of Departments/MPCU Members

**2. Total Number of Persons at Hearing:** 114

**3. Gender Ratio/Percentage Represented:** 21 females, 93 males

**4. Major Issues at Public Hearing:**

#### ***Delay in Project Implementation***

Participants complained of delay in execution of some projects (including health facility, roads, footbridges) which they noted had slowed down pace of development of the municipality. It was however, understood that inadequacy and untimely release of funds from the centre and inadequate local revenue accounted for the situation. It was explained that the new plan took cognizance of that.

***Lack of Final Waste Disposal Site***

The Municipality’s lack of final waste disposal site was of key concern to stakeholders. It was however, revealed that the new plan contains strategies to acquire and develop final waste disposal site for the municipality.

***Underdeveloped Industrial Site***

A lot of concerns were raised on the underdeveloped nature of the industrial site which is affecting operations of most local business associations. It resolved that efforts must be expedited to develop the site for the benefit of the LBAs as it has been captured in the draft plan.

***Inadequate Drains***

It was noted that the municipality is faced with frequent flooding during rainy season due to unauthorized development and inadequate drains. Proposals such as construction of drains and public sensitization were planned for in the MTDP to address the challenge.

5. Main Controversies and Major Areas of Complaints: Nil

6. A Brief Comment on General Level of Participation:

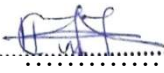
There was very high participation in the hearing by stakeholders. Participants freely and openly expressed their opinions on issues affecting development of their communities and the municipality as a whole.

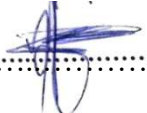
7. Any Other relevant information: Nil

Assent to Acceptance of Public Hearing Report:

Signature of:

Municipal Chief Executive:  (VICTORIA ADU)

Leader of Municipal Planning Co-ordinating Unit:  HARUNA A. ZUBE

Secretary to the Municipal Planning Co-ordinating Unit:  (AMINU AZZY)

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**  
**(MDTP) - 2022-2025 AT EMMANUEL PRESBY CHURCH, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1	Christiana Myamekye	F	Assembly member	05405849675	[Signature]
2	Peter Doyra-Aymade	M	Unit Committee	0545457581	[Signature]
3	Afum Newton	M	Unit Committee	0550127898	[Signature]
4	Esther Koradu	F	Unit Committee	0550890912	[Signature]
5	Peter Banteh	M	Unit Committee	0246237019	[Signature]
6	S. K. Amamin	M	Unit Committee	0542527019	[Signature]
7	Chenebe Appen Ebenezer	M	Assembly member	0545853706	[Signature]
8	Clement Attafiel	M	Assembly Member	0243003942	[Signature]
9	George Ananfi	M	Unit Committee	0246130524	[Signature]
10	Ventel Amaa	M	Unit Committee	0244745663	[Signature]
11	Appah Michael	M	Unit Committee	0545909171	[Signature]
12	James L. Kwopong	M	Unit Committee	0247570054	[Signature]
13	Andreas Asrokua	M	Assembly member	0246518777	[Signature]
14	GABRIEL OLIVER OFFOH ADJE M	M	✓	0244056764	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**  
**(MDTP) - 2022-2025 AT EMMANUEL PRESBY CHURCH, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
15	Pius KODUAH ISAAC	M	UNIT COMMITTEE	0240351644	[Signature]
16	CONSTANCE ODURO	F	UNIT COMMITTEE	0247564835	[Signature]
17	ABBAS BAMPONG	M	UNIT COMMITTEE	0546616117	[Signature]
18	KWAKU OYEERE	M	UNIT COMMITTEE	0244724157	[Signature]
19	Castro Samuel Addee	M	Pending member/Assem.	0207136356	[Signature]
20	Dora Agyabeng	F	UNIT COMMITTEE	0543052129	[Signature]
21	Habib Idrees	M	UNIT COMMITTEE	0244544255	[Signature]
22	Sumaila Adam	M	UNIT COMMITTEE	0547790046	[Signature]
23	MUSTAPHA TAHIRU	M	UNIT COMMITTEE member	0521156186	[Signature]
24	Ernest Y. Anwarba	M	Assembly member	0240058610	[Signature]
25	ENOCK MENSAH	M	UNIT COMMITTEE	0241619585	[Signature]
26	Hon. Kizabana Appich Asere	M	Assembly member	0208742642	[Signature]
27	Opong Isaac	M	UNIT COMMITTEE	0241475782	[Signature]
28	Abi Lawfowaa	F	UNIT COMMITTEE	0241994232	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**  
**(MDTP) - 2022-2025 AT EMMANUEL PRESBY CHURCH, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
29	Dorcas Solomon		Assembly member	0206422213	
30	Leticia Agyemang	F	Unit Committee	0541369972	
31	Muker Ayana	M	Assembly Member	0042735909	
32	Janet Agyemang	F	Unit Committee	021165547	
33	Janet Agyemang	F	Unit Committee	0546575919	
34	Priscilla Sed	M	Unit Committee	0546603014	
35	Janet Agyemang	M	Unit Committee	0242780200	
36	Blanche Hope Danya	F	Unit Committee	0245918555	
37	Emmanuel Agyemang-Kubi	M	Assembly member	0244819276	
38	Emmanuel Agyemang	M	Assembly member	0212111951	
39	James Appiah Pappin	M	Unit Committee	024335472	
40	Idrisu Yakubu	M	Unit Committee	0248104119	
41	Brako Alexander	M	Unit Committee	0542421600	
42	Alhassan Amadu	M	Unit Committee	024691451	

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
43	Hon. Pappi Yaw N. Amsah	M	Assembly member	0208132785	
44	Adamu Issah	M	Unit Committee	0555881007	
45	Kwabena Dwomah	M	Unit Committee	0541123579	
46	Offin Kwafre	M	Unit Committee	0541923940	
47	Sylvester Ofori	M	M P	0244878924	
48	Hon. Akwasi Agyemang	M	M P	0244238395	
49	David Okyere	M	NADMO Mun. Director	0208422875	

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
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**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1	Kwabena Kwakye Asiemang	M	J.S.D	024-973-1943	[Signature]
2	Michael Tetteh	M	N.T.A	0209141863	[Signature]
3	Richard Tetteh	M	N.T.A	0242635343	[Signature]
4	Daniel Komlan Tetteh	M	Social Welfare	0049826612	[Signature]
5	Hannah Akua Eshie	F	Welfare	0208243554	[Signature]
6	Beatrice A. Klu	F	Labour Dept.	0549314829	[Signature]
7	Theophilus Kumi-Ahino	M	C.N.C	0242076698	[Signature]
8	Esther Gyamerah - Sankara	M	Central Admin	0192284011	[Signature]
9	DEBBIE ADAMS - STAFF	TA	HEALTH	0243646524	[Signature]
10	DANIS GABRIEL	M	HEALTH	0241525207	[Signature]
11	Daniella Meneah Aberampa	F	HIB	0018555578	[Signature]
12	Phenax Ajeu	M	HEALTH	0272151935	[Signature]
13	Richard Ajeu	F	HEALTH	0246403511	[Signature]
14	Richard Ajeu	M	RSAC	020 091 154	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**  
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**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
15	Ester Sampah	F	Stabs	0508025125	[Signature]
16	Emmanuel Paa Kwasi Fodie	M	ADILB	0209142042	[Signature]
17	Betty Anson	F	Procurement Officer	0042509807	[Signature]
18	Grace Brown Jaud	M	Phys. Phys. Officer	0943977997	[Signature]
19	Ata Aukon	M	REG	0249111616	[Signature]
20	Saah Xouda	M	Driver	0246850787	[Signature]
21	Emmanuel Aruam Darko	M	NHIS, Birim South	0208427252	[Signature]
22	Kaare Manna	M	ACRIC	0243767500	[Signature]
23	Obeng K. George	M	Bcma	0242582360	[Signature]
24	Kwasi Bamfo	M	Person with Disability	0242353320	[Signature]
25	Joseph Effah	M	Person with Disability	0277457394	[Signature]
26	Yaw Achedumpong	M	MLO	0245638200	[Signature]
27	Isaac Tetteh	M	Ambulance Service	0542365060	[Signature]
28	Diana Longo	F	NCCE	0245574741	[Signature]

HOD / STAFF

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**  
**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**  
**(MDTP) - 2022-2025 AT EMMANUEL PRESBY CHURCH, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
30	Lydia Anah-Frimpong (Mrs)	F	Geo / Planning & Stats	0244766854	[Signature]
31	Yvonne A. J. J. J. J.	M	HR Sec	0244766854	[Signature]
32	Estim Af. Gbordjor	F	AHRM	0240085603	[Signature]
33	Dawson Augustus	M	Officer	0545362711	[Signature]
34	Patience Awh	F	Works	0268857353	[Signature]
35	Emmanuel Akendou	M	Administration	0546825793	[Signature]
36	Abigail Asante Elvis	M	Registry	0205846555	[Signature]
37	Ofori Mark	M	HR & DEP	0244715515	[Signature]
38	Aaron Jankala	M	TEA	0205167196	[Signature]
39	Prinsay Tassan	M	Planning unit	0546078432	[Signature]
40	Samuel Bentil	M	Admin	0241253521	[Signature]

**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

**FINAL PUBLIC HEARING TO DISCUSS AND ADOPT DRAFT MEDIUM-TERM DEVELOPMENT PLAN**

**(MDTP) - 2022-2025 AT EMMANUEL PRESBY CHURCH, AKIM ODA**

**ATTENDANCE SHEET**      **DATE: 8<sup>TH</sup> SEPTEMBER, 2021**

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
1	Chief Sulamane Adan	M	Zongo Chief	0244297798	[Signature]
2	Obimpong Gyamfi Safofeyi	M	kwant'ibana	0242273646	[Signature]
3	Zakari, Jahid	M	Rep Chief Imam	0543050793	[Signature]
4	Edna B. Amanisimpong	F	Wilson Foundation	0541345107	[Signature]
5	Mohammed Taufiq	M	Linguist	0240617754	[Signature]
6	Okyere Miraku Marfo	M	Linguist	0241968349	[Signature]
7	Antarō Mumuni	M	Rep. Deputy Chief Imam	0543423794	[Signature]
8					
9					
10					
11					
12					
13					
14					



**BIRIM CENTRAL MUNICIPAL ASSEMBLY**

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DATE: 8<sup>TH</sup> SEPTEMBER, 2021

SN	NAME	GENDER M/F	DESIGNATION/POSITION	CONTACT	SIGNATURE
6	Andy Allahsson	M	POD Camp Coord.	0244 145129	
6a	APPUL CHARLES	M	youth committee member		
7	Effah Muisah	M	chairman G.M.T.D.A.	0244787878	
14	Gregory Appiah	F	teacher	0591166489	
67	Cecilia Farfud	F	teacher	02447408	

**Annex 4**

**Sample of Data Collection Instrument**

**BIRIM CENTRAL MUNICIPAL ASSEMBLY (2021)**

Name of Zonal Council: .....

No. of communities: .....

No. of Unit Committees: .....

**Education**

No. of Public Schools: .....

Basic Schools: .....

JHS: .....

SHS: .....

Vocational: .....

Tertiary: .....

**School Enrolment**

<b>Level</b>	<b>Boys</b>	<b>Girls</b>	<b>Total</b>
KG			
Primary			
JHS			
SHS			
Vocational			
<b>Total</b>			

No. of Private Schools: .....

Basic Schools: .....

JHS: .....

SHS: .....

Vocational: .....

Tertiary: .....

**Teachers**

<b>Level</b>	<b>Trained</b>		<b>Sub-Total</b>	<b>Untrained</b>		<b>Sub-Total</b>	<b>Total</b>
	<b>Male</b>	<b>Female</b>		<b>Male</b>	<b>Female</b>		
KG							
Primary							
JHS							
SHS							
Vocational							
<b>Total</b>							

No. of teachers needed (if any): .....

No. of libraries: .....

**Health Facilities**

S/n	Town	Type of Facility	Number	Public	Private

Common diseases: .....

No. of traditional healers/herbal treatment centres: .....

**Water**

No. of boreholes: ..... Functioning: ..... Non-functioning: .....

No. of stand pipes: ..... Functioning: ..... Non-functioning: .....

No. of hand dug wells with pumps: ..... Functioning: ... Non-functioning: .....

**Sanitation**

No. of water closets: Public: ..... Private: .....

No. of KVIPs: Public: ..... Private: .....

No. of septic tank latrines: Public: ..... Private: .....

No. of pit latrines: Public: ..... Private: .....

No. of refuse dumps: .....

**Information, Communication Technology (ICT)**

No. of Information, Communication Technology (ICT) facilities: .....

No. of telecommunication networks: .....

**Electricity**

S/n	Town	No. of streetlights	
		Functioning	Non-functioning

**Economic**

Main economic activities:

Farming:

.....  
 .....

Trade/Commerce:

.....  
.....

Tradesmanship/Artisanry:

.....  
.....

Government/Public/Civil Service:

.....  
.....

Lumbering:

Timber/logging: .....

Sawmill: .....

Names:

.....  
.....

Chainsaw operation: .....

Names:

.....  
.....

Mining:

Mineral resources available in your

area:.....  
.....

Estimated no. of people involved in the mining of the resources:

.....  
.....

Exploitation of Natural Resources/Landuse

Agriculture:

Major Crops: .....

Forest Resources: .....

Food/Animal Resources: .....

Social Problems:

What the social problems in your area:

.....  
.....

Industry

Types of industries:

Small Scale: .....

Products: .....

Micro: .....

Products: .....

Tourism

Tourist attraction sites in your area:

.....  
.....

**Hotels/Guesthouses**

<b>S/n</b>	<b>Town</b>	<b>Name of Hotel/Guesthouse</b>

Name of festival(s) celebrated:

.....

Time of the year festival(s) is/are celebrated: .....

No. of chop bars in your area: .....

**Security**

No. of land/chieftaincy disputes in your area: .....

Time land/chieftaincy problems started: .....

**Environment**

Types of environmental problems in your area:

.....  
.....

Types of environmental degradation/pollution in your area:

.....  
.....

Developmental needs:

.....  
.....  
.....  
.....

**Non-Governmental Organizations/Community Based Organizations (NGOs/CBOs) in your area:**

Name(s) of NGOs in your area:

.....  
.....

Nature of their work: .....

No. of years since operating in your area: .....

